RECOMMENDED ACTION AND JUSTIFICATION: Policy Item: Yes ( ) No(X )
Authorize the addition of one Engineering Technician III allocation to the Public Works Department and eliminating one Engineering Technician II allocation. This proposal is made in consideration of existing workload in the department and the type of work assignments that have been performed by the Engineering Technician II incumbents. In the past, the Engineering Technician II incumbents worked out-of-class as Engineering Technician III as a result of vacant Engineer positions. Two Engineer positions were recently filled with one Associate Engineer still vacant and there has been no success in filling that position. To avoid working incumbents out-of-class again, approval of this action will eliminate the need for assignments of this nature.

Following is the existing and proposed employee allocations as they relate to the Engineering positions:

<table>
<thead>
<tr>
<th>Existing Allocation</th>
<th>Proposed Allocation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Position</td>
<td># of Positions</td>
</tr>
<tr>
<td>Senior Civil Engineer</td>
<td>1</td>
</tr>
<tr>
<td>Associate Engineer</td>
<td>2</td>
</tr>
<tr>
<td>Junior Engineer</td>
<td>1</td>
</tr>
<tr>
<td>Engineering Technician III</td>
<td>0</td>
</tr>
<tr>
<td>Engineering Technician II</td>
<td>3</td>
</tr>
<tr>
<td>Traffic Technician II</td>
<td>1</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>8</strong></td>
</tr>
</tbody>
</table>

Changing the Engineering Technician allocations in this manner will not increase cost to the Public Works' budget as there continues to be a salary savings with one vacant Associate Engineer allocation and as evident above, the proposed allocation will not affect the number of positions within the department.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
None on this action. Pursuant to Mariposa County Personnel Policies and Procedures Handbook, section 4.02 "Classification Plan Amendment," the Board may create new classes or revise or abolish existing classes.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
- Adopt this action as proposed.
- Resolve this action as the Board desires and adopt.

COSTS: (X) Not Applicable
A. Budgeted current FY
B. Total anticipated costs
C. Required additional funding
D. Internal transfers

SOURCE: ( ) 4/5ths Vote Required
A. Unanticipated revenues
B. Reserve for contingencies
C. Source description:
Balance in Reserve for Contingencies, if approved:

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:
No attachments.

The foregoing instrument is a correct copy of the original on file in this office.

Date:

ATTEST: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

By: Deputy

ADMINISTRATIVE ICER’S RECOMMENDATION:

This item on agenda is:

☐ Recommended
☐ Not Recommended
☐ For Policy Determination
☐ Submitted with Comment
☐ Returned for Further Action

Comment:

A.O. Initials:

Action Form Revised 5/92