TO:               Department Heads
FROM:          John W. McCamman, Administrative Officer
SUBJECT:       Policy Statement Concerning Political Activity

Attached please find Resolution No. 90-111 concerning political activity of County employees. This resolution was adopted by the Board of Supervisors at their meeting of March 6, 1990, and applies to political activities of County employees during working hours and to the use of County facilities.

Please review this information and post it where employees will have access to it. It is the Department Head's obligation to ensure that this information is disseminated to employees and that its provisions are enforced. Before any significant specific action is taken affecting an employee, please discuss the circumstances with Jeff Green or me.

Thank you for your attention to this item.

E55JWM/vf
attachment
MARIPOSA COUNTY RESOLUTION NO. 90-111

WHEREAS, California Government Code Section 3207 permits a county board of supervisors to prohibit or restrict political activity by county officers and employees during working hours, and

WHEREAS, Section 3207 permits a county board of supervisors to prohibit political activity on county premises, and

WHEREAS, it is in the best interest of the public to prohibit or restrict political activities of County officers and employees during working hours, and to prohibit political activity on County premises;

NOW THEREFORE, BE IT HEREBY RESOLVED by the Mariposa County Board of Supervisors, a political subdivision of the State of California, as follows:

1. County officers and employees are prohibited from engaging in political activity during working hours.

"Working hours" as used herein shall mean those hours wherein an officer or employee is being paid for work performed on behalf of the County. Vacation leave and other approved leave, excluding sick leave, shall not be considered "working hours" as used herein. To be considered vacation or other approved leave the leave must be pre-approved by the appropriate Department Head or Supervisor.

2. Political activities are prohibited in all County work place areas. "Work place areas" as used herein shall mean those areas customarily used for day to day County business e.g., offices, work yards, etc.

3. County officers and employees are prohibited from using County resources for political activities. County resources shall include, but not be limited to: reproduction machines, typewriters, word processors, computers, clerical help, County owned vehicles.

PASSED AND ADOPTED this 6th day of March, 1990, by the Mariposa County Board of Supervisors by the following vote:

AYES: BAGGETT, PUNTE, ERICKSON, RADANOVIICH, TABER
NOES: NONE
ABSENT: NONE
ABSTAINED: NONE

ARTHUR G. BAGGETT, JR., Chairman
ATTEST:

By: [Signature]
MARGIE WILLIAMS
Clerk of the Board

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

By: [Signature]
JEFFREY G. GREEN
County Counsel
MARIPOSA COUNTY
BOARD OF SUPERVISORS

AGENDA
ACTION FORM

DATE: 3-6-90

DEPT.: BOARD BY: GOVT. FINANCE & OPERATIONS COMM. PHONE: 966-3222

AGENDA ITEM NO. 10

RECOMMENDED ACTION AND JUSTIFICATION:
Pass, adopt and authorize Chairman to sign the Resolution attached hereto as Exhibit "A", establishing a personnel policy regarding employee political activities during working hours.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The Board referred this matter to the Government Finance and Operations Committee on February 13, 1990 for review and recommendation. This resolution is the result of action taken by the Committee members.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
No policy would exist

COST: (X) Not Applicable
A. Budgeted current FY $_______
B. Total anticipated costs $_______
C. Required add'l funding $_______
D. Source:________________________________________

SOURCE: ( ) 4/5ths Vote Required
A. Internal transfers $_______
B. Unanticipated revenues $_______
C. Reserve for contingency $_______
D. Description:____________________________________

Balance in Reserve for Contingencies, if approved: $_______

CLERK'S USE ONLY:
Resolution No. 90-111
Ordinance No. __________________
Vote: Ayes: 5 Noes: ______ Absent: _____ Abstained: ______
Approved ( ) Denied ( )
( ) Minute Order Attached

The foregoing instrument is a correct copy of the original on file in this office.
DATE: __________________________

ATTEST: MARGIE WILLIAMS
Clerk of the Board of Supervisors
County of Mariposa, State of Calif.
By: ________________________________

Deputy

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:

 ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item on agenda as:

Recommended
Not Recommended
For Policy Determination
Submitted with Comment
Returned for Further Action

Comment: __________________________

A.O. Initials: ______________________

Action Form Revised 12/89
AGENDA TRANSMITTAL FORM

Instructions: Please fill in all blanks applicable for your agenda item. Items requiring staff review must be submitted to the appropriate staff on the Thursday before the Wednesday of agenda deadline. Incomplete material will be returned. Submit the original of the Transmittal and Action forms to the Board Clerk, along with the original and eleven copies, 3-hole punched, of any supporting documents.

AGENDA OF (Date): 3/6/90

DEPARTMENT: County Counsel
BY: Jeffrey G. Green
APPROVED BY DEPT. HEAD:

AGENDA TITLE:
Resolution establishing policy regarding employee political activities during working hours.

4/5ths Vote Required: Yes__ No X

AGENDIZE AS: IF TIMED:

Routine Agenda: Information:
Attention: X
Timed:

STAFF REVIEW REQUIRED:

ROUTE: APPROVED AS TO FORM REMARKS:

County Counsel
Auditor
Personnel
Purchasing
Other

SPECIAL INSTRUCTIONS TO CLERK:

Rush! Need to have signed documents by:
Legal publication required. (This is responsibility of submitting department.)
Other (i.e., need cert. resolutions, and/or signed contracts)
You want us to send copy of Action to:

CLERK'S USE ONLY:
RECEIVED:

AGENDIZED FOR: 3-6-90

Trans. Form Revised 12/99