RESOLUTION - ACTION REQUESTED 2015-538

MEETING: November 17, 2015

TO: The Board of Supervisors

FROM: Mary Hodson, CAO

RE: Approve a Professional Service Agreement with M. Susan Haun, DbA Strategies by Design

RECOMMENDATION AND JUSTIFICATION:
Approve a Two-Year Professional Service Agreement with M. Susan Haun, dba Strategies by Design for Assistance on the Health Department’s Tobacco Education Program; and Authorize the Board of Supervisors Chair to Sign the Agreement.

The Mariposa County Health Department, Tobacco Education Program staff is required to conduct both in-house and independent evaluations of the County’s 2014-2017 Comprehensive Tobacco Control Plan (CTCP) components to monitor progress towards reaching program goals and objectives, and to determine which strategies are most effective in reduction of tobacco use.

The County does not have the required expertise in any of its Departments to provide this type of service.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
County signed a Professional Services Agreement with M. Susan Haun, dba Strategies by Design for Fiscal Year 2014-2015 for an amount not to exceed $7,500.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
If this Agreement is not approved, staff will need to identify another vendor willing to perform this service, which may be at a higher hourly rate.

FINANCIAL IMPACT:
Funding for the services is budgeted in the Health Department’s budget.

ATTACHMENTS:
Professional Services Agreement (DOC)
Exhibit A Sue Haun Evaluator 10.26.15 (DOCX)

CAO RECOMMENDATION
Requested Action Recommended
RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Marshall Long, District III Supervisor
SECONDER: Rosemarie Smallcombe, District I Supervisor
AYES: Smallcombe, Jones, Long, Cann, Carrier
TO: MARY HODSON, County Administrative Officer-Interim Public Health Department Director
FROM: RENE' LaROCHE, Clerk of the Board
SUBJECT: Approve a Two-Year Professional Service Agreement with M. Susan Haun, DbA Strategies by Design for Assistance on the Health Department's Tobacco Education Program; and Authorize the Board of Supervisors Chair to Sign the Agreement
Department: Health
Resolution: 15-538

The following direction was given at the Board of Supervisors meeting on November 17, 2015:

CA10. Health RES-2015-538
Approve a Two-Year Professional Service Agreement with M. Susan Haun, DbA Strategies by Design for Assistance on the Health Department's Tobacco Education Program; and Authorize the Board of Supervisors Chair to Sign the Agreement

No public input.

DIRECTION:
CA10, Supervisor Smallcombe requested that at least one report return to update the Board with the survey findings, as well as with the results of the analysis of our programs.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Marshall Long, District III Supervisor
SECONDER: Rosemarie Smallcombe, District I Supervisor
AYES: Smallcombe, Jones, Long, Cann, Carrier

cc: file