DEPARTMENT: Assessor-Recorder
BY: Gary Estep
PHONE: 966-2332

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes ___ No x)

Request to transfer two thousand dollars from Recorders Modernization trust account to Professional Services, for the completion of the computer conversion to the AS400.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Recording purchased a computer program from San Joaquin County that was to be compatible with the AS400. Data Processing found that several modifications were required in order to make it work on the AS400. Kern County has a Data Processing employee who is familiar with the system and has offered her services at a very low cost. In the past the Board has allowed the transfer of funds from trust accounts, within various departments.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

If the conversion to the AS400 is not completed, Recording will have to continue to operate off of the Basic Four computer which is slowly reaching the end of its life. We are the only department still using the Basic Four and it is costing to keep both systems running.

<table>
<thead>
<tr>
<th>Costs:</th>
<th>( ) Not Applicable</th>
<th>SPECIAL INSTRUCTIONS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Budgeted current FY</td>
<td>$________</td>
<td>List the attachments and number</td>
</tr>
<tr>
<td>B. Total anticipated costs</td>
<td>$________</td>
<td>the pages consecutively:</td>
</tr>
<tr>
<td>C. Required additional funding</td>
<td>$________</td>
<td></td>
</tr>
<tr>
<td>D. Internal transfers</td>
<td>$2,000</td>
<td></td>
</tr>
</tbody>
</table>

SOURCE (x) 4/5ths Vote Required

| A. Unanticipated revenues | $________ | |
| B. Reserve for contingencies | $________ | |
| C. Source description: Recorders Modernization Balance in Reserve for Contingencies, if approved | $________ | |

CLERK'S USE ONLY:

Res. No.: 95-367
Ord. No. __________

Vote - Ayes: __________
Noes: __________

Absent: __________
Abstained: __________

Approved ( ) Denied

( ) Minute Order Attached ( ) No Action Necessary

COUNTY ADMINISTRATIVE OFFICER'S RECOMMENDATION:

This item on agenda as:

Recommended
Not Recommended
For Policy Determination
Submitted with Comment
Returned for Further Action

Comments: __________

ATTEST: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

BY: __________
Deputy

C.A.O. Initials: __________
COUNTY OF MARIPOSA

BUDGET ACTION FORM

DEPT/DIV: Assessor-Recorder CONTACT: Gary Estep
DATE: August 15, 1995 PHONE: 966-2332

ACTION REQUESTED: (Check All That Apply)

- [ ] Budget appropriation by Board of Supervisors (4/5th Vote required): Amending the total amount available in the County budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

- [x] Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

- [ ] Transfer by Administrator: Moving existing appropriations within a single budget category between line items (i.e. services and supplies, etc.)

- [ ] Transfer by Auditor: Moving salaries between line items to accommodate variances internal to salaries; OR transfers within the County budget under $50.00 to accommodate minor variations from the budget.

<table>
<thead>
<tr>
<th>FUND/DEPT/ACCT NO.</th>
<th>LINE ITEM DESCRIPTION</th>
<th>AMOUNT (FROM/TO)</th>
</tr>
</thead>
<tbody>
<tr>
<td>135-1100-880-0787</td>
<td>Recorders Modernization Trust</td>
<td>($2,000)</td>
</tr>
<tr>
<td>001-0109-309-1600</td>
<td>General Transfer In</td>
<td>$2,000</td>
</tr>
<tr>
<td>001-0109-309-1600</td>
<td>General Transfer In</td>
<td>$2,000</td>
</tr>
<tr>
<td>001-0109-423-0418</td>
<td>Professional Services</td>
<td>$2,000</td>
</tr>
</tbody>
</table>

Justification: To finish the computer conversion in Recording. This will put Recording on the AS400 and off of the Basic Four.

Department Head Signature: [Signature] Date: 7-31-93
Approved By: Res. No. 93-577 Clerk: [Signature] Date: 8-15-93
Administrator: [Signature] Date: [Signature] Date: 7-31-93

AUDITOR'S USE ONLY:
Description: Transfer No.: B.R. NO.: 