RESOLUTION - ACTION REQUESTED 2016-162

MEETING: April 12, 2016

TO: The Board of Supervisors

FROM: Chevon Kothari, Human Services Director

RE: Budget Action Increasing Funding for Training in the Social Services Budget

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RECOMMENDATION AND JUSTIFICATION:
Approve Budget Action Increasing Funding in the Training and Private Vehicle Line Items and Reducing Contingency in the Social Services Budget ($7,500). Additional funding is requested in the Training/Seminars and Private Vehicle to accommodate training and private vehicle use needs for training newly hired Social Services Supervisor and staff in new State mandates.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
All budget actions affecting Training/Seminars line items must be approved by the Board of Supervisors.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Do not approve the requested budget action and the new supervisor and staff would not be able to receive needed training in new State mandates.

FINANCIAL IMPACT:
The Contingency line item in the Social Services budget will be reduced to allow for the requested increase in Training/Seminars and the Private Vehicle line items. There is no impact to the County General Fund.

ATTACHMENTS:
BA Training SS (PDF)

CAO RECOMMENDATION
Requested Action Recommended

Mary Hodson, CAO 4/5/2016
Resolution - Action Requested 2016-162

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Kevin Cann, District IV Supervisor
SECONDER: Rosemarie Smallcombe, District I Supervisor
AYES: Smallcombe, Jones, Long, Cann, Carrier
# BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEP/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
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<td>SS/Training and Seminars</td>
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<td>SS/Contingency</td>
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**TOTALS** 7,500 7,500

<table>
<thead>
<tr>
<th>TRANSFER BETWEEN FUNDS</th>
<th>DEBIT</th>
<th>CREDIT</th>
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**TOTALS** 0 0

**ACTION REQUESTED:** (Check all that apply)

- [x] Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies.

- [ ] Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit.

**JUSTIFICATION** Due to new staff and new state mandates, additional training is needed in FY 15-16.

**DEPT HEAD SIGNATURE** [Signature]  3/24/16

**APPROVED BY RES NO.** 16-1102  [Signature]  4/13/16

**DEPARTMENT** Human Services

**AUDITOR’S USE ONLY**

**BA #**

Budget Revision Form R