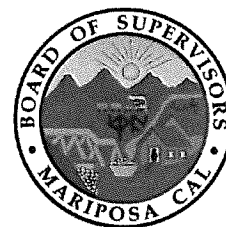


# MARIPOSA COUNTY

Health • (209) 966-3689



## **RESOLUTION - ACTION REQUESTED 2015-286**

MEETING: June 16, 2015  
TO: The Board of Supervisors  
FROM: Robert Ryder, Health Officer  
RE: Pitney Bowes Lease Agreement

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### **RECOMMENDATION AND JUSTIFICATION:**

Approve the Pitney Bowes Lease Agreement in the Amount of \$46.94 Per Month for a Term of Five Years, and Authorize the Health Officer to Sign the Agreement. The Health Department has been using their own postage meter since 1999, due to the need to post mail late in the afternoons for overnight laboratory tests. The County's postage meter in the Hall of Records is unable to accommodate these later afternoon mailings and using another vendor (UPS or FedEx) is more expensive than the postage meter. Having a postage meter at the Health Department has been the most efficient and cost effective way to process the Department's mail.

### **BACKGROUND AND HISTORY OF BOARD ACTIONS:**

Since 2005 the Health Department has had an agreement with Pitney Bowes to lease a postage meter. The current agreement amount is \$43.79 per month for a term of five year which expires in August 2015.

### **ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

Do not authorize Health Officer to sign the agreement. The Department will need to identify another vendor or method for processing late afternoon mailings for overnight laboratory tests that may have a higher cost that what is currently budgeted.

### **FINANCIAL IMPACT:**

**The appropriate funding for this agreement has been included in the current budget and the proposed budget.**

### **ATTACHMENTS:**

**Pitney Bowes Agreement (PDF)**  
**Executed PB PA 05152013 Master Agreement (PDF)**  
**California Participating Addendum No 7-12-70-26 (PDF)**  
**ca-7-12-70-26-amendment-2 (PDF)**

### **CAO RECOMMENDATION**

Requested Action Recommended

*Mary Hodson*

Mary Hodson, CAO

6/11/2015

**RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]**

**MOVER:** Marshall Long, District III Supervisor

**SECONDER:** Rosemarie Smallcombe, District I Supervisor

**AYES:** Smallcombe, Jones, Long, Cann, Carrier