



MARIPOSA COUNTY

Health • (209) 966-3689



RESOLUTION - ACTION REQUESTED 2015-363

MEETING: July 21, 2015
TO: The Board of Supervisors
FROM: Robert Ryder, Health Officer
RE: Pitney Bowes Lease Agreement

RECOMMENDATION AND JUSTIFICATION:

Approve the Pitney Bowes Lease Agreement in the Amount of \$47.75 Per Month for a Term of Five Years, and Authorize the Health Officer to Sign the Agreement.

The Health Department was notified by Pitney Bowes on July 9, 2015, that the Lease Agreement that was approved by the Board of Supervisors on June 16, 2015, with Resolution #2015-286 is now null and void because of an upgrade of our Pitney Bowes machine prior to Pitney Bowes receiving our Lease Agreement.

The Health Department has been using their own postage meter since 1999, due to the need to post mail late in the afternoons for overnight laboratory tests. The County's postage meter in the Hall of Records is unable to accommodate these later afternoon mailings and using another vendor (UPS or FedEx) is more expensive than the postage meter. Having a postage meter at the Health Department has been the most efficient and cost effective way to process the Department's mail.

Because the County's contract with Pitney Bowes references the terms and conditions contained in the Master Agreement, this Agreement and the two Amendments are attached for informational purposes only.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board recently approved the new Lease Agreement in the amount of \$46.94 with Resolution # 2015-286.

Since 2005 the Health Department has had an agreement with Pitney Bowes to lease a postage meter. The current agreement amount is \$43.79 per month for a term of five year which expires in August 2015.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not authorize Health Officer to sign the agreement. The Department will need to identify another vendor or method for processing late afternoon mailings for overnight laboratory tests that may have a higher cost than what is currently budgeted.

FINANCIAL IMPACT:


The appropriate funding for this agreement has been included in the proposed budget 2015-2016.

ATTACHMENTS:

WSCA OPTION C (2) Pitney Bowes Agreement (PDF)
E-mail from Pitney Bowes with New Lease Agreement 07-09-2015 (PDF)
E-mail from Pitney Bowes Confirming Lease Agreement Change (PDF)
Executed PB PA 05152013 Master Agreement (PDF)
California Participating Addendum No 7-12-70-26 (PDF)
ca-7-12-70-26-amendment-2 (PDF)

CAO RECOMMENDATION

Requested Action Recommended



Mary Hoatson, CAO 7/15/2015

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]

MOVER: Marshall Long, District III Supervisor

SECONDER: Kevin Cann, District IV Supervisor

AYES: Rosemarie Smallcombe, Merlin Jones, Marshall Long, Kevin Cann

EXCUSED: John Carrier