



MARIPOSA COUNTY

Health • 209-966-3222



RESOLUTION - ACTION REQUESTED 2015-538

MEETING: November 17, 2015

TO: The Board of Supervisors

MINUTE ORDER ATTACHED

FROM: Mary Hodson, CAO

RE: Approve a Professional Service Agreement with M. Susan Haun, Dba Strategies by Design

RECOMMENDATION AND JUSTIFICATION:

Approve a Two-Year Professional Service Agreement with M. Susan Haun, dba Strategies by Design for Assistance on the Health Department's Tobacco Education Program; and Authorize the Board of Supervisors Chair to Sign the Agreement.

The Mariposa County Health Department, Tobacco Education Program staff is required to conduct both in-house and independent evaluations of the County's 2014-2017 Comprehensive Tobacco Control Plan (CTCP) components to monitor progress towards reaching program goals and objectives, and to determine which strategies are most effective in reduction of tobacco use.

The County does not have the required expertise in any of its Departments to provide this type of service.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

County signed a Professional Services Agreement with M. Susan Haun, dba Strategies by Design for Fiscal Year 2014-2015 for an amount not to exceed \$7,500.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

If this Agreement is not approved, staff will need to identify another vendor willing to perform this service, which may be at a higher hourly rate.

FINANCIAL IMPACT:

Funding for the services is budgeted in the Health Department's budget.

ATTACHMENTS:

Professional Services Agreement (DOC)

Exhibit A Sue Haun Evaluator 10.26.15 (DOCX)

CAO RECOMMENDATION

Requested Action Recommended

Mary Hodson
Mary Hodson, CAO 11/12/2015

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Marshall Long, District III Supervisor
SECONDER: Rosemarie Smallcombe, District I Supervisor
AYES: Smallcombe, Jones, Long, Cann, Carrier



COUNTY of MARIPOSA

P.O. Box 784, Mariposa, CA 95338 (209) 966-3222



MERLIN JONES, CHAIR
JOHN CARRIER, VICE-CHAIR
ROSEMARIE SMALLCOMBE
MARSHALL LONG
KEVIN CANN

DISTRICT II
DISTRICT V
DISTRICT I
DISTRICT III
DISTRICT IV

MARIPOSA COUNTY BOARD OF SUPERVISORS MINUTE ORDER

TO: MARY HODSON, County Administrative Officer-Interim Public Health Department Director

FROM: RENE' LaROCHE, Clerk of the Board *RL*

SUBJECT: Approve a Two-Year Professional Service Agreement with M. Susan Haun, Dba Strategies by Design for Assistance on the Health Department's Tobacco Education Program; and Authorize the Board of Supervisors Chair to Sign the Agreement

Department: Health

Resolution: 15-538

The following direction was given at the Board of Supervisors meeting on **November 17, 2015:**

CA10. **Health RES-2015-538**

Approve a Two-Year Professional Service Agreement with M. Susan Haun, Dba Strategies by Design for Assistance on the Health Department's Tobacco Education Program; and Authorize the Board of Supervisors Chair to Sign the Agreement

No public input.

DIRECTION:

CA10, Supervisor Smallcombe requested that at least one report return to update the Board with the survey findings, as well as with the results of the analysis of our programs.

RESULT: **ADOPTED [UNANIMOUS]**

MOVER: Marshall Long, District III Supervisor

SECONDER: Rosemarie Smallcombe, District I Supervisor

AYES: Smallcombe, Jones, Long, Cann, Carrier