DEPARTMENT: Public Works  By: Marty Allan  Phone: 966-5356

RECOMMENDED ACTION AND JUSTIFICATION:  (Policy Item: Yes _ No X )

Approve Budget Action Forms transferring funds in Don Pedro 1-M from Professional Services to Taxes and Assessments ($3), Mariposa Parking District from Professional Services to Taxes and Assessments ($4), Facilities Maintenance from Custodians to Extra-help ($6,092) and Fleet Maintenance from Equipment Mechanics to Extra-help ($20,000).

In the first two budgets, the tax assessments were higher than anticipated; in Facilities Maintenance, a vacancy in custodians was filled temporarily by extra-help; and in Fleet Maintenance, unanticipated vacancies in equipment mechanics had to be filled with extra-help to cover the workload.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board routinely approves transfers of funds between budget categories within budget units.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

N/A

COSTS:  (X) Not Applicable
A. Budgeted current FY $________
B. Total anticipated Costs $________
C. Required additional funding $________
D. Internal transfers $________

SOURCE:  ( ) 4/5th Vote Required
A. Unanticipated revenues $________
B. Reserve for contingencies $________
C. Source description $________
Balance in Reserve Contingencies, If Approved: $________

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:

1. Budget Action Don Pedro 1-M
2. Budget Action Mariposa Pines
3. Budget Action Facility Maintenance
4. Budget Action Fleet Maintenance

ADMINISTRATIVE OFFICER’S RECOMMENDATION:
This item on agenda as:

☒  Recommended
☐  Not Recommended
☐  For Policy Determination
☐  Submitted with Comment
☐  Returned for Further Action

Comment: ____________________________

C.A.O. Initials: __________

CLERK’S USE ONLY
Res. No.: 997  Ord. No.: __________
Vote - Ayes: __☐  Noes: __☐  Abstained: __☐
Approved ☒  Denied ☐  Abstained ☐
☐ Minute Order Attached ☐ No Action Necessary
The foregoing instrument is a correct copy of the original on file in this office
Date: ________________

ATTEST: MARGIE WILLIAMS, Clerk of the Board
By: ________________
Deputy
### BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
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<th>DECREASE</th>
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<td>854-0418</td>
<td>Don Pedro 1-M Prof. Services</td>
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#### TRANSFER BETWEEN FUNDS

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<td>0104</td>
<td>414-1090</td>
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#### TOTAL

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**ACTION REQUESTED:** (Check all that apply)

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

( x ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION:** See attached Board item.

**DEPT HEAD SIGNATURE**

**APPROVED BY RES NO.**

**CLERK**

**DATE**

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**Don Pedro 1-M**

**AUDITOR'S USE ONLY**

**BA#**

Budget Revision Form Revised 11/95
### BUDGET ACTION FORM

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| 001  | 0104     | 414-1090 | GENERAL CONTINGENCY       |         |          |          |

#### TRANSFER BETWEEN FUNDS

#### TOTAL

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**ACTION REQUESTED:** (Check all that apply)

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

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**JUSTIFICATION:** See attached Board item.

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**DEPT HEAD SIGNATURE**

**APPROVED BY RES NO.**

**CLERK**

**DATE**

**AUDITOR'S USE ONLY**

**BA#**

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| 001  | 0104     | 414-1090| GENERAL CONTINGENCY |

**TRANSFER BETWEEN FUNDS**

| TOTAL | 6,092 | 6,092 |

**ACTION REQUESTED:** (Check all that apply)

1. Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

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**JUSTIFICATION:** See attached Board item.

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**FACILITIES**

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Budget Revision Form Revised 11/95
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**GENERAL CONTINGENCY**

**TRANSFER BETWEEN FUNDS**

**TOTAL**

20,000 20,000

**ACTION REQUESTED:** (Check all that apply)

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

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**JUSTIFICATION:** See attached Board item.

**DEPT HEAD SIGNATURE**

**DATE** 12/7/99

**APPROVED BY RES NO. 98-2 CLERK**

**DATE** 1-4-00

**Fleet**

**AUDITOR'S USE ONLY**

**BA#**

Budget Revision Form Revised 11/95