RESOLUTION - ACTION REQUESTED 2016-399

MEETING: July 26, 2016

TO: The Board of Supervisors

FROM: Tony Stobbe, Public Works Director

RE: Approve Use of CSA3 Funds for Fire Station Capital Projects

RECOMMENDATION AND JUSTIFICATION:
Authorize the Public Works Department to Perform Capital Projects at County Fire Stations Using County Service Area #3 (CSA-3) Funds.

Per the Engineer's Report and Notices to property owners, CSA-3 funds are to be used for lease payment of fire protection equipment and for capital improvements and major maintenance to fire stations. The Public Works Department requests that the Board authorize the Department to use CSA-3 funds to perform minor capital projects at various County Fire Stations. The work to be performed will typically meet the criteria of being greater than $1,000 in cost, be part of or physically attached to buildings, grounds, or facilities, and have a service life greater than 12 months.

Fund 520 has been established for this purpose and will be populated with line items for each County Fire Station. Budget adjustments transferring funding from CSA-3 into Fund 520 line items will be presented during Final Budget Hearings to support miscellaneous minor work (up to $25,000 annually at each location) as well as any larger projects for the coming fiscal year.

The capital improvement projects include:

- Bootjack Station: installing a water storage tank, upgrade to well pump, and repairs to the staircase.
- Midpines Station: installation of sprinkler system, and setting the existing generator as emergency back up.
- Fish Camp Station: installing a shed roof for water drainage purposes
- Bridgeport Station: self-contained breathing apparatus (SCBA) repair room and a locked storage room.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
Resolution - Action Requested 2016-399

The Board has included funding of minor capital projects at Fire Stations in past approved budgets.

**ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**
Negative action would result in capital projects either being deferred or funded out of operational/maintenance funds, thereby limiting availability of those funds for their intended purpose.

**FINANCIAL IMPACT:**
Sufficient fund balance is available in CSA-3 to support minor capital projects. Necessary budget adjustments will be presented during Final Budget Hearings.

**CAO RECOMMENDATION**
Requested Action Recommended

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**RESULT:** ADOPTED BY CONSENT VOTE [4-0]

**MOVER:** Marshall Long, District III Supervisor

**SECONDER:** Kevin Cann, District IV Supervisor

**AYES:** Rosemarie Smallcombe, Marshall Long, Kevin Cann, John Carrier

**EXCUSED:** Merlin Jones