MARIPOSA COUNTY
BOARD OF SUPERVISORS
AGENDA
DEPARTMENT: Public Works  By: Robert Johnson  Phone: 966-5356
AGENDA ACTION FORM
AGENDA ITEM NO.: CA-8
AGENDA DATE: 6/28/94

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes ___  No x )
Approve resolution waiving normal bid procedures and authorize Public Works to purchase a used, 2,000-gallon storage tank, not to exceed $1,000, for the Road Division. The tank is available from Chase Brothers, a Mariposa County Petroleum vendor. This tank is needed for storage of crack sealant for various County roads.

In the past, the Road Division was able to utilize the tanker trailer provided by the distributor. This is option is no longer available. It is important to purchase the crack sealant in bulk form at $1.40 per gallon, rather than in 55-gallon drums at $2.73 a gallon. The first year's savings will easily justify the tank purchase.

A new tank would cost considerably more and would offer no significant advantages. It is unlikely that another used tank could be found at a lower cost.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The Board approved the 93/94 Road Maintenance Program, of which a $20,000 crack sealing project was included.

The Board, when in the best interest of the County, has previously waived normal bid procedures to purchase used and limited-availability equipment. Normal procedures require at least three informal bids to be obtained for fixed assets of less than $3,000.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
1. Do not waive normal bid requirements which will cause completion of the preparation work for the overlays to be delayed, thereby, delaying the overlay projects while bids for a new tank are being solicited. Overall costs would also increase.

COSTS:  ( ) Not Applicable
A. Budgeted current FY  $995,213
B. Total anticipated costs  $1,000
C. Required additional funding  
D. Internal transfers  

SOURCE:  ( ) 4/5th Vote Required
A. Unanticipated revenues  
B. Reserve for contingencies  
C. Source description: Road materials
Balance in Reserve Contingencies, if approved: 

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:

1. Budget Action Form

CLERK'S USE ONLY
Res. No.: 44-26/1  Ord. No.  
Vote - Ayes: 5  Noes:  
Absent:  
Abstained:  
Approved  ( )  Denied  ( ) Minute Order Attached  ( ) No Action Necessary
The foregoing instrument is a correct copy of the original on file in this office.
Date:  
ATTEST:  MARGIE WILLIAMS, Clerk of the Board  
County of Mariposa, State of California  
By: Deputy

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item on agenda as:

  Recommended
  Not Recommended
  For Policy Determination
  Submitted with Comment
  Returned for Further Action
Comment:

A.O. Initials:  

Action Form Revised 5/92
DEPT/DIV: Public Works  CONTACT: Michael D. Edwards
DATE:  June 21, 1994  PHONE:  966-5356

ACTION REQUESTED: (Check All That Apply)

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the County Budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

(X) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriation from one budget to another, or between categories within a budget unit;

( ) Transfer by Administrator: Moving existing appropriations within a single budget category between line items (i.e. services and supplies, etc.);

( ) Transfer by Auditor: Moving salaries between line items to accommodate variances internal to salaries; OR transfers within the County budget under $50.00 to accommodate minor variations from the budget.

<table>
<thead>
<tr>
<th>FUND/DEPT/ACCT NO.</th>
<th>LINE ITEM DESCRIPTION</th>
<th>AMOUNT (FROM)/TO</th>
</tr>
</thead>
<tbody>
<tr>
<td>002-0301-581-0433</td>
<td>Roads Materials</td>
<td>($1,000.00)</td>
</tr>
<tr>
<td>002-0301-581-0690</td>
<td>Fixed Asset Tank</td>
<td>$1,000.00</td>
</tr>
</tbody>
</table>

Justification: See attached Board item.

Department Head Signature: ____________ Date: 6/22/94
Approved By: Res. No. 94-261  Clerk: ____________ Date: 6-28-94
Administrator: ____________ Date: ____________
Auditor: ____________ Date: ____________

AUDITOR'S USE ONLY:
Description: ____________  Transfer No.: ____________  B.R. No.: ____________