Specially Designed Disposal Treatment Units Maintenance

Health Department Policy 02-02 requires routine maintenance for all Aerobic Treatment Units (ATU). This policy requires routine maintenance for all special design (aka engineered/alternative design systems) and sets forth the following required conditions for maintenance service providers of all specially designed treatment units (TU’s) both aerobic and anaerobic:

1. Maintenance service providers must meet requirements to be an Approved Service Provider (ASP). An ASP may be a Registered Environmental Health Specialist, certified engineering geologist, licensed or registered Engineer experienced in maintaining on-site sewage disposal systems, or anyone who is certified as an “on-site wastewater system inspector” (or who holds an equivalent certificate) by passing a state or nationally accredited test or certification by the TU manufacturer.

2. The ASP must also meet the certification requirements from the manufacturer of the specific TU which he/she maintains.

3. The ASP must register with the County Health Department.

4. ASP must meet with Health Department staff, designer, and contractor, and designer at the time of initial start-up.

5. The ASP must provide an updated client list to the County by January 30 of each year.

6. The ASP is responsible for the maintenance of the TU and dispersal portion of the system including (but not limited to) the following activities:

   a. Inspection of the entire system at least once per year (or more often as required by the manufacturer).

   b. Notifying the County Health Department at least 48 hours prior to performing a monitoring inspection.
c. Submitting a completed inspection report to the County by mail, fax or approved electronic copy within 30 days of inspection. The report shall include name, address, date, APN, and checklist from manufacturer covering all portions of TU and dispersal portion of the system.

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