RECOMMENDED ACTION AND JUSTIFICATION: (POLICY ITEM: YES NO X)

Discussion and direction regarding the Courthouse Tours. (Timeliness).

BACKGROUND AND HISTORY OF BOARD ACTIONS:

See staff memo.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION.

See staff memo.

COSTS: (X) Not Applicable

A. Budgeted CURRENT FY $_______
B. Total anticipated costs $_______
C. Required Add'l funding $_______
D. Internal Transfers $_______

SOURCE: ( ) 4/5ths vote required

A. Unanticipated revenues $_______
B. Reserve for contingencies $_______
C. Source description:________________________

Balance in Reserve for Contingencies, if approved: $_______

SPECIAL INSTRUCTIONS:

List the attachments and number pages consecutively:

1 PAGE MEMO

RESOLUTION NO.: 94-241

Ordinance No.: ____________________________

VOTE - Ayes:_______ Noes:_______

Absent:_______ Abstain:_______

( ) Approved ( ) Denied

X) Minute Order Attached

( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: ____________________________

ATTEST: MARGIE WILLIAMS

Clerk of the Board

County of Mariposa,

State of California

By: ____________________________

Deputy

A.O. Initials: ______
TO: JIM EVANS, Housing and Community Development Agency Director
FROM: MARGIE WILLIAMS, Clerk of the Board
SUBJECT: Courthouse Tours Resolution Number 94-241

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,
ADOPTED THIS Order on June 21, 1994

ACTION AND VOTE:

Jim Evans, Housing and Community Development Agency Director;
Discussion and Direction Regarding the Courthouse Tours
BOARD ACTION: Discussion was held concerning the options available. Wayne Schulz and Don Haag (tour guides through the Chamber of Commerce) provided input. (M) Parker, (S) Balmain, Courthouse tour guide service to be placed with Housing and Community Development Agency and Res. 94-241 adopted authorizing County Administrative Officer and Housing and Community Development Agency Director to execute Personal Service Agreements on behalf of the County, within budget constraints, for Courthouse tour guide services with direction that the current guides be contacted first to determine if they are interested/Ayes: Baggett, Balmain, Parker, Taber; Excused: Erickson.

cc: Ken Hawkins, Auditor
    Mike Coffield, County Administrative Officer
    File
June 15, 1994

TO: Board of Supervisors

FROM: James F. Evans, Director

SUBJECT: Courthouse Tours

As you are aware, guided tours of the Mariposa County Courthouse have been provided for several years. Initially, the tours were guided by County employees. Subsequently, the Chamber of Commerce assumed this task.

Tours are provided to the general public on 24 weekends from approximately April 1 thru September 30. In addition, reserved tours are available for groups such as schools and other organizations. Currently, the Chamber of Commerce schedules the tours.

The recent agreement with the Chamber of Commerce did not provide for the tours. In addition, a recent request by the Chamber to continue the tours was not approved by the Board of Supervisors. Therefore, arrangements must be made if the tours are to continue past June 30, 1994.

The following alternatives are available for consideration:

1) Amend the existing agreement with the Chamber of Commerce to continue the tours until September 30, 1994. Secure a new provider for the 1995 summer season during the winter "slow period".

2) Hire County staff to provide the tours. This department would assume group tour scheduling responsibilities. This would be difficult, but not impossible in such a short timeframe.

3) Ask current tour guides to execute personnel service agreements with the County (according to County Counsel, insurance would not need to be provided). Again, this department would assume group tour scheduling responsibilities.

Thank you for your consideration of this timely matter.