RESOLUTION - ACTION REQUESTED 2016-398

MEETING: July 26, 2016

TO: The Board of Supervisors

FROM: Tony Stobbe, Public Works Director

RE: Approve Budget Action Transferring Funds Within Public Works

RECOMMENDATION AND JUSTIFICATION:
Approve Budget Action for Fiscal Year 2015-16 Transferring Funds Within the Public Works Administration and the Engineering/Surveyor Budgets to Offset Category Shortfalls ($12,464).

Year-end category shortfalls have occurred in Engineering in the Overtime, Longevity and Out of Class budget accounts. In the Public Works Administration budget there are shortfalls in Extra Help, Overtime, Longevity and Out of Class. Moving funds from categories within each budget that have positive balances to categories with negative balances is requested.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The Board has in the past allowed transfers of funds within a department for purposes such as a presented here. Transfers of funding between categories requires Board approval.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Negative action would leave categorical shortfalls in the benefits categories of the Engineering and Public Works Administration budgets.

FINANCIAL IMPACT:
Funds will be transferred between categories in the Public Works Administration and Engineering/Surveyor Budgets. There is no impact to the General Fund.

ATTACHMENTS:
Budget Action - FY15-16 PW Admin Benefits (PDF)

CAO RECOMMENDATION
Requested Action Recommended
Resolution - Action Requested 2016-398

Mary Hodson, CAO 7/20/2016

RESULT: ADOPTED BY CONSENT VOTE [4-0]
MOVER: Marshall Long, District III Supervisor
SECONDER: Kevin Cann, District IV Supervisor
AYES: Rosemarie Smallcombe, Marshall Long, Kevin Cann, John Carrier
EXCUSED: Merlin Jones
## BUDGET ACTION FORM

<table>
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<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
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### TRANSFER BETWEEN FUNDS

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| TOTALS | 12,464 | 12,464 |

### ACTION REQUESTED:

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies

( X ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit.

### JUSTIFICATION:

To offset budget category shortfalls

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**DEPT HEAD SIGNATURE**

**DATE: 7/26/16**

**APPROVED BY RES NO. 16-398 CLERK**

**DATE **7-27-16**

**0150, 0304,**

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**AUDITOR'S USE ONLY**

**BA#**

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Budget Action Form Revised 11/85