Rescinds 79-160

AGENDIZE AS:
Routine Agenda ________ Information ________ Attention X ________ Timed ________

STAFF REVIEW REQUIRED:
ROUTE: ________ County Counsel ________ Auditor ________ Personnel ________ Purchasing ________ Other ________

SPECIAL INSTRUCTIONS TO CLERK:
X Rush! Need to have signed documents by:
Legal publication required. (This is responsibility of the submitting department).
Other (i.e., need cert. resolutions, and/or signed contracts). You want us to send copy of Action to: Department Heads ________

CLERK'S USE ONLY:
RECEIVED: 10-18-89
BY: ________

For Agenda Of: 10-24-89
Agenda Item No.: 
Routine Agenda Information Attention Timed
Timed at: 

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item on agenda as: Recommended Not Recommended
For Policy Determination Submitted with Comment Returned for Further Action
Comment: 
Administrative Officer's Initials: [Signature]

AGENDA OF (Date): 10-3-89

DEPARTMENT: Administration
BY: John W. McCamman
APPROVED BY DEPT. HEAD: [Signature]

AGENDA TITLE:
Recommendation from the Gov't Ops & Finance Committee
Resolution regarding charges and documents to be photocopied for the public.

IF TIMED:
( ) Public Hearing at: ________
( ) Public Input Anticipated ________
( ) Indicate Time Required: ________
MARIPOSA COUNTY RESOLUTION NO. 89-538

Rescinding Resolution No. 79-160, Charges for Copies Made For The Public

WHEREAS, the Board of Supervisors has a policy of charging for copies of public records and for tapes of public meetings requested by members of the public; and

WHEREAS, the Board of Supervisors seeks to amend the charges for copies of public records and tapes of public meetings which were established by Mariposa County Resolution 79-160;

NOW THEREFORE, BE IT RESOLVED by the Mariposa County Board of Supervisors, a political subdivision of the State of California, as follows:

1. A charge of Thirty Cents ($0.30) for the first page and Twenty Cents ($0.20) for each additional page shall be charged by all County departments when a member of the public requests a copy of a document.

2. Only documents in the County's possession or prepared at County's request shall be photocopied for members of the public by County departments.

3. Charges for Assessor's parcel maps for the public shall be One Dollar ($1.00) per page.

4. A charge of Three Dollars ($3.00) per tape for 90-minute tapes shall be charged by all County departments, with the tape being supplied by the County. A charge of Two Dollars ($2.00) per tape for 120-minute tapes shall be charged by all County departments, and the person requesting the tape shall supply the tape from any public meeting of the Board of Supervisors, Planning Commission, or any other sub-entity of the County government.

PASSED AND ADOPTED by the Mariposa County Board of Supervisors this 24th day of October, 1989, by the following vote:

AYES: PUNTE, ERICKSON, RADANOVICH, TABER
NOES: BAGGERT
ABSENT: NONE
ABSTAINED: NONE

GERTRUDE R. TABER, Chairman
Mariposa County Board of Supervisors

ATTEST:

MARGIE WILLIAMS, Clerk of the Board

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

JEFFREY G. GREEN, County Counsel
DEPARTMENT: Administration  BY: John W. McCamman  PHONE: 966-3222

RECOMMENDED ACTION AND JUSTIFICATION:
Adopt the attached resolution implementing the policy recommendations of the
Board's Government Operations and Finance Committee and the Assessor
concerning photocopies made for the public.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
Resolution 79-160 was adopted by the Board on 9/18/79, setting standard
charges for documents copied for the public. At its meeting of 9/19/89, the
Board referred this item to the Government Operations and Finance Committee
for discussion and recommendation of a policy regarding documents to be
copied for the public and the charges to be made for such copies. The
committee met and reviewed a survey of charges made by other counties, and
discussed parameters for documents which may be copied. The attached
resolution reflects the Committee's recommendations resulting from this
discussion and the Assessor's recommendation concerning copies of Assessor's
parcel maps.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
1. Adopt the recommendations of the Committee.
2. Do not adopt the recommendations.
3. Modify the recommendations.

COSTS: (X ) Not Applicable
A. Budgeted current FY $_______
B. Total anticipated costs $_______
C. Required add'l funding $_______
D. Source:________________________

SOURCE: ( ) 4/5ths Vote Required
A. Internal transfers $_______
B. Unanticipated revenues $_______
C. Reserve for Contingency $_______
D. Description:____________________
Balance in Reserve for Contingency
if approved: $_______

SPECIAL INSTRUCTIONS:
1. Submit original of action form.
2. Submit eleven copies of all
   attachments, number the pages,
   and list the attachments:
   Background, resolution_______
   ____________________________
   ____________________________
   ____________________________
   ____________________________
   ____________________________
   ____________________________

CLERK'S USE ONLY:
Res. No.: 89-538
Ord. No.:____________________
Vote - Ayes: 4
Noes: __________
Absent: ________________
Absent: ________________
(yay) Approved ( ) Denied
( ) Minute Order Attached
Dated: 10-24-89

The foregoing instrument is a
correct copy of the original on
file in this office.
Date:____________________
ATTEST: MARGIE WILLIAMS
Clerk of the Board of Supervisors
County of Mariposa, State of CA
By:____________________
Deputy

1024copy  Action Form Revised 6/15/89
Agenda - October 24, 1989
Photocopies for the Public

BACKGROUND

Documents to be copied for the public and charges for such copies was referred to the Board's Government: Operations and Finance Committee for review. The Committee met on September 25, 1989 to discuss this item and consider information from other counties regarding charges for copies made. The Assessor was requested to provide input regarding charges for Assessor's parcel maps.

RECOMMENDATIONS

The following recommendations were made by the Committee for the Board's consideration:

1. Only documents in the County's possession or prepared at County's request shall be photocopied for members of the public. Commercial vendors may be used by the public for other copies.

2. The current photocopy charge of 50 cents for the first page and 30 cents for each additional page shall be reduced to 30 cents for the first page and 20 cents for each additional page.

3. Charges for Assessor's parcel maps shall be established separately by the Board of Supervisors, based upon recommendation from the Assessor's office.

4. Direct the Planning Department to review current policy regarding obtaining documents from developers to ensure that sufficient documents are available for public distribution.

Subsequent to these recommendations, the Assessor has recommended a charge of $1.00 per page for copies of Assessor's parcel maps for the public. Further, the Planning Department has been requested to review its policy for obtaining sufficient copies of documents for public distribution.

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