RESOLUTION - ACTION REQUESTED 2016-472

MEETING: September 13, 2016

TO: The Board of Supervisors

FROM: Tony Stobbe, Public Works Director

RE: Approve Budget Action Transferring Funds Within the Plant Operations Division

RECOMMENDATION AND JUSTIFICATION:

Approve Budget Action for Fiscal Year 2015-16 Transferring Funds Within the Plant Operations Division to Offset a Shortfall in the Services and Supplies Category ($5,000).

A year-end shortfall of $5,000 occurred in the Plant Operations services and supplies category. Moving funds from a category in the Plant Operations budget that has a positive balance to the services and supplies category is requested.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

In the past the Board has allowed categorical transfers within a fund for purposes such as presented here. Transfers of funding between categories requires Board approval.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Negative action would leave a categorical shortfall in the Plant Operations services and supplies category, which would affect the Auditor's timely posting of financial information.

FINANCIAL IMPACT:
Funding is being transferred between categories in the Plant Operations fund. No net impact to the FY16-16 budget due to this action being a transfer within a fund.

ATTACHMENTS:
Budget Action - Plant Operations FY15-16 (PDF)

CAO RECOMMENDATION
Requested Action Recommended
RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Rosemarie Smallcombe, District I Supervisor
SECONDER: Merlin Jones, District II Supervisor
AYES: Smallcombe, Jones, Long, Cann, Carrier
**BUDGET ACTION FORM**

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>616</td>
<td>0308-580</td>
<td>0201</td>
<td>Extra Help</td>
<td></td>
<td></td>
<td>$5,000</td>
</tr>
<tr>
<td>616</td>
<td>0308-580</td>
<td>0450</td>
<td>County Vehicle</td>
<td></td>
<td></td>
<td>$5,000</td>
</tr>
</tbody>
</table>

Total: $5,000 $5,000

**TRANSFER BETWEEN FUNDS**

| Total: $5,000 $5,000 |

**ACTION REQUESTED:** (Check all that apply)
- Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies
- Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit.

**JUSTIFICATION:** Allocating additional funds to pay outstanding invoices and to offset current negative balances.

---

**DEPT HEAD SIGNATURE**

**DATE:** 8/31/16

**APPROVED BY RES NO. 11-12**

**CLERK**

**DATE:** 9/19/16

**AUDITOR'S USE ONLY**

**BA#**

Budget Action Form Revised 11/95