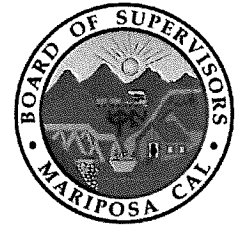




MARIPOSA COUNTY

Sheriff's Office • (209) 966-3615



RESOLUTION - ACTION REQUESTED 2015-264

MEETING: June 2, 2015

TO: The Board of Supervisors

FROM: Doug Binnewies, Sheriff-Coroner-Public Administrator

RE: Approve FY14/15 OHS Fixed Asset Purchase and Extra-Help Office Assistant

RECOMMENDATION AND JUSTIFICATION:

Approve the Purchase of a Smart Board 70" Gen 4 and Mobile Stand for the Sheriff's Office/County Emergency Operations Center; Approve an Extra-Help Office Technician I in the Office of Homeland Security (OHS) Budget Effective July 1, 2015; Approve Budget Action Transferring Funds Within the Fire - Special Grants Budget for the Purchase of the Smart Board and Transferring Funding to the OHS Budget for the Extra-Help Position (\$39,342).

The Smart Board (interactive white board) will be used in the County's Emergency Operation Center (EOC) located at the Sheriff's office and will enhance the Sheriff's Department's ability to manage emergencies/natural disasters. The Smart Board is being purchased from the sole regional vendor which handles and warranties installment, training and product warranty. This is a sole source item.

The Extra-Help Office Technician I position will assist in the management of the County's Volunteer Fire Fighters and as well as be instrumental in the coordination of emergency services during a critical incident. Department staff consulted with Human Resources/Risk Management staff and determined that this is the appropriate classification for the proposed job duties.

The cost of the Smart Board and Extra-Help position will be applied to the OHS grant. This funding was originally to purchase emergency radio equipment, but Sheriff and Fire staff have determined that a Smart Board and the Extra-Help Office Technician I position are a better use of this grant funding. The California Governor's Office of Emergency Services (OES) has reviewed and approved this grant Modification (please see the attached Mariposa Co Approval MOD 1).

Because this is a grant funded program that may carry over between county fiscal years, staff is recommending that a new budget be established to better track this grant and the Auditor's office is in agreement with this recommendation. The budget action transfers funding to an appropriate fixed asset line item for the purchase of the Smart Board this fiscal year and transfers funding to the new OHS budget for the Extra-Help Office Technician I position that will be filled in the 2015-16 Fiscal Year.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board has supported the OHS grant program and authorized major equipment purchases

for the Mariposa County Sheriff's and Fire Departments.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Continue to use the current equipment and current staffing.

FINANCIAL IMPACT:

No General Fund Impact; FY14/15 OHS Grant Covers All Associated Costs.

10/09/12 001-0228-542-0440 · Equipment Maintenance \$0.00

ATTACHMENTS:

Budget Action Smart Board and Extra-Help - OHS (PDF)

Valid Quote for Smart Board (PDF)

Mariposa Co Approved MOD 1 43015 HSGP (PDF)

CAO RECOMMENDATION

Requested Action Recommended

Mary Hoatson

Mary Hoatson, CAO

5/28/2015

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]

MOVER: Kevin Cann, District IV Supervisor

SECONDER: Rosemarie Smallcombe, District I Supervisor

AYES: Smallcombe, Jones, Long, Cann, Carrier

BUDGET ACTION FORM

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
001	0265	544.05-04	OHS 14-15 Grant			16,194
001	0265	544.06-15	Smart Board -Sheriff		16,194	
001	0265	544.05-04	OHS 14-15 Grant			23,148
001	0265	544.07-87	Transfer out of fund 445		23,148	
445	0280	309.17-97	Transfer in from 001-0265		<23148>	
445	0280	548.04-16	Misc Exp		23,148	
TOTALS					39,342	39,342

TRANSFER BETWEEN FUNDS					DEBIT	CREDIT
TOTALS						

ACTION REQUESTED: (Check all that apply)

Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget , or transferring appropriation from Contingencies

Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION: For the purchase of a Smart Board and an Extra-Help
Office Technician I position in the OHS Budget

DEPT HEAD SIGNATURE _____ DATE 5/15/2015
 APPROVED BY RES NO. 15-264 CLERK Dei' LaRock DATE 6-2-15

DEPARTMENT: Sheriff's Office

AUDITOR'S USE ONLY BA #
