



MARIPOSA COUNTY

Human Services · (209) 966-2000



RESOLUTION - ACTION REQUESTED 2015-509

MEETING: October 27, 2015

TO: The Board of Supervisors

FROM: Chevon Kothari, Human Services Director

RE: Approve One New Allocation of an Eligibility Worker III

RECOMMENDATION AND JUSTIFICATION:

Approve the Allocation of One Additional Eligibility Worker III to the Social Services Budget Effective Immediately and Approve the Budget Action Transferring Funding from the Realignment-Social Services Fund to the Social Services Budget to Accommodate the Additional Allocation (\$34,324).

For some time the Department has been looking at the need to add an additional lead worker in the Eligibility Unit as part of the restructuring, and also because of the onset of the Affordable Care Act, the changes in the C4 Software system, and the need to solidify Policies and Procedures. An existing employee in the Eligibility Worker III classification is on a reduced work schedule because of intermittent leave under the Family Medical Leave Act and coupled with the additional needs described above, it is necessary to add a full time Eligibility Worker III to keep up with the current demand.

The Human Services Department has sufficient funding to accommodate the position allocation changes and the budget action accompanying this request transfers funding from the Realignment-Social Services fund to the Social Services budget.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Changes to the employee allocation schedule require Board approval. The Board has approved allocation changes that will ultimately increase the level and quality of services provided to the County.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not approve this action as recommended. Existing staff will have to manage and oversee the Eligibility Worker duties to the best of their ability.

FINANCIAL IMPACT:

Funding will be transferred out of the Realignment Social Services fund to the Social Services budget to offset the cost to the additional position.

ATTACHMENTS:

EWIII Budget Action (PDF)

CAO RECOMMENDATION

Requested Action Recommended


Mary Hodson, CAO 10/22/2015

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]

MOVER: Rosemarie Smallcombe, District I Supervisor

SECONDER: Marshall Long, District III Supervisor

AYES: Smallcombe, Jones, Long, Cann, Carrier

MT # 5185
Res. # 2015-509

BUDGET ACTION FORM

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
001	0501	661-0174	EW III Salary (7 mos)		20,494	
001	0501	661-0310	Social Security		1,271	
001	0501	661-0311	Medicare		297	
001	0501	661-0313	Admin Health Fee		22	
001	0501	661-0313	Med/Den/Vision		7,686	
001	0501	661-0315	Employer Paid Retirement		4,351	
001	0501	661-0317	Life Insurance		19	
001	0501	661-0318	SDI		184	
394	0523	660-0416	SS 1991 Realignment (Misc Exp)			34,324
TOTALS					34,324	34,324

TRANSFER BETWEEN FUNDS				DEBIT	CREDIT
394	0523	660-0787	Tx Out to 0501	34,324	
001	0501	309-1694	Tx In Realignment fund 394		34,324
TOTALS				34,324	34,324

ACTION REQUESTED: (Check all that apply)

Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies

Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION

DEPT HEAD SIGNATURE *Chevon Kott* DATE 10-28-15

APPROVED BY RES NO. 15-509 CLERK *Bene LaRock* DATE 11-4-15

DEPARTMENT Human Services

AUDITOR'S USE ONLY
BA #