RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes___ No___)

Resolution authorizing the Child Abuse Prevention Coordinating Council to allow them to obtain a nonprofit status for funding purposes.

Counsel recommends approving their request pursuant to the Welfare and Institutions Code Section 18983.5, which states that "councils funded under this chapter shall be incorporated as nonprofit corporations, or established as independent organizations within County government..." The Council is already an independent organization within County government.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board approved the creation of the Child Abuse Prevention Coordinating Council by Res. 86-343 on September 16, 1986.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

| COSTS: | A. Budgeted current FY | $____________ |
| B. Total anticipated costs | $____________ |
| C. Required additional funding | $____________ |
| D. Internal transfers | $____________ |
| SOURCE: | A. Unanticipated revenues | $____________ |
| B. Reserve for contingencies | $____________ |
| C. Source description: | ________ |
| Balance in Reserve for Contingencies, if approved: | $____________ |

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:
Request from Ann Pope/Chair Formation documents

CLERK'S USE ONLY:
Res. No.: 08-343
Vote - Ayes: 5
Nays: ______________
Absent: 1
Abstained: 0
Approved: 5
Denied: 0
Minute Order Attached: ( ) Yes ( ) No
No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date: ______________

ATTEST: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

By: ______________
Deputy

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item on agenda as:

- Recommended
- Not Recommended
- For Policy Determination
- Submitted with Comment
- Returned for Further Action

Comment: ______________

A.O. Initials: ______________

Action Form Revised 5/92
Resolution authorizing the Child Abuse Prevention Coordinating Council to obtain a nonprofit status for funding purposes.

4/5ths Vote Required: Yes ( ) No (X)
Policy Item: Yes ( ) No (X) (For Action Agenda of __________)
Action Required by: ______________________ Due to: ______________________

AGENDIZE AS:
Consent Agenda: ______________________
Information: ______________________
Attention: ______________________
Timed: ______X______

STAFF REVIEW REQUIRED:
Yes ( ) No ( ) County Counsel
Yes ( ) No (X) Auditor
Yes ( ) No (X) Personnel
Yes ( ) No (X) Data Processing
Yes ( ) No (X) Public Works/Facilities
Yes ( ) No (X) Other

SPECIAL INSTRUCTIONS TO CLERK:
Rush! Need to have signed documents by:
Legal publication required. (This is responsibility of submitting department.)
Other (i.e., need cert. resolutions, and/or signed contracts)
You want us to send copy of Action to: Ann Pope/Chair of Child Abuse Council and County Counsel
Comm BK 4 H5Q

CLERK'S USE ONLY:
RECEIVED: 8-30-00
By: ________

AGENDIZED FOR: 9-12-00
Agenda Item No.: 4
Consent Agenda: Information: Attention: Timed at: 

Trans. Form Revised 5/92
Mr. Jeff Green
County Counsel
5100 Bullion Street

August 18, 2000

Dear Mr. Green,

Thank you for your time and consideration. I am writing on behalf of the Mariposa Child Abuse Prevention Coordinating Council. As you may know, the Council is a multi-agency nonprofit group dedicated to child abuse prevention for this county. At present, the only revenues we receive come through the Children's Trust Fund in which a certain percentage of monies from applications for birth certificates in Mariposa County are directed into an account to be used by the Council for child abuse prevention, intervention and treatment efforts. Under our bylaws, monies to be spent, must fall under one of four categories, be voted on by the majority of our members, be approved of by the District Attorney and the auditor before a check is cut by the Auditor's office. This is wise from the standpoint of procedural safeguards but also presents an unwieldy, time consuming and often overly restrictive process. Since the once plentiful funding stream from the State has disappeared, we have had to considerably restrict the scope of our projects which have included workshops for foster parents, scholarships to after school day care centers, toys and materials to agencies providing direct services for children who have been in abusive homes. Just how limited our current framework is became apparent recently when, after having been approved for a mini grant for countywide training of mandated reporters, we had to withdraw because we did not have a structure enabling us to receive or spend grant monies. With a little checking around, I discovered that no fewer than 38 counties' Child Abuse Prevention Councils throughout California have obtained a nonprofit, corporate status. This enables them to directly apply for, receive and disperse grant monies. In my dual role, as grant writer and chairperson for the Council, it is my hope that the Board of Supervisors takes action with respect to clarifying the relationship between the Board of Supervisors and the Child Abuse Prevention Coordinating Council. Furthermore, we respectfully request that the Council be treated as an independent entity with an eye towards obtaining a nonprofit structure. Parenthetically, there is a consensus by the majority of the voting members to investigate nonprofit or 501c3 status.

