RESOLUTION - ACTION REQUESTED 2015-362

MEETING: July 21, 2015

TO: The Board of Supervisors

FROM: Terri Peresan, Community Services Director

RE: Approval of Appropriation Changes to the C-1 & C-2 Nutrition Programs

RECOMMENDATION AND JUSTIFICATION:
Approve Budget Action for Fiscal Year 2014/15 Transferring Appropriations in the Senior Nutrition Fund Between the C-1 & C-2 Senior Nutrition Programs for End of Year Adjustments ($1,500).

Due to the increased costs within the C-2 Home Delivered Meals program, the program budget will need additional funding from the C-1 Congregate program in order to satisfy end of year expenses based on the programming methodology used to report to Area 12 Agency on Aging per our 2014-15 Agreement.

There is no financial impact to the Department’s overall operating budget or the General Fund.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The Board has historically approved the request for end of year adjustments in order for the payment on incoming and/or anticipated bills within the Department of Community Services’ approved budgets.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
A negative action would be the inability to pay bills based on the programming methodology used to report to Area 12 Agency on Aging per the 2014-15 Agreement.

FINANCIAL IMPACT:
Appropriations in the Senior Nutrition Fund are being transferred between the C-1 and C-2 Senior Nutrition programs to offset unanticipated increase in food costs in the Home Delivered Meals program.

ATTACHMENTS:
Budget Action Form (XLS)

CAO RECOMMENDATION
Requested Action Recommended
RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Marshall Long, District III Supervisor
SECONDER: Kevin Cann, District IV Supervisor
AYES: Rosemarie Smallcombe, Merlin Jones, Marshall Long, Kevin Cann
EXCUSED: John Carrier
# BUDGET ACTION FORM

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<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
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<th>DECREASE</th>
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<td>342</td>
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<td>714.04-12</td>
<td>Maintenance of Equipment</td>
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<td>714.04-33</td>
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<td>$1,000</td>
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<td>0517</td>
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<td>Training &amp; Seminars</td>
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<td>$300</td>
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<td>715.04-33</td>
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001 0104-414 1090  GENERAL CONTINGENCY

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**TOTALS**: $1,500 $1,500

## TRANSFER BETWEEN FUNDS

## ACTION REQUESTED: (Check all that apply)

- [x] Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;
- [ ] Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

### JUSTIFICATION: Appropriation Changes to Sr. Nutrition Programs for End of Year Adjustments.

**DEPT HEAD SIGNATURE**

**DATE**: 3/30/15

**APPROVED BY RES NO.**

**DATE**: 7/21/15

**AUDITOR'S USE ONLY**

**BA #**

Budget Revision Form Revised 11/95