July 16, 1985

TO: ALL DEPARTMENTS

RE: ENERGY CONSERVATION POLICY

At its meeting of July 9, 1985, the Board of Supervisors passed and adopted Mariposa County Resolution No. 85-218 which establishes an Energy Conservation Policy for all County-owned and leased buildings regarding the use of air conditioning, heating, and lighting equipment.

Find attached a copy of the Resolution.

Your cooperation in this matter is greatly appreciated.

EUGENE P. DALTON, JR., Chairman
Mariposa County Board of Supervisors

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Attachment
July 1, 1985

ENERGY CONSERVATION POLICY

PURPOSE
To affect a reduction in public utility cost in County-owned and leased buildings while preserving reasonable comfort for the employees.

To extend the life of the mechanical units to maximum attainable.

The following policies are hereby adopted and the Mariposa County Board of Supervisors directs each Department head to institute the following procedures on use of air conditioning, heating and lighting equipment as of this date.

1. All lights in all buildings will be turned off when last employee leaves the building at the end of each workday. Only those security or fire lights that are absolutely necessary will be allowed. These units will be on a timed device under the control of the Facilities Department.

2. Air conditioners - thermostats on all air conditioning and/or heating units will be set at 74° for winter (when on heating cycle) and 78° for summer (when on cooling cycle). Lowering thermostats on refrigeration units on hot days does not produce colder air, but only causes unit to freeze during night time hours. In order to thaw a frozen unit, more energy must be expended by the unit to thaw out the coils. For night time running, thermostat to be set at 80 to 82°.

For night time running on heating cycle in the following buildings, reduce thermostat to 65°:
- History Center/Library
- Welfare
- District Attorney
- Hall of Records
- Health Dept.
3. It is recommended that in each department, one individual be designated as environmental control person. Their responsibility is to control the use of heating/air conditioning units within the parameters of this policy.