If you have any further questions, please, feel free to call me at 742-0232.

Respectfully,

Ann Pope
Chair- Mariposa County Child Abuse Prevention Coordinating Council
§ 18979
WELFARE AND INSTITUTIONS CODE

(b) Four hundred thousand dollars ($400,000) for the southern California prevention training center.
(c) Two hundred thousand dollars ($200,000) for administrative costs of the department.
(Added by Stats.1984, c. 1698, p. ———, § 3, urgency, eff. Sept. 30, 1984.)

CHAPTER 12.5. CHILD ABUSE PREVENTION COORDINATING COUNCIL ACT

Article

2. Child Abuse Prevention Coordinating Councils
3. Selection and Administration

Chapter 12.5 was added by Stats.1985, c. 1417, p. ———, § 1.

Repeal
Chapter 12.5 is repealed on June 30, 1989, under the provisions of § 18994.

ARTICLE 1. GENERAL PROVISIONS

Section
18980. Short title.
18981. Legislative findings and declarations.
18981.1. Legislative intent.

Article 1 was added by Stats.1985, c. 1417, p. ———, § 1.

§ 18980. Short title
This chapter shall be known and may be cited as the Child Abuse Prevention Coordinating Council Act.
(Added by Stats.1985, c. 1417, p. ———, § 1.)

§ 18981. Legislative findings and declarations
The Legislature finds and declares all of the following:
(a) Child abuse is one of the most tragic social and criminal justice issues of our times.
(b) Victims of child abuse and their families face a complex intervention system involving many professionals and agencies.
(c) Coordination by child protection agencies and personnel improves the response to a victim and his or her family.
(d) The prevention of child abuse requires the involvement of the entire community.
(Added by Stats.1985, c. 1417, p. ———, § 1.)

§ 18981.1. Legislative intent
It is the intention of the Legislature to fund child abuse prevention coordinating councils in each county.
(Added by Stats.1985, c. 1417, p. ———, § 1.)

ARTICLE 2. CHILD ABUSE PREVENTION COORDINATING COUNCILS

Section
18982. Purpose.
18982.1. Encouragement of representatives of specified groups.
18982.2. Functions.

_Underline_ indicates changes or additions by amended
183
§ 18982. Purpose

A child abuse prevention coordinating council is a community council whose primary purpose is to coordinate the community's efforts to prevent and respond to child abuse.

(Added by Stats.1985, c. 1417, p. ___ , § 1.)

§ 18982.1. Encouragement of representatives of specified groups

Councils funded by this chapter shall encourage representatives from the following:
(a) Public child welfare services, including the following:
   (1) The county welfare or children's services department.
   (2) The probation department.
   (3) Licensing agencies.
   (b) The criminal justice system, including the following:
       (1) Law enforcement.
       (2) The office of the district attorney.
       (3) The courts.
       (4) The coroner.
   (c) Prevention and treatment services communities, including the following:
       (1) Medical and mental health services.
       (2) Community-based social services.
       (3) Public and private schools.
       (d) Community representatives, including the following:
           (1) Community volunteers.
           (2) Civic organizations.
           (3) The religious community.

(Added by Stats.1985, c. 1417, p. ___ , § 1.)

§ 18982.2. Functions

The functions of a council shall include, but not be limited to, the following:
(a) To provide a forum for interagency cooperation and coordination in the prevention, detection, treatment, and legal processing of child abuse cases.
(b) To promote public awareness of the abuse and neglect of children and the resources available for intervention and treatment.
(c) To encourage and facilitate training of professionals in the detection, treatment, and prevention of child abuse and neglect.
(d) To recommend improvements in services to families and victims.
(e) To encourage and facilitate community support for child abuse and neglect programs.

(Added by Stats.1985, c. 1417, p. ___ , § 1.)

§ 18982.3. Committees

Councils may form committees to carry out specific functions, such as the following:
(a) Interagency coordination committees.

Asterisks * * * indicate deletions by amendment
§ 18982.3

(b) Multidisciplinary personnel teams.
(c) Professional training committees.
(d) Public awareness committees.
(e) Service improvement committees.
(f) Advocacy committees.
(g) Fundraising committees.
(Added by Stats.1985, c. 1417, p. ——, § 1.)

