MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

TO: JEFFREY G. GREEN, County Counsel
FROM: MARGIE WILLIAMS, Clerk of the Board
SUBJECT: PUBLIC HEARING
Re Consideration of Fees Proposed with Implementation of Mariposa County Final Budget Resolution Number 94-392

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,

ADOPTED THIS Order on September 13, 1994

ACTION AND VOTE:

2:01 p.m. PUBLIC HEARING to Consider Fees Proposed with Implementation of Mariposa County Final Budget
BOARD ACTION: Fees for the following departments were considered:

   Recorder - Staff report was given by Gary Estep/Recorder relative to request to increase recording fees by $2.00 per document. There was no public input. Board concurred with the request.

   Animal Control - There was no public input. Board concurred with Sheriff’s request to convert to an annual dog license fee of $6.50, with fee to be implemented upon adoption of a resolution for the animal control program.

   Fire Marshal - Jeff Green/County Counsel, presented staff report, and advised that this is a "pass-through" fee with small administrative costs. There was no public input. Board concurred with recommendation for hourly rate of $55.00/hour; and deposits as follows: $2,000 for projects with fire alarms and sprinklers and $500 for all other projects which require State Fire Marshal review.

   Tax Collector - No one was present to present staff report and request was continued to later in the hearing.

   Superior Court - Mickie Romeike/Administrative Court Clerk, presented staff report requesting implementation of a $50.00 fee for change of plea and dismissal of charges after termination of probation. Jim Moffett/Chief Probation Officer, provided input relative to the increase in providing this service. There was no public input. Board concurred with implementing a $60.00 fee.
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PWD/Solid Waste - Staff report was presented by Mike Edwards/Public Works Director, and Tom Starling/Solid Waste Coordinator, relative to proposed changes in fees. Public input was provided by: Stu Katte/Total Waste Systems, provided information relative to the impact the proposed fees would have on their rates. Board concurred with the recommended changes to fees, effective October 15, 1994, as follows: $59.00/per ton for commercial haulers; $17.50/per cubic yard for commercial haulers; $25.00/tractor tires; $250.00/large equipment tires; $59.00/per ton for sanitary sewer sludge; $7.50/treated infectious waste; weighted rubbish rate/brush and clean wood waste.

2:34 p.m. Recess

2:41 p.m. PWD/Don Pedro Sewer Zone - Staff report was presented by Mike Edwards/Public Works Director, and Marty Allen/PWD-Fleet Fiscal Manager. Mike Edwards reviewed the proposed allocation of staffing to the special districts, advising that additional hours could be shifted to the landfill for leachate project. Staff responded to questions from the Board relative to the proposed fees and options; past increases; and regulations for stand-by fees. There was no public input. Staff responded to additional questions from the Board concerning projected revenue with the fee options; consideration of outdoors usage of water which would reduce the impact to the sewer facility; what costs were included in the operating budget; and delinquency rate. Board concurred with fees as follows, effective November 1, 1994: for the clubhouse - using a formula for the clubhouse of a flat rate of $270.00 based on 70,000 gallons a month, with $3.86 per every thousand gallons over the 70,000 gallons flat rate; for the hotel (townhouses) - $14.00/room per month; and increasing residential stand-by fee to $12.00 per month.

PWD/Mariposa Pines - Staff report was presented by Mike Edwards/Public Works Director, and Marty Allen/PWD-Fleet Fiscal Manager. Staff responded to questions from the Board concerning utility costs for the district; relative to the proposed fees and options; and what fee would be needed to cover all costs ($42.00/month).
MINUTE ORDER  
September 13, 1994  
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At 4:00 p.m., the Chairman opened the Public Hearing for Zones of Benefit fees and continued it until after the fee hearing.

PWD/Mariposa Pines (continued) - Public input was provided by Jack Hall/resident of Mariposa Pines, who expressed concern with the impact the proposed fee would have on the residents; and requested consideration be given to taking suggestions for improvements to lower the rate and costs of the District, i.e., a time and motion study and use of volunteers in the area to save maintenance costs.  
Supervisor Baggett requested that staff give consideration to coordinating efforts with the water company for the area.  
Supervisor Erickson requested that consideration be given to dissolving the district and creating individual systems.  
Board concurred with $20.00/month fee, with direction given to staff to look at cost saving ideas and come back with a proposal for next year.

