

1 MARIPOSA COUNTY ORDINANCE NO. 643

2 AMENDING CHAPTER 2.76
3 ENTITLED COUNTY-OWNED VEHICLES
4 BY REPLACING IT IN ITS ENTIRETY

5 WHEREAS, The Board of Supervisors desires to amend
6 the existing rules and regulations governing the use of County-
7 owned vehicles because of an increase in the amount of County
8 employees, as well as an increase in the number and use of
9 County-owned vehicles;

10 NOW THEREFORE, the Board of Supervisors of Mariposa
11 County, a political subdivision of the State of California,
12 hereby ordains as follows:

13 SECTION I: Chapter 2.76 entitled County-Owned Vehicles is
14 hereby amended by replacing it in its entirety as follows:

15 "Chapter 2.76

16 COUNTY-OWNED MOTOR VEHICLES

17 Sections:

- 18 2.76.010 Vehicles to be used only for county business.
19 2.76.020 Rules regulating use to be set by resolution.
20 2.76.030 Vehicle management procedures regarding
21 county vehicles.
22 2.76.040 Board to approve or deny approval of depart-
23 mental procedures.
24 2.76.050 Infraction of rules cause for suspension or
25 dismissal from county employment.
26 2.76.060 Independent contractors of county.
27 2.76.010 Vehicles to be used only for county business.

28 A. It is unlawful for any officer or employee of the
county to drive, operate or otherwise use any motor vehicle

1 belonging to, leased by, or controlled by the county,
2 hereinafter referred to as "VEHICLE", except when the
3 same is being used for business pertaining to the county.

4 B. No officer or employee shall use a VEHICLE for
5 personal business. This section shall not preclude an
6 officer or employee from stopping for personal business
7 which does not significantly interfere with county
8 business, and/or significantly increase the mileage of
9 the VEHICLE.

10 C. No officer or employee shall drive a VEHICLE
11 unless that officer or employee possesses a valid
12 California drivers license authorizing the officer or
13 employee to operate the VEHICLE to be driven.

14 2.76.020 Rules regulating use to be set by resolution.

15 A. All VEHICLES shall be under the direct control
16 of the board of supervisors.

17 B. VEHICLES will be assigned by resolution of
18 the board of supervisors.

19 C. Department heads shall assign VEHICLES under
20 their control with their respective departments.

21 "Department head" shall refer to all supervisors of a
22 branch of county government, whether officially recog-
23 nized as a department or not.

24 2.76.030 VEHICLE management procedures regarding
25 county VEHICLES.

26 A. Department heads shall, upon assignment, notify
27 the board of supervisors as to VEHICLES assigned to
28 specific officers or employees on a take-home basis,

1 with justification for same.

2 On or before February 1st of each year, each
3 department head shall provide the board of supervisors,
4 in writing, with the following:

5 1. A statement signed by each officer or
6 employee who drives a VEHICLE prior to use of a VEHICLE,
7 acknowledging that the employee has read Chapter 2.76
8 of the County Code, and the "Mariposa County Policies
9 and Procedures for the Operation of County Vehicles" as
10 adopted by the board of supervisors pursuant to Resolution
11 No. 85-280, and

12 2. A statement signed by the officer or
13 employee authorizing the county to obtain a copy of the
14 officer's or employee's driving record.

15 2.76.040 Board to approve or deny approval of
16 departmental procedures.

17 A. The board of supervisors shall approve, deny
18 or approve as revised, assignment of VEHICLES as proposed
19 by department heads, as required by Section 2.76.030
20 above.

21 B. On or before May 31st of each year, the board
22 of supervisors shall adopt one resolution which shall
23 include all assignments of county VEHICLES.

24 C. The resolution shall regulate the use of
25 VEHICLES until the next May 31st, or until reviewed and
26 changed by the board of supervisors.

27 2.76.050 Infraction of rules cause for suspension
28 or dismissal from county employment.

1 Infractions of the rules of use set forth in the
2 resolution, pursuant to Sections 2.76.020 through 2.76.040,
3 by any county employee shall constitute cause for suspension
4 or dismissal from county employment, revocation of use of
5 VEHICLE, or such other disciplinary action as is deemed
6 appropriate by the department head or board of supervisors.

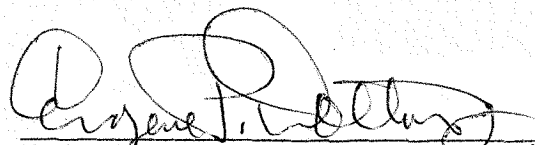
7 2.76.060 Applicability to independent contractors
8 of county.

9 This chapter shall apply to any independent
10 contractor of the county who operate county VEHICLES. No
11 independent contractor shall operate a county VEHICLE
12 without prior written approval by the board of supervisors."


13 SECTION II: This ordinance shall become effective thirty days
14 from the date of final passage pursuant to Government Code
15 Section 25123.

16 PASSED AND ADOPTED this 10th day of September,
17 1985 by the Board of Supervisors of Mariposa County by the
18 following vote:

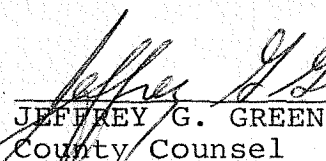
19 AYES: BARRICK, DALTON, ERICKSON, RADANOVICH, TABER
20 NOES: NONE
21 ABSENT: NONE
22 ABSTAINED: NONE

23 
EUGENE P. DALTON, JR., Chairman
Board of Supervisors

24 ATTEST:

25 
26 GERALD MC CARTHY, County Clerk and
27 Ex Officio Clerk of the Board

28 APPROVED AS TO FORM
AND LEGAL SUFFICIENCY:


JEFFREY G. GREEN
County Counsel