MARIPOSA COUNTY ORDINANCE NO. 643

AMENDING CHAPTER 2.76
ENTITLED COUNTY-OWNED VEHICLES
BY REPLACING IT IN ITS ENTIRETY

WHEREAS, The Board of Supervisors desires to amend
the existing rules and regulations governing the use of County-
owned vehicles because of an increase in the amount of County
employees, as well as an increase in the number and use of
County-owned vehicles;

NOW THEREFORE, the Board of Supervisors of Mariposa
County, a political subdivision of the State of California,
hereby ordains as follows:

SECTION I: Chapter 2.76 entitled County-Owned Vehicles is
hereby amended by replacing it in its entirety as follows:

"Chapter 2.76

COUNTY-OWNED MOTOR VEHICLES

Sections:

2.76.010 Vehicles to be used only for county business.
2.76.020 Rules regulating use to be set by resolution.
2.76.030 Vehicle management procedures regarding
county vehicles.
2.76.040 Board to approve or deny approval of depart-
mental procedures.
2.76.050 Infraction of rules cause for suspension or
dismissal from county employment.
2.76.060 Independent contractors of county.
2.76.010 Vehicles to be used only for county business.

A. It is unlawful for any officer or employee of the
county to drive, operate or otherwise use any motor vehicle
belonging to, leased by, or controlled by the county, hereinafter referred to as "VEHICLE", except when the same is being used for business pertaining to the county.

B. No officer or employee shall use a VEHICLE for personal business. This section shall not preclude an officer or employee from stopping for personal business which does not significantly interfere with county business, and/or significantly increase the mileage of the VEHICLE.

C. No officer or employee shall drive a VEHICLE unless that officer or employee possesses a valid California drivers license authorizing the officer or employee to operate the VEHICLE to be driven.

2.76.020 Rules regulating use to be set by resolution.

A. All VEHICLES shall be under the direct control of the board of supervisors.

B. VEHICLES will be assigned by resolution of the board of supervisors.

C. Department heads shall assign VEHICLES under their control with their respective departments. "Department head" shall refer to all supervisors of a branch of county government, whether officially recognized as a department or not.

2.76.030 VEHICLE management procedures regarding county VEHICLES.

A. Department heads shall, upon assignment, notify the board of supervisors as to VEHICLES assigned to specific officers or employees on a take-home basis,
with justification for same.

On or before February 1st of each year, each department head shall provide the board of supervisors, in writing, with the following:

1. A statement signed by each officer or employee who drives a VEHICLE prior to use of a VEHICLE, acknowledging that the employee has read Chapter 2.76 of the County Code, and the "Mariposa County Policies and Procedures for the Operation of County Vehicles" as adopted by the board of supervisors pursuant to Resolution No. 85-280, and

2. A statement signed by the officer or employee authorizing the county to obtain a copy of the officer's or employee's driving record.

2.76.040 Board to approve or deny approval of departmental procedures.

A. The board of supervisors shall approve, deny or approve as revised, assignment of VEHICLES as proposed by department heads, as required by Section 2.76.030 above.

B. On or before May 31st of each year, the board of supervisors shall adopt one resolution which shall include all assignments of county VEHICLES.

C. The resolution shall regulate the use of VEHICLES until the next May 31st, or until reviewed and changed by the board of supervisors.

2.76.050 Infraction of rules cause for suspension or dismissal from county employment.
Infringements of the rules of use set forth in the resolution, pursuant to Sections 2.76.020 through 2.76.040, by any county employee shall constitute cause for suspension or dismissal from county employment, revocation of use of VEHICLE, or such other disciplinary action as is deemed appropriate by the department head or board of supervisors.

2.76.060 Applicability to independent contractors of county.

This chapter shall apply to any independent contractor of the county who operate county VEHICLES. No independent contractor shall operate a county VEHICLE without prior written approval by the board of supervisors."

SECTION II: This ordinance shall become effective thirty days from the date of final passage pursuant to Government Code Section 25123.

PASSED AND ADOPTED this 10th day of September, 1985 by the Board of Supervisors of Mariposa County by the following vote:

AYES: BARRICK, DALTON, ERICKSON, RADANOVICH, TABER
NOES: NONE
ABSENT: NONE
ABSTAINED: NONE

EUGENE P. DALTON, JR., Chairman
Board of Supervisors

ATTEST:

GERALD MC CARthy, County Clerk and Ex Officio Clerk of the Board

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

JEFFREY G. GREEN
County Counsel