DEPARTMENT: Municipal Court  BY: Judge LaRoche  PHONE: 966-5711

RECOMMENDED ACTION AND JUSTIFICATION:  (Policy Item: Yes___  No_X_)

Resolution transferring funds ($350.00) from Jury Witness Expense to Transportation and Travel, allowing Municipal Court Clerk to attend the yearly Judicial Council Mid-Management Conference.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

This is a yearly conference by the Judicial Council that provides training and updates relative to the changing court system.

This item was previously submitted to the Auditor's Office for inclusion in the third quarter budget status report as a request for a transfer of funds ($990.00), allowing both this request and a request for the Municipal Court Judge to attend the Rural Municipal Courts Forum (see attached Budget Action Form dated 05/23/95). Following submission to the Auditor's Office, item was misplaced and was not included in budget status report; therefore, Board did not receive an opportunity to review initial request for fund transfer.

The above fund transfer request ($350.00) submitted at this time (see attached Budget Action Form dated 06/06/95), is substantially less as the Municipal Court Judge was unable to attend the Rural Municipal Courts Forum.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

1) Approve transfer as submitted.
2) Provide further direction.

<table>
<thead>
<tr>
<th>COSTS:</th>
<th>SPECIAL INSTRUCTIONS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Budgeted current FY</td>
<td>List the attachments and number the pages consecutively:</td>
</tr>
<tr>
<td>B. Total anticipated costs</td>
<td></td>
</tr>
<tr>
<td>C. Required additional funding</td>
<td></td>
</tr>
<tr>
<td>D. Internal transfers</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>SOURCE:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Unanticipated revenues</td>
<td></td>
</tr>
<tr>
<td>B. Reserve for contingencies</td>
<td></td>
</tr>
<tr>
<td>C. Source description: Balance in Reserve for Contingencies, if approved:</td>
<td></td>
</tr>
</tbody>
</table>

CLERK'S USE ONLY:

Res. No.: 95-253  Ord. No.  
Vote - Ayes:  
Absent:  
Approved:  
Denied:  
No Action Attached:  

The foregoing instrument is a correct copy of the original on file in this office.

Date:  
ATTEST:  MARGIE WILLIAMS, Clerk of the Board  
County of Mariposa, State of California  
By:  Deputy

ADMINISTRATIVE OFFICER'S RECOMMENDATION:

This item on agenda as:  
Recommended  
Not Recommended  
For Policy Determination  
Submitted with Comment  
Returned for Further Action  
Comment:  
A.O. Initials: J

Action Form Revised 5/92
DEPT/DIV: MUNICIPAL  CONTACT: Carlos C. LaRoche/Mankins
DATE: 5-23-95  PHONE: (209) 966-5711

ACTION REQUESTED: (Check All That Apply)

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the County budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;
( ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;
( ) Transfer by Administrator: Moving existing appropriations within a single budget category between line items (i.e. services and supplies, etc.)
( ) Transfer by Auditor: Moving salaries between line items to accommodate variances internal to salaries; OR transfers within the County budget under $50.00 to accommodate minor variations from the budget.

FUND/DEPT/ACCT NO.  LINE ITEM DESCRIPTION  AMOUNT (FROM)/TO
From:
001-0202-512-0411  Jury & Witness Expense  ($350.00)
To:
001-0202-512-0449  Transportation & Travel  $350.00

A budget action form was submitted with the third quarter budget status report but was misplaced and never made it to the Board. A copy is attached. The amount of the request is less because the Judge decided not to attend the Rural Municipal Courts Forum.

Justification: This is to allow the Municipal Court Clerk to attend the yearly Judicial Council Mid Management Conference for training and an up-date on the changing court system.

Department Head Signature: [Signature] Date: 5-23-95
Approved By: [Signature] Date: 6-6-95
Administrator: [Signature]
Auditor: [Signature]

AUDITOR'S USE ONLY:
Description:  Transfer No.:
B.R. No.:

Budget Action Form Revised 5/92
DEPT/DIV: MUNICIPAL COURT  CONTACT: CARLOS C. LA ROCHE, JUDGE
DATE: April 12, 1995  PHONE: (209) 966-5711

ACTION REQUESTED: (Check All That Apply)

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the County budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

(X) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

( ) Transfer by Administrator: Moving existing appropriations within a single budget category between line items (i.e. services and supplies, etc.)

( ) Transfer by Auditor: Moving salaries between line items to accommodate variances internal to salaries; OR transfers within the County budget under $900 to accommodate minor variations from the budget.

<table>
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<tr>
<th>FUND/DEPT/ACCT NO.</th>
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<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>From: 001-0202-512-0411</td>
<td>Jury &amp; Witness Expense</td>
<td>($990.00)</td>
</tr>
<tr>
<td>To: 001-0202-512-0449</td>
<td>Transportation &amp; Travel</td>
<td>$990.00</td>
</tr>
</tbody>
</table>

Justification: The Rural Municipal Courts Forum deals with new laws and is geared for the rural courts such as ours. It is beneficial for the Judge to attend. This would also allow the Clerk to attend the Mid-Manager Conference.

Department Head Signature: ___________________________ Date: ___________________________

Approved By: Res. No. ____________ Clerk: ____________ Date: ____________

Administrator: ___________________________ Date: ___________________________

Auditor: ___________________________ Date: ___________________________

Transfer No.: ___________________________ B.R. No.: ___________________________

Budget Action Form Revised 5/92