PWD/Yosemite West - Mike Edwards/Public Works Director, advised a meeting has been scheduled with the Advisory Committee in Yosemite West on October 1, 1994, relative to the proposed fees.  Hearing for Yosemite West fees was continued to October 18, 1994, at 2:00 p.m. in the East Auditorium in Yosemite Valley, and Board concurred with delaying staff report until then.  There was no public input at this time.

4:12 p.m.  Recess

4:20 p.m.  Tax Collector - Marjorie Wass/Assistant Tax Collector, presented staff report, and responded to questions from the Board concerning the proposed fees.  
There was no public input.  Board concurred with the following fees, with direction that a narrative be prepared describing each fee, effective in thirty days:  
copy of tax bill for non owner/$1.00; certified copies/$2.00; delinquent notices/$1.00; offset program/$5.00; property tax research fee/$1.00 for current year and $5.00 for each prior year; application for segregation/$20.00; application fee for separate tax bill/$20.00 plus $5.00 for each bill created; tax clearance certificate/$2.00 each with $5.00 for repeat issue; 20% plan set-up fee/$20.00 for initial fee or $25.00 after plan default; verification of taxes/$5.00.
MINUTE ORDER  
September 13, 1994  
Page Four 

(M)Balmain, (S)Parker, Res. 94-392 adopted establishing the fees as concurred to by the Board during the hearing, with direction that the fees become effective October 1, 1994, unless otherwise stated by concurrence/Ayes: Unanimous.

cc: Mike Coffield, County Administrative Officer  
Gary Estep, Assessor/Recorder  
Roger Matlock, Sheriff  
Bill Hibpshman, Constable  
Don Z. Phillips, Treasurer/Tax Collector  
Judge Richard L. McMechan, Superior Court  
Jim Moffett, Chief Probation Officer  
Mike Edwards, Public Works Director  
Ed Johnson, Planning & Building Director  
Ken Hawkins, Auditor  
File
DEPARTMENT: Auditor/Recorder       BY: Gary Estep       PHONE: 966-2332

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes    No X)
Request for Increase in Recording Fees

(See attached memorandum dated August 18, 1994)

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The Board in the past has approved fee schedules on a case by case basis.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Not approve and continue with current procedures, causing a loss of revenue that is needed to keep recording modernization and micrographics updated.

COSTS: ( ) Not Applicable
A. Budgeted current FY $________
B. Total anticipated costs $________
C. Required additional funding $________
D. Internal transfers $________

SOURCE: ( ) 4/5ths Vote Required
A. Unanticipated revenues $________
B. Reserve for contingencies $________
C. Source description: Balance in Reserve for Contingencies, if approved: $________

SPECIAL INSTRUCTIONS: List the attachments and number the pages consecutively:

CLERK'S USE ONLY: 94-392
Absent:  Noes:  
( ) Approved  ( ) Denied  
( ) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item on agenda as: 
  Recommended
  Not Recommended
  For Policy Determination
  Submitted with Comment
  Returned for Further Action

Comment:

A.O. Initials:

By: Deputy

Action Form Revised 5/92
August 18, 1994

TO: Board of Supervisors
FROM: Gary Estep, Assessor-Recorder
SUBJECT: Increase of recording fees

I am recommending approval to increase Recording Fees two dollars per document. This is per AB 130 which amended Government Code Section 27361.4 and was implemented January 1, 1994.

The Board of Supervisors may approve an additional fee of one dollar for filing, if the Recorders Office days of operation are every business day except for legal holidays. An additional fee of one dollar may also be charged if the recorded documents are indexed within two business days after the date of recordation. These requirements are currently being maintained and have been for sometime, which fulfills the mandates of the amendment.

It is requested that these fees be used to offset that portion of the Recording Clerks salary that was being paid from the Recorders Modernization and Micrographics Trust Accounts. This would allow the Trust Accounts to be used as they were designed.

Very truly yours,

[Signature]
Gary Estep
Assessor-Recorder
assessment, issued as a result of the purchase or transfer of real property for which the claim is filed.

