DEPARTMENT: Public Health
BY: Charles B. Mosher, M.D., Health Officer
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RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes X No_)

Recommend resolution authorizing Chairman to renew the Service Contract with Standard Office Systems, for the period of June 22, 1995 through June 22, 1996, in the amount of $631.26. This Agreement is for the Sharp S2027 Duplicator, Serial #36206884. Maintenance includes parts, labor, black toner, black developer, photo conductor and up to 36,000 copies annually. Overage billed at $.0184 per copy.

BOARD AND HISTORY OF BOARD ACTIONS:

This copier was purchased with Grant funds, is not a County leased machine, and is not covered under the County Contract with the Minolta Corporation. The Maintenance Agreement for fiscal year 1994-1995 was approved by Resolution No. 94-397.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

1. Do not authorize renewal of Agreement and pay for supplies and service calls as needed at a much higher rate.

2. Direct Department to contract with a different company.