RECOMMENDED ACTION AND JUSTIFICATION:
Public Works recommends the attached RECYCLING RESOLUTION to establish a County policy for recycling office paper AND PURCHASING POLICY RESOLUTION to direct County employees to procure and use recycled products and products designed to be reused or recycled. These policies are in the interest of the environment and work toward state mandated reduction of solid waste by setting an example for the public to engage in recycling and purchase of recycled materials. Please see attached memorandum.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The State Integrated Waste Management Act of 1989 mandates counties to reduce their waste stream to sanitary landfills by 25% by 1995 and 50% by the year 2000. Please see attached memorandum.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
1. Failure to adopt the resolutions will subject the County to future problems in the production and disposal of vast quantities of solid waste.

COSTS:  
A. Budgeted current FY $_____  
B. Total anticipated costs $_____  
C. Required Add’l funding $_____  
Source:  

SPECIAL INSTRUCTIONS:  
List the attachments and number the pages consecutively:  
Memorandum  
Recycling Resolution  
Purchasing Resolution  

SOURCE:  
A. 4/5ths Vote Required  

D. Description:  
Balance in Reserve for Contingencies, if approved: $_____  

CLERK’S USE ONLY:  
Res. No.: 90-443 Recycling  
Ord. No.: 90-444 Purchasing  
Vote - Ayes: 5  Noes:  
Absent:  Abstained:  
Approved:  Denied  

The foregoing instrument is a correct copy of the original on file in this office.  
Date:  
ATTEST: MARGIE WILLIAMS  
Clerk of the Board of Supervisors  
County of Mariposa, State of CA  
By:  
Deputy  

ADMINISTRATIVE OFFICER’S RECOMMENDATION:  
This item on agenda as:  
Recommended  
Not Recommended  
For Policy Determination  
Submitted with Comment  
Returned for Further Action  

Comment:  
A.O. Initials:  

Action Form Revised 12/89
RESOLUTION NO. 90-448
RECYCLING RESOLUTION

WHEREAS, the volume of material disposed of at the County landfill has been increasing annually, and

WHEREAS, sanitary landfill space is at a premium and it is becoming increasingly difficult and expensive to site and develop new landfills, and

WHEREAS, much of the material that enters the waste stream can be recycled, reused or incorporated in the manufacture of new products, and

WHEREAS, County participation in and promotion of source reduction and recycling programs can significantly reduce the volume of material entering the waste stream thereby extending county landfill life expectancy, reducing expenses, reduce primary resource depletion, and help alleviate a wide array of serious environmental problems, from the county to the global level, and

WHEREAS, the State Integrated Waste Management Act of 1989 mandates counties to reduce their waste stream to sanitary landfills by 25% by 1995 and 50% by the year 2000, and

WHEREAS, the local government of the County produces a significant volume of paper waste in its several offices, and

WHEREAS, it is the responsibility of local government to take a leadership role, and to set an example for its citizens.

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of the County of Mariposa as follows:

A. PURPOSE AND INTENT

Because of the many benefits which can be derived from an effective recycling program, it is important that a strong "recycling ethic" be developed and supported by the Board of Supervisors, staff and citizens of Mariposa County. The purpose of this policy is to not only establish a County Office Paper Recycling Program, but to be an example expressing the County's commitment to recycling as an integral part of its comprehensive solid waste management strategy, and to be a significant step in the development and implementation of a Countywide recycling program.
B. POLICY

1. All County offices, departments and agencies shall participate in an office paper recycling program to be developed by staff.

2. The paper products and grades to be separated, collected and recycled shall include:
   a. computer paper
   b. white ledger paper
   c. all other paper products (excluding carbon paper, waxed or plastic coated paper, post-its, windowed envelopes, etc.)

3. The County Building and Grounds supervisor is hereby designated as the County Office Paper Recycling Program Coordinator.

4. Each Department Head shall designate an individual from each office or working group as a representative to the County Office Recycling Committee.

5. The County Office Paper Recycling Program Coordinator and the County Office Paper Recycling Program Committee shall design and present a plan for implementing this program to the County Administrative Officer by October 1, 1990.

