RESOLUTION - ACTION REQUESTED 2015-400

MEETING: August 11, 2015
TO: The Board of Supervisors
FROM: Tony Stobbe, Public Works Director
RE: Approve Transfer of Funds Within the Fleet Maintenance Budget

RECOMMENDATION AND JUSTIFICATION:
Approve Budget Action For Fiscal Year 2014-15 Transferring Funds Within the Fleet Maintenance Budget to Account for Expenses that Were Greater than Anticipated ($900).

Completion of the annual parts inventory resulted in a larger than anticipated adjustment to the "04" category (Service and Supplies) of the Fleet Maintenance budget, which resulted in a negative balance in this category. There are salary savings from a vacant Equipment Mechanic position that staff is requesting be used to offset the negative balance.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The Board regularly authorizes transfers within a budget.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Do not approve the budget action. Year end expenses will be unable to be processed as the Services and Supplies category because of a negative balance.

FINANCIAL IMPACT:
Funding in the amount of $900 will be transferred from the "Salary" category to the "Services and Supplies" category within the Fleet Maintenance Budget. There is no impact to the General Fund.

ATTACHMENTS:
Budget Action Form-Fleet Maintenance (PDF)

CAO RECOMMENDATION
Requested Action Recommended
RESULT:  ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Marshall Long, District III Supervisor
SECONDER: Kevin Cann, District IV Supervisor
AYES: Smallcombe, Jones, Long, Cann, Carrier
## BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>700</td>
<td>0305</td>
<td>584-0158</td>
<td>Fleet Mechanic</td>
<td></td>
<td></td>
<td>900</td>
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<tr>
<td>700</td>
<td>0305</td>
<td>584-0412</td>
<td>Maintenance Equipment</td>
<td></td>
<td></td>
<td>900</td>
</tr>
</tbody>
</table>

### TRANSFER BETWEEN FUNDS

**TOTALS**

<table>
<thead>
<tr>
<th></th>
<th>900</th>
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ACTION REQUESTED: (Check all that apply)

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies

(X) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit.

JUSTIFICATION: To offset negative balance in Fleet Maintenance Equipment account.

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DEPT HEAD SIGNATURE  

APPROVED BY RES NO. 15-400/CLERK

DATE: 7/29/15

DATE: 8-12-15

700 Fleet Maintenance

AUDITOR’S USE ONLY

BA#