RESOLUTION - ACTION REQUESTED 2016-286

MEETING: June 14, 2016

TO: The Board of Supervisors

FROM: Tony Stobbe, Public Works Director

RE: Task Order for West Whitlock Construction Inspection

RECOMMENDATION AND JUSTIFICATION:
Approve a Task Order Under the Master Agreement with Willdan Engineering to Perform Project Management, Construction Inspection and Materials Testing for the West Whitlock Road Construction Project in the Amount of $90,128 and Authorize the Board of Supervisors Chair to Sign the Task Order.

This is the first task order issued under the Master Agreement with Willdan. Although this task order assignment falls within the signature limits granted to the Public Works Director by the Board of Supervisors for these "Master Engineering Agreements," in the interest of transparency the Department is bringing this assignment to the Board because the Department previously awarded, under its authority, a $20,000 "bridge" contract (not as a task order under the master agreement) to allow Willdan to assist in pre-construction and construction kick-off efforts. As the total of the collective effort will exceed the $100,000 award threshold, the Department felt it best to bring this agreement to the Board for approval. In addition, this is the first task order under the new Master Agreements, so this action provides an opportunity to exercise this newly created mechanism.

For this task order, the "warm start" provided by the small "bridge" contract has provided a unique opportunity to evaluate the benefit of professional construction inspection services. Initial indications are that the West Whitlock project, and the concurrently running Triangle Road project, are off to very positive starts thanks in no small part to the addition of a Construction Manager to the team.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
On April 27, 2016 the Board approved an Engineering On-Call Services Contract with Willdan Engineering and this is the first task order issued under this agreement to Willdan.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Should the Board choose to not approve this task order, the construction phase of the project may be delayed indefinitely and ultimately increase costs as the Department
does not have the expertise or resources necessary to properly manage this complicated road rehabilitation project.

**FINANCIAL IMPACT:**
Sufficient funds for this task order are available in the project budget to accomplish this work.

**ATTACHMENTS:**
Willdan TO 16-05 (PDF)
Willdan 16-017 (PDF)

**CAO RECOMMENDATION**
Requested Action Recommended

[Signature]
Mary Hodson, CAO
6/6/2016

**RESULT:** ADOPTED BY CONSENT VOTE [UNANIMOUS]
**MOVER:** Kevin Cann, District IV Supervisor
**SECONDER:** Marshall Long, District III Supervisor
**AYES:** Rosemarie Smallcombe, Marshall Long, Kevin Cann, John Carrier
**EXCUSED:** Merlin Jones