



# MARIPOSA COUNTY

Human Services - (209) 966-2000



## **RESOLUTION - ACTION REQUESTED 2015-470**

MEETING: October 6, 2015

TO: The Board of Supervisors

FROM: Chevon Kothari, Human Services Director

RE: Request Approval for Staff to Donate Accrued Vacation Leave Time to Human Services Employee

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### **RECOMMENDATION AND JUSTIFICATION:**

Approve staff donating accrued vacation time to the sick leave account of a Mariposa County Human Services employee to care for a ill family member with a sunset date of December 31, 2015.

A Mariposa County Human Services Employee will be off work for the care of an ill family member for an extended period of time. It is undetermined, at this time, the extent of this illness and how long the employee will need to be off. It is anticipated that this employee will not have sufficient sick and vacation hours accrued to cover the time that they will be off of work.

It has been past practice of the Board to allow an employee, who was required to be off work for an extended period of time, to qualify for donated vacation leave when it was anticipated that this employee would run out of leave during the course of their leave. It is being requested that County staff be permitted to donate accrued vacation time to the Human Services employee's sick leave balance with a sunset date of December 31, 2015.

### **BACKGROUND AND HISTORY OF BOARD ACTIONS:**

Similar requests have been approved by the Board of Supervisors in the past most recently in the Public Works Department.

### **ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

If donations are not permitted, the employee may very possibly run out of accrued sick and vacation time before returning to work.

### **FINANCIAL IMPACT:**

**There will be no financial impact to the County General Fund.**

### **CAO RECOMMENDATION**

Requested Action Recommended

*Mary Hoatson*

Mary Hoatson, CAO

9/30/2015

**RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]**

**MOVER:** Marshall Long, District III Supervisor

**SECONDER:** Rosemarie Smallcombe, District I Supervisor

**AYES:** Smallcombe, Jones, Long, Cann, Carrier