



MARIPOSA COUNTY

Administration • 209-966-3222



RESOLUTION - ACTION REQUESTED 2015-270

MEETING: June 9, 2015

TO: The Board of Supervisors

FROM: Mary Hodson, CAO

RE: Approve a Budget Action and the Transfer of Grant Funds for Economic Development

RECOMMENDATION AND JUSTIFICATION:

Approve a Budget Action Transferring Funding from the United States Department of Agriculture (USDA) Grant Fund to the Community Development Budget to Account for Administrative Overhead and Increasing General Fund Contingency (\$2,643). In fiscal year 2012-2013 the County received a \$35,000 grant from the USDA to launch a business training program. Since then a series of workshops have been offered and they were well attended by county businesses. The grant also provided funding for administrative functions performed by the County's Business Development - Grant Coordinator.

The grant is now in process of being closed out and staff has identified that the funding allocated for administrative overhead costs has not been accounted for and was not included in the current budget. The administrative overhead charges are to help offset the salary/benefits of the Business Development - Grant Coordinator position for performing the management of the grant. The budget action will allow for the grant funding to be transferred out to the Community Development budget. Because the administrative overhead charges were not budgeted, the General Fund Contingency needs to be increased to keep the General Fund in balance.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board of Supervisors approved the submittal of a grant application in May 2012 to launch a training/workshop program for Mariposa businesses (Resolution No 12-271). The grant was awarded and included in the Fiscal Year 2012-2013 budget under USDA Grant 04-022 fund 441.

All budget actions transferring funding between budgets and affecting Contingency require Board review and approval.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not approve the budget action. The Business Development - Grant Coordinator position will not be able to be reimbursed for their management of this grant. The residual grant funds may need to be returned to the USDA in order to close out the fund next fiscal year.

FINANCIAL IMPACT:

The USDA Grant funds (fund 441) will be used to offset salary and benefits of the Business Development - Grant Coordinator position (001-0143) and decrease the amount of County General Funds required, thus increasing General Fund Contingency by \$2,643.

ATTACHMENTS:

Budget Action USDA grant to Eco Dev (XLS)

CAO RECOMMENDATION

Requested Action Recommended

Mary Hodson

Mary Hodson, CAO

6/2/2015

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]

MOVER: Kevin Cann, District IV Supervisor

SECONDER: John Carrier, District V Supervisor

AYES: Smallcombe, Jones, Long, Cann, Carrier

BUDGET ACTION FORM

FUND	DEPT/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
441	0153-496	0420	Workshops			\$2,643
441	0153-496	0787	Transfer Out		\$2,643	
001	0143-309	1600	Transfer In		(\$2,643)	
001	0104-414	1090	GENERAL CONTINGENCY		\$2,643	
				TOTAL	\$2,643	\$2,643

TRANSFER BETWEEN FUNDS				Debit	Credit
441	0153-496	0787	Transfer Out	2,642.39	
001	0143-309	1600	Transfer In		2,642.39
TOTALS				2,642.39	2,642.39

ACTION REQUESTED: (Check all that apply)

Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION: Grant amount for administrative functions.

DEPT HEAD SIGNATURE Mary B. Johnson DATE 6-10-15

APPROVED BY RES NO. 15-270 CLERK Renee LaRoche DATE 6-10-15

AUDITOR'S USE ONLY BA #