§ 18982.4. Multidisciplinary personnel team provisions; application

The multidisciplinary personnel team provisions of subdivision (f) of Section 5328, subdivision (d) of Section 18951, and Section 18961 shall apply to child abuse prevention coordinating councils funded under this chapter.
(Added by Stats.1985, c. 1417, p. ——, § 1.)

ARTICLE 3. SELECTION AND ADMINISTRATION

¶ 18983. Funding

Each county shall fund child abuse prevention coordinating councils which meet the criteria in Section 18982 from the county’s children’s trust fund. In the event that the county does not create a children’s trust fund, the board of supervisors shall apply for funds from the State Children’s Trust Fund. Initial funding of councils shall be scheduled to accommodate ongoing funding of programs or funds already encumbered for other purposes.

Funds for councils selected pursuant to this chapter shall not be considered administrative costs for purposes of Sections 18967 and 18969.
(Added by Stats.1985, c. 1417, p. ——, § 1.)

§ 18983.3. Multiple councils in a county; funding

In the event that more than one council per county exists, the county board of supervisors shall develop a procedure for selecting a council for funding. More than one existing council may be funded in counties with geographically distinct population centers.
(Added by Stats.1985, c. 1417, p. ——, § 1.)

§ 18983.4. Counties without existing councils

For counties without existing councils the county board of supervisors shall make every effort to facilitate the formation and funding of a council in that county.
(Added by Stats.1985, c. 1417, p. ——, § 1.)

§ 18983.5. Incorporation as nonprofit corporations or established as independent organizations

Councils funded under this chapter shall be incorporated as nonprofit corporations, or established as independent organizations within county government, or comparably independent organizations as

Underline indicates changes or additions by amendment 194

WELFARE AND INSTITUTIONS CODE

determined by the office. New or r e incorporation.
(Added by Stats.1985, c. 1417, p. —)

§ 18983.6. Protocol for interagency

Counsels receiving funding under and provide yearly reports to the (Added by Stats.1985, c. 1417, p. —)

§ 18983.8. Local cash or in-kind

Councils receiving funding under percent. For councils unable to raise be provided in the amount of three 
(Added by Stats.1985, c. 1417, p. —)

ARTICLE 4 was added by Stats.1985, c. 1417, p. ——, § 1.

§ 18984. Duration of chapter

Article 4 was a

§ 18984. Duration of chapter

This chapter shall remain in effect or later enacted statute, which is enacted (Added by Stats.1985, c. 1417, p. —

CHAPTER 12. COUN

MOI


Section 18985 to 18985.6. Repealed.

$§ 18985 to 18985.6. Repealed by Su

The repealed sections, added by Stats.1984, ——, § 1, provided for pilot projects in not r e c counties as funded by the 1985-86 Budget Act Pan C. § 1000.30 et seq.

Section 3 of Stats.1985, c. 82, p. ——, provid

DIVISION 10. STATE D

PART 1.

Chapter 1.5. Program Managers

Asterisks * * * indicate deletions by
WELFARE AND INSTITUTIONS CODE

§§ 18985 to 18985.6
Repealed

determined by the office. New or existing councils may apply for funds using a fiscal agent pending
incorporation.
(Added by Stats.1985, c. 1417, p. ——, § 1.)

§ 18983.6. Protocol for interagency coordination: reports

Councils receiving funding under this chapter shall develop a protocol for interagency coordination
and provide yearly reports to the county board of supervisors.
(Added by Stats.1985, c. 1417, p. ——, § 1.)

§ 18983.8. Local cash or in-kind match

Councils receiving funding under this chapter shall provide a local cash or in-kind match of 23½
percent. For councils unable to raise the full match for the maximum allocation, a partial grant shall
be provided in the amount of three grant dollars to each match dollar.
(Added by Stats.1985, c. 1417, p. ——, § 1.)

ARTICLE 4. FISCAL PROVISIONS

Section
18984. Duration of chapter.

Article 4 was added by Stats.1985, c. 1417, p. ——, § 1.

§ 18984. Duration of chapter

This chapter shall remain in effect only until June 30, 1989, and as of that date is repealed, unless a
later enacted statute, which is enacted before June 30, 1989, deletes or extends that date.
(Added by Stats.1985, c. 1417, p. ——, § 1.)

