RESOLUTION - ACTION REQUESTED 2016-441

MEETING: August 16, 2016

TO: The Board of Supervisors

FROM: Chevon Kothari, Human Services Director

RE: Approve Budget Action to Increase Revenue and Transfer Out Lines in the Admin Assistance Budget

RECOMMENDATION AND JUSTIFICATION:
Approve budget action for Fiscal Year 2015-16 increasing the revenue and appropriations in the Public Assistance Administrative budget to provide sufficient funding for the regular transfer out to the Social Services operating budget ($620,000). Public Assistance Administrative revenues and expenses have exceeded budgeted amounts for FY2015-16. This budget action will ensure sufficient funds are allocated for the final scheduled transfer to the Social Services operating budget.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
In the normal course of business the Department must request Budget Actions to balance the various Human Services funds.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
If this budget action is not approved, the Social Services Budget will be unable to receive reimbursement for services provided to the Public Assistance Administrative program for FY15-16.

FINANCIAL IMPACT:
This request is due to increased revenue for FY 15-16 in the Public Assistance Administrative budget unit. There is no impact to the County General Fund.

ATTACHMENTS:
Admin Asst Budget Action (PDF)

CAO RECOMMENDATION
Requested Action Recommended

Mary Hodson, CAO 8/11/2016
RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Rosemarie Smallcombe, District I Supervisor
SECONDER: Marshall Long, District III Supervisor
AYES: Smallcombe, Jones, Long, Cann, Carrier
## BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEP/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>363</td>
<td>0536</td>
<td>309-0703</td>
<td>Txr out Fed Admin</td>
<td></td>
<td>300,000</td>
<td></td>
</tr>
<tr>
<td>363</td>
<td>0536</td>
<td>309-0704</td>
<td>Txr out State Admin</td>
<td></td>
<td>320,000</td>
<td></td>
</tr>
<tr>
<td>363</td>
<td>0536</td>
<td>305-4520</td>
<td>Revenue-State Calfresh</td>
<td></td>
<td>(330,000)</td>
<td></td>
</tr>
<tr>
<td>363</td>
<td>0536</td>
<td>306-6318</td>
<td>Revenue-Fed Calfresh</td>
<td></td>
<td>(290,000)</td>
<td></td>
</tr>
</tbody>
</table>

**TOTALS**

<p>| | | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## TRANSFER BETWEEN FUNDS

<p>| | | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**TOTALS**

<p>| | | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**ACTION REQUESTED:** (Check all that apply)

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies

( X ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION** Increase revenue to match actuals to accommodate increased transfers out

---

**DEPT HEAD SIGNATURE** [Signature]

**DATE** 8/13/14

**APPROVED BY RES NO.** 16-441

**CLERK** [Signature]

**DATE** 8-16-16

**AUDITOR'S USE ONLY**

**DEPARTMENT** Human Services

**BA #**

Budget Revision Form R