5. All County employees are encouraged to establish local office groups to recycle aluminum cans and glass bottles used at work. If there is sufficient interest and volume, the County may incorporate aluminum into its countywide office recycling program.

Adopted:
September 18, 1990
Approved (WF)
Ayes: Unanimous
RESOLUTION NO. 90-449
PURCHASING POLICY RESOLUTION

WHEREAS, the volume of material disposed of at the county landfill has been increasing annually, and

WHEREAS, sanitary landfill space is at a premium and it is becoming increasingly difficult and expensive to site and develop new landfills, and

WHEREAS, much of the material that enters the waste stream can be recycled, reused or incorporated in the manufacture of new products, and

WHEREAS, county participation in and promotion of source reduction and recycling programs can significantly reduce the volume of material entering the waste stream thereby extending county landfill life expectancy, reducing expenses, reduce primary resource depletion, and help alleviate a wide array of serious environmental problems, from the County to the global level, and

WHEREAS, the State Integrated Waste Management Act of 1989 mandates counties to reduce their waste stream to sanitary landfills by 25% by 1995 and 50% by the year 2000, and

WHEREAS, for recycling programs to be effective, markets must be developed for products that incorporate postconsumer materials in their manufacture, are reusable, or are designed to be recycled, and

WHEREAS, it is the responsibility of local government to take a leadership role, and to set an example for its citizens.

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of the County of Mariposa as follows:

A. PURPOSE AND INTENT

It is the intent of the Board of Supervisors that the County of Mariposa take a leadership role not only in recycling its waste products but also in the purchase of recycled products for use in the delivery of County services. It is the purpose of this section to provide direction to the County Administrative Officer, Purchasing Agent, and Department Heads in the procurement and use of recycled products.
B. POLICY

1. It is the policy of the County of Mariposa to purchase and use products incorporating recycled materials, and products designed to be reused or recycled whenever possible and to the extent that such use does not negatively impact health, safety, or operational efficiency.

2. Specifications shall be added to all County bid announcements requiring that contractors incorporate products and materials complying with paragraph 1 above, and, where appropriate, the details or percentages of product post-consumer and secondary content shall be spelled out in these announcements, based on maximum industry availability.

3. Purchase of products which cannot be recycled or reused is strongly discouraged.

4. All drinking cups, for both hot and cold liquids, bought for use in County departments or offices shall be made from paper stock meeting the requirements of paragraph 1 above.

5. Recycled paper shall be purchased and used in all copy machines which will accept it and shall also be used for as many printing purposes as possible. When purchasing new copy machines, one criterion of choice shall be their ability to accept xerography stock with recycled, post-consumer content.

6. County departments and divisions shall use for their masthead stationery, envelopes, and business cards recycled paper with secondary and post-consumer recycled content. To the maximum extent possible, post-consumer recycled content paper shall be used for all other county paper needs. A recycled paper designation shall be printed on all County stationery using recycled paper.

7. Within six months subsequent to the adoption of this resolution, all County departments shall examine their purchasing specifications and, where feasible, restructure them to require the use of products which incorporate recycled materials in their manufacture. These materials shall include, but not be limited to the following:
   a. all paper products
   b. plastic, glass & metal materials
   c. oil based products
   d. containers
   e. construction and commercial goods
8. A [10% or greater] price preference may be given to recycled products, reusable products offered as alternatives to disposable products, and products designed to be recycled where they are offered as alternatives to non-recyclable products. The preference percentage shall be based on the lowest bid or price quoted by the suppliers offering non-recyclable products.

9. All County departments and agencies shall work cooperatively to further the purposes of this resolution. The County's economic development process shall incorporate the goal of stimulating the market for recycled material, and the development of local business and industries using or manufacturing recycled products, especially from materials diverted from the local waste stream.

10. The County will cooperate to the greatest extent feasible with neighboring city and county governments, districts, and associations, in an effort to develop a comprehensive, consistent and effective procurement effort intended to stimulate the market for recycled products, reusable products, and products designed to be recycled.

Adopted:
September 18, 1990 - Approved
Ayes: Unanimous