CHAPTER 12. COUNSELING FOR CHILD ABUSE OR SEXUAL
MOLESTATION (REPEALED).

Chapter 13, added by Stats.1984, c. 1660, p. ——, § 1, was repealed by Stats.1985, c. 82,

Section
18985 to 18985.6. Repealed.

§§ 18985 to 18985.6. Repealed by Stats.1985, c. 82, p. ——, § 2, eff. June 19, 1985

Historical Note

The repealed sections, added by Stats.1984, c. 1660, p. ——, § 1, provided for pilot projects in not to exceed three
counties as funded by the 1983-86 Budget Act. Sec. now, Pen.C. § 1000.30 et seq.

Section 3 of Stats.1985, c. 82, p. ——, provided:

"It is the intent of the Legislature in enacting this bill to continue in existence, without interruption the pilot projects
established under Chapter 1660 of the Statutes of 1983. It is not the intent of the Legislature to extend the life of those
pilot projects beyond the time period specified in Chapter
1660 of the Statutes of 1984."

DIVISION 10. STATE DEPARTMENT OF REHABILITATION

PART 1. GENERAL PROVISIONS

Chapter
1.5. Program Managers

Section
19050

Asterisks * * * indicate deletions by amendment

185
CHILD ABUSE PREVENTION COORDINATING COUNCIL

<table>
<thead>
<tr>
<th>Members</th>
<th>Category</th>
<th>Term Expiration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Susie Sanchez</td>
<td>Child Protective Services</td>
<td>Continuous</td>
</tr>
<tr>
<td>Dianne Austin-Bondshu</td>
<td>Child Protective Services</td>
<td>&quot;</td>
</tr>
<tr>
<td>Ed James</td>
<td>Probation Department</td>
<td>&quot;</td>
</tr>
<tr>
<td>(Vacant)</td>
<td>Law Enforcement</td>
<td>&quot;</td>
</tr>
<tr>
<td>Christine Johnson</td>
<td>District Attorney</td>
<td>&quot;</td>
</tr>
<tr>
<td>William Flaherty (Alternate)</td>
<td>District Attorney</td>
<td>&quot;</td>
</tr>
<tr>
<td>Morrissa Holzman</td>
<td>Mental Health</td>
<td>&quot;</td>
</tr>
<tr>
<td>Kathy Delaney</td>
<td>Mental Health</td>
<td>&quot;</td>
</tr>
<tr>
<td>Michael Raymond</td>
<td>All Tribes Counseling. Ctr.</td>
<td>&quot;</td>
</tr>
<tr>
<td>Ann Pope</td>
<td>Public Schools</td>
<td>&quot;</td>
</tr>
<tr>
<td>Sue Overstreet</td>
<td>Public Schools</td>
<td>&quot;</td>
</tr>
<tr>
<td>(Vacant)</td>
<td>Community</td>
<td>&quot;</td>
</tr>
<tr>
<td>Linda Dixon</td>
<td>Community</td>
<td>&quot;</td>
</tr>
<tr>
<td>Augusta Kidd</td>
<td>Religious Community</td>
<td>&quot;</td>
</tr>
<tr>
<td>Joe Kidd (Alternate)</td>
<td>Religious Community</td>
<td>&quot;</td>
</tr>
<tr>
<td>Richard L. McMechan</td>
<td>Superior Court Rep.</td>
<td>&quot;</td>
</tr>
<tr>
<td>Mickie Romeike (Alternate)</td>
<td>Superior Court Rep.</td>
<td>&quot;</td>
</tr>
</tbody>
</table>

AUTHORITY: Welfare and Institutions Code Section 18983.4
Resolution No. 86-343
Resolution No. 88-272

MEMBERSHIP: 14 Members Appointed to Represent the Following Categories:

1. Two Members from Child Welfare Services
2. One Member from Probation Department
3. One Member from Law Enforcement
4. One Member from District Attorney's Office
5. Two Members from Mental Health Services
6. One Member from All Tribes Counseling Center
7. Two Members from the Public Schools
8. Two Representative from the Community
9. One Member from the Religious Community
10. One Superior Court Representative

TERM: Continuous

PURPOSE: To coordinate the community's efforts to prevent and respond to Child Abuse

