RESOLUTION - ACTION REQUESTED 2016-283

MEETING: June 14, 2016

TO: The Board of Supervisors

FROM: Sarah Williams, Planning Director

RE: Budget Action - SDA Camp

RECOMMENDATION AND JUSTIFICATION:
Approve budget action transferring funding in the Seventh-Day Adventist (SDA) Camp budget to allow for the reimbursement of Planning staff time spent on the SDA Camp project ($2,516).

The Planning Department has incurred staff time for working on this project and has billed the applicant accordingly. This budget action will put the appropriate funds in the requisite line items to allow for the transfer to occur. No adjustment is needed in the Planning Budget as funding was budgeted to receive this reimbursement. The applicant has prepaid for services and there is a sufficient balance to accommodate the request.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
Budget actions transferring funding between categories requires Board approval. The Board of Supervisors routinely approves similar budget actions.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Do not approve the budget action. The Planning Department would not be able to receive reimbursement for the work that it has performed on this application.

FINANCIAL IMPACT:
No overall impact to the General Fund as funds are available in the SDA Budget (Fund 346).

ATTACHMENTS:
Budget Action Form (PDF)

CAO RECOMMENDATION
Requested Action Recommended
RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Kevin Cann, District IV Supervisor
SECONDER: Marshall Long, District III Supervisor
AYES: Rosemarie Smallcombe, Marshall Long, Kevin Cann, John Carrier
EXCUSED: Merlin Jones
## BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
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<tr>
<td>346</td>
<td>256-550</td>
<td>418.</td>
<td>Prof Services</td>
<td>SDA</td>
<td></td>
<td>$2,516</td>
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<tr>
<td>346</td>
<td>256-550</td>
<td>787.</td>
<td>Trans Out- Planning</td>
<td>SDA</td>
<td></td>
<td>$2,516</td>
</tr>
</tbody>
</table>

TOTAL $2,516 $2,516

## TRANSFER BETWEEN FUNDS

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TOTALS $0 $0

ACTION REQUESTED: (Check all that apply)

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

(  X  ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION: Due to litigation (against NPS) for the SDA Camp Wawona Project, the estimated staff time spent assisting camp representatives with implementation projects and NPS review has increased, therefore the budget needs to be adjusted accordingly.

DEPT HEAD SIGNATURE ___________________________ DATE 6/14/16

APPROVED BY RES NO. 16-283 CLERK ___________________________ DATE 6/14/16

AUDITOR'S USE ONLY

BA #

Budget Revision Form Revised 11/95