DEPARTMENT: Community Services  BY: Jim Eutsler  PHONE: 966-3696

RECOMMENDED ACTION AND JUSTIFICATION:  (Policy Item: Yes  No x)

Transfer $650 within the Services & Supplies category of the Veterans Service Budget. The money is needed in Travel & Training due to more than anticipated requirements in the Public Guardian/Conservatorship function.

I saved some money in this category by not attending one of the two training conferences. However, I did attend the May 1995 Veterans Training Conference at a cost of $716. Had I not attended, the California Department of Veterans Affairs would have withheld $833.33 in Subvention Funds, i.e., $2,500 of the annual Subvention Funds are paid specifically for attending each of the three training conferences.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board has approved similar requests in the past; however, current policy is a request by request review.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

None. Mission cannot be accomplished without funds. If disapproved, Department Head will absorb own losses and pay staff out of pocket.

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COSTS:  (x) Not Applicable
A. Budgeted current FY $  
B. Total anticipated costs $  
C. Required additional funding $  
D. Internal transfers $  

SOURCE:  ( ) 4/5ths Vote Required
A. Unanticipated revenues $  
B. Reserve for contingencies $  
C. Source description:  
Balance in Reserve for Contingencies, if approved: $  

SPECIAL INSTRUCTIONS:  List the attachments and number the pages consecutively:

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CLERK'S USE ONLY:  
Res. No.: 55-290  
Vote - Ayes:  
Absent:  
Abstained:  
( ) Minute Order Attached  ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date:  
ATTEST:  MARGIE WILLIAMS, Clerk of the Board  
County of Mariposa, State of California  
By:  Deputy  

ADMINISTRATIVE OFFICER'S RECOMMENDATION:  
This item on agenda as:  
/ Recommended  
Not Recommended  
For Policy Determination  
Submitted with Comment  
Returned for Further Action  

Comment:  
A.O. Initials:  

Action Form Revised 5/92
COUNTY OF
MARIPOSA

BUDGET ACTION FORM

DEPT/DIV: Veterans Services
CONTACT: Jim Futsler
DATE: June 20, 1995
PHONE: 966-3696

ACTION REQUESTED: (Check All That Apply)

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the County budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

(X) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

( ) Transfer by Administrator: Moving existing appropriations within a single budget category between line items (i.e. services and supplies, etc.)

( ) Transfer by Auditor: Moving salaries between line items to accommodate variances internal to salaries; OR transfers within the County budget under $50.00 to accommodate minor variations from the budget.

<table>
<thead>
<tr>
<th>FUND/DEPT/ACCT NO.</th>
<th>LINE ITEM DESCRIPTION</th>
<th>AMOUNT (FROM)/TO</th>
</tr>
</thead>
<tbody>
<tr>
<td>001-0510-701.04-06</td>
<td>Communications</td>
<td>($150)</td>
</tr>
<tr>
<td>001-0510-701.04-17</td>
<td>Office Expense</td>
<td>($300)</td>
</tr>
<tr>
<td>001-0510-701.04-60</td>
<td>Utilities</td>
<td>($200)</td>
</tr>
<tr>
<td>001-0510-701.04.49</td>
<td>Transportation &amp; Travel</td>
<td>$650</td>
</tr>
</tbody>
</table>

Justification: Funds needed to complete required travel & training.

Department Head Signature: [Signature] Date: 6/6/95
Approved By: Res. No. 95-290 Clerk: [Signature] Date: 6/25/95
Administrator: [Signature] Date: 6/7/95
Auditor: [Signature] Date: 6/7/95

AUDITOR'S USE ONLY:
Description: ______________________________ Transfer No.:
B.R. No.: ________________________________

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