RECOMMENDED ACTION AND JUSTIFICATION:  (Policy Item: Yes___ No_X_)

Transfer of appropriations of $8,500 from Contingency Reserve to Municipal Court for additional trial costs as reflected in Third Quarter Status Report.

BACKGROUND AND HISTORY OF BOARD ACTIONS: The Board acted on the Third Quarter Status Report on May 2, 1995. That report indicated that an over-expenditure of approximately $10,000 was anticipated in the Municipal Court due to higher than budgeted trial expenses for interpreters and reporters. A total of $73,237 was transferred in the Third Quarter report to six other departments projecting deficits, however, no transfer was recommended for the Municipal Court because the rate of expenditure appeared to indicate that the deficit would not occur until after the end of the year, and the Auditor had been given authority to make any required transfers in July if the amounts had been anticipated in the budget status reports.

However, the Court needs an appropriation transfer at this time in order to cover expenditures through the month. Accordingly, the attached Budget Action Form effecting the transfer is recommended.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION: If this transfer is not approved, vendors will have to wait until after the end of the year to receive payment which is due.

<table>
<thead>
<tr>
<th>COSTS:</th>
<th>SPECIAL INSTRUCTIONS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Budgeted current FY</td>
<td>List the attachments and number the pages consecutively:</td>
</tr>
<tr>
<td>B. Total anticipated costs</td>
<td></td>
</tr>
<tr>
<td>C. Required additional funding</td>
<td></td>
</tr>
<tr>
<td>D. Internal transfers</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SOURCE:</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Unanticipated revenues</td>
</tr>
<tr>
<td>B. Reserve for contingencies</td>
</tr>
<tr>
<td>C. Source description:</td>
</tr>
<tr>
<td>Balance in Reserve for Contingencies, (Operating Balance) if approved:</td>
</tr>
</tbody>
</table>

ADMINISTRATIVE OFFICER'S RECOMMENDATION: This item on agenda as:

Recommended
Not Recommended
For Policy Determination
Submitted with Comment
Returned for Further Action
Comment: 

A.O. Initials: [Signature]

The foregoing instrument is a correct copy of the original on file in this office.

Date: 

ATTEST: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: Deputy

12-150SA Action Form Revised 5/92
COUNTY OF
MARIPOSA

BUDGET ACTION FORM

DEPT/DIV: Administration  CONTACT: Mike Coffield
DATE: June 27, 1995  PHONE: 966-3222

ACTIONS REQUESTED: (Check All That Apply)

(X) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the County budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

( ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

( ) Transfer by Administrator: Moving existing appropriations within a single budget category between line items (i.e. services and supplies, etc.)

( ) Transfer by Auditor: Moving salaries between line items to accommodate variances internal to salaries; OR transfers within the County budget under $50.00 to accommodate minor variations from the budget.

<table>
<thead>
<tr>
<th>FUND/DEPT/ACCT NO.</th>
<th>LINE ITEM DESCRIPTION</th>
<th>AMOUNT (FROM)/TO</th>
</tr>
</thead>
<tbody>
<tr>
<td>001-0104-414.10-90</td>
<td>Contingency Reserve</td>
<td>($8,500)</td>
</tr>
<tr>
<td>001-0202-512.04-18</td>
<td>Municipal Court - Reporters</td>
<td>$8,500</td>
</tr>
</tbody>
</table>

Justification: Additional trial costs as reflected in Third Quarter Budget Status Report for interpreters and court reporters.

Department Head Signature: ____________________________  Date: ____________

Approved By: Res. No. 95-299  Clerk: ____________________________  Date: 6-27-95

Administrator: ____________________________  Date: ____________

Auditor: ____________________________  Date: ____________

AUDITOR'S USE ONLY:

Description: ____________________________  Transfer No.: ____________

B.R. No.: ____________________________

Budget Action Form Revised 5/92
June 27, 1995

To: Board of Supervisors

From: Mike Coffield
County Administrative Officer

Subj: Off-docket consideration of Budget Transfer to Municipal Court

The attached Board Letter recommends a transfer of appropriations from the Contingency Reserve to the Municipal Court of $8,500 to cover over-expenditures for trial costs which were anticipated in the Budget Status Reports. No transfer was recommended in those reports because the rate of expenditure appeared to indicate that no deficit would occur before the end of the year.

The Board is requested to waive its rules in order to deliberate this item today in accordance with the following justification:

Could this item be held until the next meeting? The next meeting of the Board will be July 11, 1995. The action should be taken as soon as possible and today is the last meeting of the fiscal year.

Why did this item miss the docket deadline for this meeting? The information that the Court was approaching a deficit condition came on Thursday of last week (June 22, 1995), four working days beyond the docket deadline.