DEPARTMENT: Human Services Department/Social Services

Jan-98
CHABUPRE.DOC
MARIPOSA COUNTY RESOLUTION NO. 88 - 272

BE IT HEREBY RESOLVED by the BOARD OF SUPERVISORS OF MARIPOSA COUNTY, a political subdivision of the State of California, that the Board of Supervisors approved the following document:

BY-LAWS FOR MARIPOSA COUNTY CHILD ABUSE AND PREVENTION COORDINATING COUNCIL

PASSED AND ADOPTED by the Mariposa County Board of Supervisors this 14th day of June, 1988, by the following vote:

AYES: BAGGETT, DALTON, ERICKSON, RADANOVICH, TABER

NOES: NONE

ABSENT: NONE

ABSTAINED: NONE

ERIC J. ERICKSON, Chairman
Mariposa County Board of Supervisors

ATTEST:

MARGIE WILLIAMS
Clerk of the Board

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

JEFFREY G. GREEN
County Counsel
MARIPOSA COUNTY RESOLUTION NO. 86-343
A RESOLUTION CREATING THE CHILD ABUSE PREVENTION COORDINATING COUNCIL FOR THE COUNTY OF MARIPOSA

WHEREAS, Pursuant to Welfare & Institutions Code Section 18983.4 re the Child Abuse Prevention Coordinating Council for the County of Mariposa, and

WHEREAS, the above Council is State mandated, and

WHEREAS, Mariposa County at this time has an established program re: Mariposa County Crimes Against Children Unit;

BE IT RESOLVED, by the Mariposa County Board of Supervisors, that the Mariposa County Crimes Against Children Unit now be designated as the Child Abuse Prevention Coordinating Council;

BE IT ALSO RESOLVED, that the membership be as follows:
A. Three members from the Public Child Welfare Services
B. One member of the Probation Department
C. One member of Law Enforcement
D. One member from the District Attorneys Office
E. Two members from Mental Health Services
F. Two members from the Public Schools
G. One representative from the Community
H. One member from the Religious Community

BE IT FURTHER RESOLVED, that the Board of Supervisors designates the District Attorney to administer the Children's Trust Fund.

PASSED AND ADOPTED THIS 16th day of September, 1986 by the following vote:

AYES:  BARRICK, ERICKSON, RADANOVICH, TABER
NOES:  NONE
ABSENT:  DALTON
ABSTAINED:  NONE

BEVERLY BARRICK, Chairman
Mariposa County Board of Supervisors
Page 2, Res. No. 86-343, Creating the Child Abuse Prevention Coordinating Council for the County of Mariposa.

ATTEST:

LYNN ROBINSON, Assistant County Clerk and Ex Officio Clerk of the Board

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

JEFFREY Q. GREEN, County Clerk
BY-LAWS
OF
MARIPOSA COUNTY CHILD ABUSE
AND PREVENTION COORDINATING COUNCIL

Mandate from Mariposa County Board of Supervisors:

The Mariposa County Board of Supervisors officially recognizes the Child Abuse Prevention Coordinating Council as an entity with the following mandates:

A. Dissemination of information to the public relating to child abuse and neglect.

B. Provision of public education relating to child abuse and neglect.

C. Creation of workshops to enhance professional skills and public awareness in the area of child abuse and neglect.

D. Assessment of needs in the community relating to child abuse and neglect and giving advice to appropriate Department Heads related to these assessments.

ARTICLE I

NAME

The name of this organization shall be the Mariposa County Child Abuse Prevention Coordinating Council.

ARTICLE II

PURPOSE

The purpose of the Council is to assist in the development and implementation of treatment, prevention and information in the area of Child Abuse and Neglect. Also to develop and coordinate better communications between service agencies and organizations dealing with child abuse and neglect.
ARTICLE III

OBJECTIVES

A. To improve the communication and coordination of services between existing public and private agencies.

B. To assess the existing services in Mariposa County involving child abuse and neglect.

C. To serve as a clearinghouse and a central library for information relating to child abuse and neglect.

D. To sponsor and encourage training opportunities for professionals in related fields, and volunteers.

E. To sponsor public education and awareness of the problems of child abuse and neglect.

F. To develop resources and to support effective prevention programs.

G. To serve as an advocate for child abuse prevention and services.

H. To make recommendations to the Mariposa County Board of Supervisors concerning the disbursement of discretionary funds available for child abuse prevention, treatment and community education programs.

