ORDINANCE NO. 177

An Ordinance of the County of Mariposa establishing a Recreation and Park Commission, a Department of Recreation and Parks, the position of Director of Recreation and Parks and prescribing their powers and duties; and authorizing the expenditure of funds, under authority of the statutes of the State of California and including the Education Code, Division 12, Chapter 4, Sections 24401 - 24411.

The Board of Supervisors of the County of Mariposa do ordain as follows:

Section I

Establishment of a Commission

There is hereby created and established a commission consisting of seven (7) members, to be known as the Recreation and Parks Commission.

Section II

Appointment of Members

The members of said Commission shall be representative of the five supervisorial districts with each Supervisor nominating one member for appointment by the Board of Supervisors and the Chairman of the Board nominating two members to be appointed at large. Ex-officio members may be appointed from time to time to serve without vote.

Section III

Compensation

All of the members of said Commission shall serve without compensation. Members may be reimbursed for their actual expenses, including travel, lodging and meal expenses incurred while on official business of the Commission, which has had prior approval by the Board of Supervisors.
Section IV

Terms

The terms of the members first appointed shall be determined by lot at the first meeting of the Commission with one member serving two years; three members serving three years; and three members serving four years. Terms of office thereafter shall be for four years. All vacancies shall be filled for the unexpired terms of the member whose office is vacant in the same manner as such member received the original appointment.

Section V

Organization of Commission

(a) The chairman of the Board of Supervisors shall designate the chairman of the Commission to serve one (1) year. Immediately after appointment and qualification, the Commission shall organize by electing a vice-chairman and secretary who shall serve for one (1) year. In succeeding years the Commission shall elect a chairman, vice-chairman and secretary who shall serve for one (1) year.

(b) Upon the appointment of a Director of Recreation and Parks by the Board of Supervisors, the Director may be appointed secretary to the Recreation and Park Commission by the Commission.

Section VI

Meetings

Regular meetings shall be held at least once a month at a regular date and time to be fixed by the members, and special meetings may be held upon the call of the Chairman. Any four (4) members of the Commission may call a meeting after giving seven (7) or more days' notice of such meeting to all members.
Section VII

Quorum

Four (4) members shall constitute a quorum for the
transaction of business, but a lesser number may adjourn from
time to time.

Section VIII

Lapse of Membership

After a member of the Commission fails to attend four
(4) consecutive meetings, unless excused by the vote of said
Commission, his membership shall automatically terminate,
and his successor shall be appointed in the same manner as his
predecessor. A member of the Commission may be removed from
office by a four-fifths (4/5) vote of the Board of Supervisors.

Section IX

Powers and Duties

The Commission shall have the following powers and
duties:

1. Act in an advisory capacity to the Board of Supervisors in promoting, aiding, encouraging and conducting
   public recreation, including the development of recreation and park facilities and programs.
2. At the request of the Board of Supervisors, recommend to the Board the names of candidates who are qualified in the administration of public recreation services
   for appointment by the Board to the position of Director of Recreation and Parks.
3. Act in an advisory capacity to the Board of Supervisors and to the Director of Recreation and Parks in the
   planning, maintenance, development and operation of all recreation areas and facilities owned, controlled, or
   leased by the County of Mariposa.
4. Formulate, and recommend to the Board, general
policies related to the purposes of the Commission;
and adopt by-laws, rules, and regulations, subject to
the approval of the Board, as the Commission may require
to facilitate the operation of a recreation and Parks
system.
5. At the request of the Board of Supervisors, cause a
budget to be prepared and submitted to the Board annual-
ly, on or before the first day of July in the same
manner as other county office budgets are prepared
providing for the costs of maintenance and operation of
the recreation and park facilities and programs for the
ensuing year. The budget shall contain estimates and
recommendations for such long term capital outlay pro-
jects as may be necessary to provide for an orderly
development of recreation and park areas and facilities.
6. Study and make recommendations on the acquisition
and development of recreation areas and facilities, such
as playgrounds, parks, beaches, pools, campsites, con-
cessions and other centers of recreation.
7. Interpret the function and operation of recreation
and park services to public officials and to the general
public to the end that the services receive adequate
financial support from public and private sources.

Section X

Recreation and Park Department

A Recreation and Park Department is hereby established
to be administered by the Director of Recreation and Parks with
the advice of the Recreation and Park Commission and subject
to the approval of the Board of Supervisors.

Section XI

Expenditure of Funds

The Board of Supervisors may appropriate and expend
funds from the county general fund and/or levy and collect a
tax in the same manner as taxes are levied for other public
purposes (Education Code, Section 24403) to operate a recrea-
tion program; to acquire, develop, maintain and operate public
parks and recreation facilities; and for the operation and main-
tenance of public parks, playfields, land and water areas,
structures for centers of recreation, and for the payment of
salaries of persons employed for said work.

A Recreation and Parks Fund may be established as a
depository for all monies received for recreation and park
purposes from the proceeds from all gifts, legacies or bequests
and all monies derived by the county from fees for recreational
services administered by the Board of Supervisors and/or under
the management of the Director of Recreation and Parks.

Section XII

Director of Recreation and Parks

1. The position of Director of Recreation and Parks is
hereby established.

2. The Board of Supervisors shall appoint a Director
of Recreation and Parks to administer recreation and park
facilities and programs and may request the Commission to
recommend for this position one or more candidates who are
qualified in the administration of public recreation services.

3. The Director of Recreation and Parks shall attend
meetings of the Commission; may serve as secretary to the Com-
mmission, and shall make such reports to the Commission and to
the Board of Supervisors, as shall be required.

4. The Director of Recreation and Parks, upon request,
may advise with officials of local jurisdictions and community
organizations in the County of Mariposa concerning the expendi-
ture of public funds for recreation and parks; acquisition,
design and development of recreation facilities and areas; and
shall maintain effective and cooperative relations with
officials of incorporated cities, special recreation districts,
State agencies and with local, state and national voluntary
recreation organizations.

5. The Director of Recreation and Parks shall:
   a. With the approval of the Board, employ required
      personnel and supervise them in the performance of their
      various duties.
   b. Administer, operate and maintain existing re-
      creation and park areas and facilities and plan for the acqui-
      sition, development and operation of proposed facilities in
      accordance with policies formulated by the Recreation and Parks
      Commission and approved by the Board of Supervisors.
   c. Prepare an annual budget, with the advice of the
      Recreation and Parks Commission, for presentation to the Board
      of Supervisors.
   d. Inform the general public of the services and
      facilities being provided by the Recreation and Parks Depart-
      ment; address professional, civic and lay groups on recrea tion
      subjects; solicit suggestions from the general public increas-
      ing the effectiveness of the recreation program; cooperate with
      governmental and voluntary organizations and agencies in the
      furtherance of recreation opportunities; and provide, upon
      request, assistance of a technical nature to community agencies
      and organizations on problems related to recreation and park
      facilities and programs.
   e. Assist community organizations in the promotion
      of recreation services; conduct studies of local conditions
      and needs for recreation services; and assist with the recruit-
      ment and training of professional recreation personnel and
volunteer leaders.

Passed and adopted this 10th day of April, 1956, by the following vote:

AYES: McGregor, McCay, Conrad, Miller, Ellis

NOES: None

ABSENT: None

Chairman of the Board of Supervisors

ATTEST:

Clerk of the Board of Supervisors