RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes NoXX)
REQUEST RESOLUTION AUTHORIZING THE SHERIFF TO FILL EXISTING VACANCIES
(OFFICE TECHNICIAN AND DISPATCHER POSITIONS)
THE SHERIFF RECENTLY HAD ONE DEPUTY RESIGN AND ANOTHER CONTRACT DEPUTY
REACH THE HOUR CAP ON HIS TIME. NEW EMPLOYEES FROM THE LIST WERE IN THE
PROCESS OF BACKGROUND CHECKS WHEN THE BOARD POLICY REQUIRING APPROVAL
WAS FORMULATED. AS THE BOARD IS AWARE, THE SHERIFF'S DEPARTMENT IS AT
PRESENT STRAPPED TO KEEP UP WITH SERVICE DEMANDS. ADDITIONALLY WE HAVE
ONE POSITION OFF ON SICK LEAVE. THIS CAUSES PROBLEMS WITH OUR
SCHEDULING AND OUR ABILITY TO SERVE THE CURRENT DEMANDS PLACED UPON THE
DEPARTMENT. THE CONTRACT POSITION IS TO FULFILL OUR AGREEMENT WITH THE
FOREST SERVICE WHO IS FUNDING THAT POSITION. THE EXTRA HELP OFFICE
PERSON IS TO ENABLE COVERAGE OF THAT POSITION WHEN THE FULL TIME PERSON
IS SICK, OR TAKES TIME OFF. THE EXTRA HELP DISPATCHER POSITION IS USED
IN A LIKE MANNER.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
THE BOARD HAS RECENTLY REQUIRED THIS ACTION DUE TO THE CURRENT BUDGET
SITUATION.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
DO NOT FILL THE POSITIONS. TAKE THE RISK OF BEING LESS RESPONSIVE TO
THE DEMANDS PLACED UPON LAW ENFORCEMENT. DO NOT COMPLETE THE FOREST
SERVICE CONTRACT.

COSTS: ( ) Not Applicable
A. Budgeted current FY $________________
B. Total anticipated costs $________________
C. Required additional funding $________________
D. Internal Transfers $________________
SOURCE ( ) 4/5ths Vote Required
A. Unanticipated Revenue $________________
B. Reserve for contingencies $________________
C. Source description:
Balance in Reserve for Contingencies,
if approved: $________________

SPECIAL INSTRUCTIONS:
List the attachments
and number the pages
consecutively:

CLERK'S USE ONLY:
Res. No.: 94-318 Ord. No.:__________
Vote - Ayes: 5 Noes:__________
Absent:__________ Abstained:__________
( ) Approved ( ) Denied
(✓) Minute Order Attached ( ) no Action

The foregoing instrument is a correct
copy of the original on file in this
office.

Date:__________
ATTEST: MARGIE WILLIAMS, Clerk of the
Board. County of Mariposa,
State of California

By: Deputy

ADMINISTRATIVE OFF.
RECOMMENDATION:
This item on the agenda
as:
Recommended
Not Recommended
For Policy
Determination
Submitted with
Comment
Returned for
Further Action

Comment:__________
A.O. Initials:__________
MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

TO: ROGER MATLOCK, SHERIFF

FROM: MARGIE WILLIAMS, CLERK OF THE BOARD

SUBJECT: WAIVER OF HIRING FREEZE

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,

ADOPTED THIS Order on August 2, 1994

ACTION AND VOTE:

9:30 a.m. Roger Matlock, Sheriff;
Resolution Authorizing the Sheriff to Fill Existing Vacancies
(One Full-Time and One Contract Deputy) and to Enter Into a
Contract for Extra-Help for the Office Technician Position
BOARD ACTION: Discussion was held with Roger Matlock and Pelk
Richards/Undersheriff, concerning request, plus the additional
request for dispatcher position. (M)Parker, (S)Erickson, Res.
94-318 adopted approving the following: 1) filling the deputy
position to fulfill the Forest Service contract; 2) filling the
other deputy position with part-time help pending adoption of the
final budget; 3) filling the extra-help office technician
position on an as-needed basis; and 4) authorizing and filling
the dispatcher position with extra help within budgeted
funding/Ayes: Unanimous.

cc: Mike Coffield, County Administrative Officer
Ken Hawkins, Auditor
Jeff Green, County Counsel
Personnel
File