DEPARTMENT: District Attorney  
BY: Christine Johnson  
PHONE: (209) 966-3626

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes  No)

It is requested that a resolution approving and authorizing the Chairman to execute a Personal Services Agreement with Barbara Gann Schouten for her services to assist in the auditing, extraction and input of designated case financial information into the Statewide Automated Child Support System.

It is requested that the funds for paying the costs associated with this Personal Services Agreement be transferred from Extra Help to Professional Services within the District Attorney/Family Support approved budget.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board of Supervisors approved the costs of extra help during the 1995/1996 budget process. The costs are to be offset by previously approved revenues anticipated from the Department of Social Services.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Negative action would result in this office not being able to utilize the services of Barbara Gann Schouten.

COSTS: £ Not Applicable
A. Budgeted current F  
B. Total anticipated costs
C. Required additional funding
D. Internal transfers $3700.00

SOURCE: ( ) 4/5ths Vote Required
A. Unanticipated revenues
B. Reserve for contingencies
C. Source description: Balance in Reserve for Contingencies, if approved:

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:


CLERK'S USE ONLY:

Vote - Ayes: 4  Nays: 0
Absent: 1  Abstained:
Approved ( ) Denied
Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date:  
ATTEST: MARGIE WILLIAMS, Clerk of the Board  
County of Mariposa, State of California  
By: Deputy

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item on agenda as:
\[ \checkmark \] Recommended  
\[ \] Not Recommended  
For Policy Determination  
Submitted with Comment  
Returned for Further Action

Comment:

A.O. Initials:

Action Form Revised 5/92
**COUNTY OF MARIPOSA**  
**BUDGET ACTION FORM**  

**DEPT/DIV:** DISTRICT ATTORNEY/FAMILY SUPPORT  
**CONTACT:** CHRISTINE JOHNSON/MARITA GREEN  
**DATE:** October 10, 1995  
**PHONE:** (209) 966-3626

**ACTION REQUESTED:** (Check All That Apply)  

- Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the County budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;  
- Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;  
- Transfer by Administrator: Moving existing appropriations within a single budget category between line items (i.e. services and supplies, etc.);  
- Transfer by Auditor: Moving salaries between line items to accommodate variances internal to salaries; OR transfers within the County budget under $50.00 to accommodate minor variations from the budget.

<table>
<thead>
<tr>
<th>FUND/DEPT/ACCT NO.</th>
<th>LINE ITEM DESCRIPTION</th>
<th>AMOUNT (FROM)/TO</th>
</tr>
</thead>
<tbody>
<tr>
<td>001-0207-515.02-01</td>
<td>EXTRA HELP</td>
<td>($3,700)</td>
</tr>
<tr>
<td>TO:</td>
<td>PROFESSIONAL SERVICES</td>
<td>3,700</td>
</tr>
</tbody>
</table>

**Justification:** To transfer funds from extra help line item to Professional Services in order to pay invoices submitted by the Contractor named in Personal Services Agreement.

Department Head Signature:  
Approved By: Res. No. 95-447 Clerk:  
Administrator: Auditor:  

**AUDITOR'S USE ONLY:**

<table>
<thead>
<tr>
<th>Description:</th>
<th>Transfer No.:</th>
<th>B.R. No.:</th>
</tr>
</thead>
</table>

Budget Action Form Revised 5/92