RESOLUTION - ACTION REQUESTED 2015-363

MEETING: July 21, 2015

TO: The Board of Supervisors

FROM: Robert Ryder, Health Officer

RE: Pitney Bowes Lease Agreement

RECOMMENDATION AND JUSTIFICATION:
Approve the Pitney Bowes Lease Agreement in the Amount of $47.75 Per Month for a Term of Five Years, and Authorize the Health Officer to Sign the Agreement.

The Health Department was notified by Pitney Bowes on July 9, 2015, that the Lease Agreement that was approved by the Board of Supervisors on June 16, 2015, with Resolution #2015-286 is now null and void because of an upgrade of our Pitney Bowes machine prior to Pitney Bowes receiving our Lease Agreement.

The Health Department has been using their own postage meter since 1999, due to the need to post mail late in the afternoons for overnight laboratory tests. The County’s postage meter in the Hall of Records is unable to accommodate these later afternoon mailings and using another vendor (UPS or FedEx) is more expensive than the postage meter. Having a postage meter at the Health Department has been the most efficient and cost effective way to process the Department’s mail.

Because the County’s contract with Pitney Bowes references the terms and conditions contained in the Master Agreement, this Agreement and the two Amendments are attached for informational purposes only.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The Board recently approved the new Lease Agreement in the amount of $46.94 with Resolution # 2015-286.

Since 2005 the Health Department has had an agreement with Pitney Bowes to lease a postage meter. The current agreement amount is $43.79 per month for a term of five year which expires in August 2015.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Do not authorize Health Officer to sign the agreement. The Department will need to identify another vendor or method for processing late afternoon mailings for overnight laboratory tests that may have a higher cost that what is currently budgeted.

FINANCIAL IMPACT:
The appropriate funding for this agreement has been included in the proposed budget 2015-2016.

ATTACHMENTS:
WSCA OPTION C (2) Pitney Bowes Agreement (PDF)
E-mail from Pitney Bowes with New Lease Agreement 07-09-2015 (PDF)
E-mail from Pitney Bowes Confirming Lease Agreement Change (PDF)
Executed PB PA 05152013 Master Agreement (PDF)
California Participating Addendum No 7-12-70-26 (PDF)
ca-7-12-70-26-amendment-2 (PDF)

CAO RECOMMENDATION
Requested Action Recommended

Mary Hodson
Mary Hodson, CAO 7/15/2015

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Marshall Long, District III Supervisor
SECONDER: Kevin Cann, District IV Supervisor
AYES: Rosemarie Smallcombe, Merlin Jones, Marshall Long, Kevin Cann
EXCUSED: John Carrier
WSCA/NASPO FMV Lease Option C Agreement

Account # 10

Your Business Information

COUNTY OF MARIPOSA
Full Legal Name of Customer

DBA Name of Customer

PO BOX 5
Billing Address: Street

City

MARIPOSA
CA

Tax ID # (FEIN/TIN)

(209) 966-3689

State

Diane Robarge
Billing Contact Name

Billing Contact Phone #

5085 BULLION STREET
Street

City

Installation Address (If different from billing address):

Installation Contact Name

Installation Contact Phone #

Installation CAN #

CA

September 20, 2015 - August 2, 2020

Fiscal Period (from - to)

Customer PO #

Delivery CAN #

Your Business Needs

Qty

Business Solution Description

Check items to be included in customer's payment

1

DM125 Desktop Mailing System

Equipment Maintenance (included with your payments for the initial term)

1

IntelliLink Interface / PSD for DM125 / DM225

Provides service coverage including certain parts and labor

1

Basic Accounting (10 Dept)

Software Maintenance (1st year included)

1

5lb Integrated Weighing

Provides revision updates and technical assistance

1

Integrated Weighing Platform

Soft-Guard® Subscription (included with your meter rental)

1

pbSmartPostage Free

Provides postal updates

1

Professional Installation for DM100/DM125

IntelliLink® Subscription/Meter Rental

1

IntelliLink Subscription

Provides simplified billing and includes ( ) sessions per year

Your Payment Plan

Number Of Months

Monthly Amount *

First 60

$47.75

"*Does not include any applicable taxes"

( ) Required advance check of $ ( ) received

Tax Exempt #

( ) Tax Exempt Certificate Attached

State Tax (if applicable)

( ) Tax Exempt Certificate Not Required

Your Signature Below

By signing below, you agree to be bound by this FMV Lease Option C Agreement (this "Lease"). This Lease is made and entered into pursuant to your State's/Entity's Participating Addendum, which is made in connection with the WSCA/NASPO Contract # ADSP01-0000041-17 ("Agreements"), all of which are available at www.pb.com/states. The terms and conditions of the Agreements govern this transaction, and in the event of any inconsistency with this Lease, the Agreements will supersede this Lease. This Lease will be binding on PBGFS only after PBGFS has completed its credit and documentation approval process and an authorized PBGFS employee signs below.

Customer Signature

Robert W. Ryder, MD, MSc

Date

Health Officer

Robert W. Ryder, MD, MSc

State/Entity's Participating Addendum #

health@mariposacounty.org

Print Name

Title

Sales Information

Sales Name

District Office

Account Rep Name

PBGFS Acceptance

473

[Signature]

Steven W. Dahlem

COUNTY COUNSEL

APPROVED AS TO FORM:

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