ARTICLE IV

MEMBERSHIP

A. Voting members shall be those who are appointed by the Board of Supervisors. Resolution No. _________ identifies the following representative groups:

1. Two (2) members from the Public Child Welfare Services
2. One (1) member of the Probation Department
3. One (1) member of Law Enforcement
4. One (1) member from the District Attorney's Office
5. Two (2) members from Mental Health Services
6. One (1) member from the All Tribes Counseling Center
7. Two (2) members from the Public Schools
8. Two (2) representatives from the Community
9. One (1) member from the Religious Community
10. One (1) Superior Court Representative
B. Attendance at Council meetings shall be open to all individuals in Mariposa County desiring to promote the purposes of the Child Abuse Prevention Coordinating Council.

ARTICLE V
OFFICERS OF THE COUNCIL

A. Officers: Officers shall be elected from the list of voting members.

B. Nominations:
   1. At the regular December meeting the Chairperson of the Council shall designate three (3) of its members as an ad hoc committee to nominate the Chairperson, Vice Chairperson and Secretary.

   2. The Nomination Committee shall contact proposed nominees to determine their willingness to run for office; and nominate additional candidates if necessary to complete a ballot of nominees for each office.

   3. The committee shall transmit its nominations to each member of the commission not less than five (5) days prior to the January meeting. Nominations may be made from the floor at the January meeting.

C. Elections:
   1. Elections of officers shall be held at the January meeting. Election to office shall be upon affirmative vote by secret ballot of a majority of voting members present. If no candidate for an office obtains over fifty percent (50%) of the vote, a run-off between the two (2) vote-getters shall be held immediately following the vote count.

   2. The Nominations Committee shall prepare and count the votes (unless the committee member is a nominated candidate for that office).

   3. The term of office shall be one (1) year, commencing January 1 of each year and shall serve until the election of their successor.

D. Vacancies:
   If vacancies arise, the Chairperson shall be authorized to appoint a replacement for the remainder of the term.
E. Duties:
Duties of officers shall be:

1. The Chairperson shall:
   a. Preside at all meetings.
   b. Coordinate the activities of the Council
   c. Appoint Committees.

2. The Vice Chairperson shall:
   a. Assist the Chairperson and assume the duties
      of the Chairperson in his/her absence.

3. The Secretary shall:
   a. Maintain a current membership and mailing
      list.
   b. Record minutes of all meetings.
   c. Notify members of meetings and distribute
      minutes.
   d. Handle correspondence of the Council as
      directed by the Chairperson.

ARTICLE VI
MEETINGS

A. The Council shall meet at least once a month on the
third (3rd) Wednesday. The place of business shall be Mariposa
County, with meeting locations designated by the Council when
possible. Special meetings shall be called by the Chairperson.

B. Written agendas and notice of meetings shall be posted
at least one (1) week prior to each regular meeting, according to
the California Government Code, Chapter Nine, Brown Act of 1987,
as updated from time to time.

   1. Special meetings:
      Special meetings may be called by the Chairperson
      by giving proper notice of not less than twenty-four (24) hours
      to members.

   2. Agenda:
      a. An agenda shall be mailed by the secretary to
         the members at least five (5) working days prior to the meeting
         at which the items will be presented for action.
      b. All items for the agenda must be submitted in
         writing to the Council secretary prior to the applicable meeting
         and in time to be included on the agenda as mailed.
      c. Any item not included on the agenda as mailed
         prior to the meeting must be voted upon as an emergency item
         before being opened for discussion.
      d. Agendas shall be posted in an area for public
         notice.
ARTICLE VII
QUORUM

A quorum at any Council meeting shall be a majority of active members that are present.

ARTICLE VIII
ABSENCEEISM

If any designated agency representative of the Council is absent for three (3) consecutive meetings without notification to the Chairperson, the Chairperson will notify the agency and request an alternate representative be appointed.

Designated representatives may send an alternate to meetings they are unable to attend.

ARTICLE IX
AMENDMENTS

These By-laws may be amended by two-third (2/3) vote of the Council at any regular or called meeting provided that written notice of the amendment shall have been submitted to each Council member prior to the meeting.

ARTICLE X
ANNUAL REPORT

The Council shall be responsible to prepare and submit to the Board of Supervisors an annual report on the findings and activities of the Council by December 31st.