RESOLUTION - ACTION REQUESTED 2016-127

MEETING: March 15, 2016

TO: The Board of Supervisors

FROM: Chevon Kothari, Human Services Director

RE: Pitney Bowes Lease Agreement

RECOMMENDATION AND JUSTIFICATION:
Approve a Lease Agreement with Pitney Bowes in the Amount of $8,388.60 ($139.81 Per Month for a Term of Five Years), and Authorize the Board of Supervisors Chair to Sign the Agreement.

The Human Services Department was notified by Pitney Bowes on February 23, 2016, that the Lease Agreement that was approved by the Board of Supervisors on November 24, 2010 will expire on March 31, 2016.

The Human Services Department has been using their own postage meter since 1999, due to the need to post mail in large quantities on a daily basis. Having a postage meter at the Human Services Department has been the most efficient and cost effective way to process the Department’s mail.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The Board approved the last Lease Agreement in the amount of $11,031.40 ($183.69 per month for a term of five years). The price decrease is due to Human Services Department being co-located in one building and the need for multiple machines was eliminated upon moving to the new building.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Do not authorize Board of Supervisors Chair to sign the agreement. The Department will need to identify another vendor or method for processing daily mailings that may have a higher cost than what is currently budgeted.

FINANCIAL IMPACT:
Sufficient funding is included in the Fiscal Year 2015-16 Budget for these services and will be included in future year’s budgets. There is no impact to the County General Fund.

ATTACHMENTS:
Piney Bowes Agreement 2016 to 2021 (PDF)
CAO RECOMMENDATION
Requested Action Recommended

Mary Hodson
Mary Hodson, CAO 3/10/2016

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Marshall Long, District III Supervisor
SECONDER: Merlin Jones, District II Supervisor
AYES: Smallcombe, Jones, Long, Cann, Carrier
WSCA/NASPO FMV Lease Option C Agreement
Account # 10

Your Business Information

MARIPOSA COUNTY DEPARTMENT OF SOCIAL
Full Legal Name of Customer: MARIPOSA
DBA Name of Customer: MARIPOSA
Tax ID # (FEIN/TIN): 95338-0099

PO BOX 99
Street: MARIPAS
City: MARIPAS
State: CA
Zip+4: 95338

Billing Contact Name: John Carrico
Billing Contact Phone #: 00354868004
Billing CAN #: 00354868004

Installation Address (If different from billing address): Street: 5362 Lemee LN
City: MARIPAS
State: CA
Zip+4: 95338-9556

Installation Contact Name: John Carrico
Installation Contact Phone #: 00354868004
Installation CAN #: 00354868004

Your Business Needs

<table>
<thead>
<tr>
<th>Qty</th>
<th>Business Solution Description</th>
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<tbody>
<tr>
<td>1</td>
<td>Mail Stream Solution - 2</td>
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<tr>
<td></td>
<td>DM400C Digital Meter System</td>
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<tr>
<td></td>
<td>IntelliLink Interface / PSD for DM300C/DM400C/DM450C</td>
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<tr>
<td></td>
<td>Basic Accounting (50 Accounts)</td>
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<td></td>
<td>120 LPM Feature</td>
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<td>10 lb Integrated Weighing</td>
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<td>Differential Weighing for 2 lb, 5 lb, or 10 lb Scale</td>
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<td>Integrated Weighing Platform</td>
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<td></td>
<td>pbSmartPostage Free</td>
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<tr>
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<td>IntelliLink Subscription</td>
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Check items to be included in customer's payment
- Equipment Maintenance (Included with your payments for the initial term)
  Provides service coverage including certain parts and labor
- Software Maintenance (1st year included)
  Provides revision updates and technical assistance
- Soft-Guard® Subscription (Included with your meter rental)
  Provides postal and carrier updates
- IntelliLink® Subscription/Meter Rental
  Provides simplified billing and includes ( ) resets per year
  Electronic access to postal confirmation service
  Receive an invoice for postage consolidated billing and enhanced management reporting information.

Your Payment Plan

Number Of Months | Monthly Amount *
First: 60 | $139.81

* (Does not include any applicable taxes)

Required advance check of $( ) received
State Tax (If applicable)
Tax Exempt##
Tax Exempt Certificate Attached
Tax Exempt Certificate Not Required

Your Signature Below

By signing below, you agree to be bound by this FMV Lease Option C Agreement (this "Lease"). This Lease is made and entered into pursuant to your State's/Entity's Participating Addendum, which is made in connection with the WSCA/NASPO Contract # ADSPO11-0000411-7 ("Agreements"), all of which are available at www.pb.com/states. The terms and conditions of the Agreements govern this transaction, and in the event of any inconsistency with this Lease, the Agreements will supersede this Lease. This Lease will be binding on PBGFS only after PBGFS has completed its credit and documentation approval process and an authorized PBGFS employee signs below.

Customer Signature: John Carrico
Date: 3-15-16
State's/Entity's Participating Addendum #: #7-12-70-26
Print Name: John Carrico
Title: Branch Chair
Email Address:

Sales Information

Mike Motley-ISS

Account Rep Name: Mike Motley-ISS
District Office: 473

Approve as to form:

See www.pb.com/states for additional terms and conditions

WSCA / NASPO FMV Lease Option C Agreement (Version 3/13)
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