RESOLUTION - ACTION REQUESTED 2016-251

MEETING: May 24, 2016

TO: The Board of Supervisors

FROM: Chevon Kothari, Human Services Director

RE: Approve Budget Action to Increase Vehicle Line in the Human Services Admin Budget Unit

RECOMMENDATION AND JUSTIFICATION:
Approve Budget Action Decreasing Contingency and Increasing the Vehicle Line in the Human Services Administration Budget to Cover Unexpected Additional Costs for the Purchase of the Departments Pool Vehicle ($2,000).

The amount originally budgeted to purchase this vehicle was $30,000, which is not adequate to cover the taxes and delivery of the Department's pool vehicle. This request will cover the additional costs for taxes and delivery of the vehicle.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
Budget Actions effecting Contingency must receive approval from the Board.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Do not approve the budget action. The Department would not have the needed funds in the budget to complete the purchase of this vehicle.

FINANCIAL IMPACT:
The Contingency in the Human Services Administration Budget will be reduced to cover the additional costs for the purchase of the vehicle. The amount that was originally budgeted was not sufficient to cover the taxes and delivery of the purchased vehicle. There is no impact to the County General Fund.

ATTACHMENTS:
BA Vehicle (PDF)

CAO RECOMMENDATION
Requested Action Recommended
RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Kevin Cann, District IV Supervisor
SECONDER: Marshall Long, District III Supervisor
AYES: Smallcombe, Jones, Long, Cann, Carrier
# BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEP/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
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<tr>
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<td>0507</td>
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## TRANSFER BETWEEN FUNDS

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**ACTION REQUESTED:** (Check all that apply)

(X) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies.

( ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit.

## JUSTIFICATION

DEPT HEAD SIGNATURE: [Signature]

APPROVED BY RES NO. [Res No.]

CLERK SIGNATURE: [Signature]

DATE 5-5-16

**DEPARTMENT** Human Services

**AUDITOR'S USE ONLY**

BA #

※ Revision Form Revised 0