RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes ___ No X )

Adopt a resolution transferring funds within the Road Fund from Scanner/Printer (fixed asset) line item to a services and supplies line and authorizing the Director of Public Works to execute contract for the scanning of recorded maps.

Public Works has solicited informal bids on the project and received four proposals ranging from $8,251 to $22,550. These bids are based upon an estimate of the number of maps to be scanned and the final cost of scanning will be based upon the number of maps actually scanned. Public Works recommends awarding this contract to the low bidder at a cost not to exceed $10,000.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board approved $10,000 for this project in the FY 94/95 budget. The final budget incorrectly identified this service as a fixed asset.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

If this resolution is not adopted, Public Works cannot continue with this project. Some of the older recorded maps are in poor condition and are deteriorating over time. The County has no method of providing the public with copies of many of these older maps. Electronic scanning will allow the County to make copies of these maps which will reflect the present condition of the maps halting the effect of the deterioration of the maps.
### COUNTY OF MARIPOSA

**BUDGET ACTION FORM**

DEPT/DIV: Public Works  
CONTACT: Michael D. Edwards

DATE: July 12, 1995  
PHONE: 966-5356

**ACTION REQUESTED:** (Check All That Apply)

- Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the County Budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

- **(X)** Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriation from one budget to another, or between categories within a budget unit;

- Transfer by Administrator: Moving existing appropriations within a single budget category between line items (i.e. services and supplies, etc.);

- Transfer by Auditor: Moving salaries between line items to accommodate variances internal to salaries; OR transfers within the County budget under $50.00 to accommodate minor variations from the budget.

<table>
<thead>
<tr>
<th>FUND/DEPT/ACCT NO.</th>
<th>LINE ITEM DESCRIPTION</th>
<th>AMOUNT (FROM)/TO</th>
</tr>
</thead>
<tbody>
<tr>
<td>002-0301-581-0680</td>
<td>Scanner/Printer</td>
<td>$10,000</td>
</tr>
<tr>
<td>002-0301-581-0436</td>
<td>SD/Services</td>
<td>$10,000</td>
</tr>
</tbody>
</table>

Justification: See attached Board item.

Department Head Signature:  
Approved By: Res. No. 95-357  
Administrator:  
Auditor:  

**AUDITOR’S USE ONLY:**

Description:  
Transfer No.:  
B.R. No.:  

Budget Action Form Revised 5/92