DEPARTMENT: Public Works  By: Michael Edwards  Phone: 966-5356
Director

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes___  No_X___)

Public Works recommends that the Board approve the attached specifications for installing new linoleum in the Courthouse, Project PW 94-13; approve a budget not to exceed $9,999; authorize informal bids; and authorize the Public Works Director to execute a contract with the lowest responsible bidder.

The estimated cost of this project is between $4,000 and $10,000; therefore, formal bids are not required (per County Code Chapter 3.12.010).

This project will replace linoleum installed in the downstairs hallway and the rest rooms that was originally installed in 1929. There is only one source of the "battleship" linoleum currently manufactured that duplicates the original installation. Because of the historic esthetic of the Courthouse, we are recommending replacement in kind. This linoleum has been approved by the Historic sites and Preservation Commission. The manufacturer has provided the names of three firms in the Fresno area qualified to install this product.

Funding for the linoleum replacement will be from the Courthouse Temporary Construction Budget, 301-1300-771-0601. Both Judges have approved the expenditure for this purpose.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

none

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

No action will delay implementation of this project.

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:

1. Budget Action Form
2. Specifications
3. 
4. 

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item is agenda:

/ Recommended
/ Not Recommended
/ For Policy Determination
/ Submitted with Comment
/ Returned for Further Action

Comment:

A.O. Initials: mc

Action Form Revised 5/92

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**COUNTY OF MARIPOSA**

**BUDGET ACTION FORM**

DEPT/DIV: Public Works  
CONTACT: Michael D. Edwards

DATE: February 8, 1995  
PHONE: 966-5356

**ACTION REQUESTED:** (Check All That Apply)

- Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the County Budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

- Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriation from one budget to another, or between categories within a budget unit;

- Transfer by Administrator: Moving existing appropriations within a single budget category between line items (i.e. services and supplies, etc.);

- Transfer by Auditor: Moving salaries between line items to accommodate variances internal to salaries; OR transfers within the County budget under $50.00 to accommodate minor variations from the budget.

<table>
<thead>
<tr>
<th>FUND/DEPT/ACCT NO.</th>
<th>LINE ITEM DESCRIPTION</th>
<th>AMOUNT (FROM)/TO</th>
</tr>
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<tbody>
<tr>
<td>301-1300-771-0787</td>
<td>Courthouse Temp Transfer Out</td>
<td>($9,999.00)</td>
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<tr>
<td>303-1300-773-1600</td>
<td>Courthouse Renovation Transfer In</td>
<td>$9,999.00</td>
</tr>
<tr>
<td></td>
<td>Increase Estimated Revenue/Appropriations</td>
<td></td>
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<tr>
<td>303-1300-773-1600</td>
<td>Courthouse Renovation Transfer In</td>
<td>$9,999.00</td>
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<tr>
<td>303-1300-773-0605</td>
<td>Courthouse Renovation Linoleum</td>
<td>$9,999.00</td>
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</tbody>
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Justification: See attached Board item.

Department Head Signature:  
Date: 2-13-95

Approved By: Res. No. 95-25-24  
Clerk:  
Date: 2-21-95

Administrator:  
Date:  

Auditor:  
Date:  

**AUDITOR'S USE ONLY:**

Description:  
Transfer No.:  
B.R. No.:  

Budget Action Form Revised 5/92