COMMENDED ACTION AND JUSTIFICATION:
Request transfer of $9,000 from Building Inspector Account Number 600-0236-562-0142 to Extra Help Account Number 600-0236-562-0201. This transfer will fund part-time employment until a permanent building inspector can be hired.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
In the past, due to the volume of workload, sufficient personnel have been hired to meet the public demand for inspections. Extra-Help people have been employed until full-time positions are filled.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Termination of part-time help will occur.
We will be short staffed while hiring process is being completed.

COSTS: (X) Not Applicable
A. Budgeted current FY $__________
B. Total anticipated Costs $9,000
C. Required additional funding $__________
D. Internal transfers $__________

COSTS: ( ) 4/5th Vote Required
A. Unanticipated revenues $__________
B. Reserve for contingencies $__________
C. Source description: __________________________
Balance in Reserve Contingencies, if Approved: $__________

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:
1. 
2. 

CLERK'S USE ONLY
Res. No.: 88-23 Ord. No.: __________
Vote - Ayes: 5 Noes: _________
Absent: _________ Abstained: _________
Approved: ___ Denied: ___
Minute Order Attached: ___ No Action Necessary
The foregoing instrument is a correct copy of the original on file in this office.
Date: __________________________

By: __________________________
MARGIE WILLIAMS, Clerk of the Board

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item on agenda as:
☑ Recommended
☐ Not Recommended
☐ For Policy Determination
☐ Returned for Further Action

Comment: __________________________

ATTEST: __________________________
A.O. Initials: __________

Action Form Revised 10/95
<table>
<thead>
<tr>
<th>CODE</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>600</td>
<td>0236</td>
<td>562-0142</td>
<td>Building Inspector</td>
<td></td>
<td>$9,000.00</td>
</tr>
<tr>
<td>600</td>
<td>0236</td>
<td>562-0201</td>
<td>Extra-Help</td>
<td></td>
<td>$9,000.00</td>
</tr>
</tbody>
</table>

Transfer to Extra-Help until a permanent building inspector can be hired.

<table>
<thead>
<tr>
<th>CODE</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>001</td>
<td>0104</td>
<td>414-1090</td>
<td>GENERAL CONTINGENCY</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

TRANSFER BETWEEN FUNDS

<table>
<thead>
<tr>
<th>CODE</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
</table>

TOTALS $9,000.00 $9,000.00

ACTION REQUESTED: (Check all that apply)

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

( ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget another, or between categories within a budget unit;

JUSTIFICATION

DEPT HEAD SIGNATURE: [Signature]

DATE: 1-7-00

AP. BY RES NO.: 00-23 CLERK: [Name]

DATE: 1-18-00

AUDITOR'S USE ONLY

BA #