(f) Unless otherwise expressly provided, the provisions of this subdivision shall apply to any purchase or transfer of real property that occurred on or after November 6, 1986.

(g) The assessor shall report quarterly to the State Board of Equalization all purchases or transfers, other than purchases or transfers involving a principal residence, for which a claim for exclusion is made pursuant to subdivision (d). Each report shall contain the assessor’s parcel number for each parcel for which the exclusion is claimed, the amount of each exclusion claimed, the Social Security number of each eligible transferee, and any other information required in paragraph (2) of subdivision (a).

(h) This section shall apply to both voluntary transfers and transfers resulting from a court order or judicial decree. Nothing in this subdivision shall be construed as conflicting with paragraph (1) of subdivision (g) or the general principle that transfers by reason of death occur at the time of death.

This section shall apply to purchases and transfers of real property completed on or after November 6, 1986, and shall not be effective for any change in ownership, including a change in ownership arising on the date of a decedent’s death, that occurred prior to that date.

PUBLIC RECORDS—RECORDER FEES

CHAPTER 710

A.B. No. 130

AN ACT to amend Sections 27361.4, 27364, and 27365 of the Government Code, relating to recorder fees.

[Approved by Governor October 2, 1993.]
[Filed with Secretary of State October 4, 1993.]

LEGISLATIVE COUNSEL’S DIGEST

AB 130, Tucker. Recorder fees.

Existing law authorizes the board of supervisors of any county to charge a $1 filing fee for every document filed to defray the cost of converting the county recorder’s document storage system to micrographics, and prescribes the fees for recording documents with county recorders.

This bill authorizes the board of supervisors to charge an additional $1 fee if the resolution doing so requires the recorder’s office to establish specified days of operation or requires that specified documents be indexed within a specified period of time.

This bill would also authorize a county board of supervisors to set the fees for a certificate under seal and for copies of records or papers on file in the office of the recorder in an amount necessary to cover the direct and indirect costs of delivering the service or product.

The people of the State of California do enact as follows:

SECTION 1. Section 27361.4 of the Government Code is amended to read:

27361.4. (a) The board of supervisors of any county may provide for an additional fee of one dollar ($1) for filing every instrument, paper, or notice for record, in order to defray the cost of converting the county recorder’s document storage system to micrographics. Upon completion of the conversion and payment of the costs therefor, this additional fee shall no longer be imposed.

Additions or changes indicated by underline; deletions by asterisks * * *
(b) The board of supervisors of any county may provide for an additional fee, other than the fees authorized in subdivisions (a) and (c), of one dollar ($1) for filing every instrument, paper, or notice for record provided that the resolution providing for the additional fee establishes the days of operation of the county recorder's office as every business day except for legal holidays and those holidays designated as judicial holidays pursuant to Section 120.5 of the Code of Civil Procedure.

(c) The board of supervisors of any county may provide for an additional fee, other than the fees authorized in subdivisions (a) and (b), of one dollar ($1) for filing every instrument, paper, or notice for record provided that the resolution providing for the additional fee requires that the instrument, paper, or notice be indexed within two business days after the date of recordation.

SEC. 2. Section 27364 of the Government Code is amended to read:

27364. The fee for each certificate under seal ... shall be set by the board of supervisors in an amount necessary to recover the direct and indirect costs of providing the product or service or the cost of enforcing any regulation for which the fee or charge is levied.

SEC. 3. Section 27366 of the Government Code is amended to read:

27366. The fee for any copy of any other record or paper on file in the office of the recorder, when the copy is made by the recorder, ... shall be set by the board of supervisors in an amount necessary to recover the direct and indirect costs of providing the product or service or the cost of enforcing any regulation for which the fee or charge is levied.

EMPLOYMENT—HARASSMENT—GENDER OR MEDICAL CONDITIONS

CHAPTER 711

A.B. No. 675

AN ACT to amend Section 12940 of the Government Code, relating to fair employment.

[Approved by Governor October 2, 1993.]

[Filed with Secretary of State October 4, 1993.]

LEGISLATIVE COUNSEL’S DIGEST

AB 675, Moore. Fair employment.

Existing provisions of the California Fair Employment and Housing Act make it an unlawful employment practice, with certain exceptions, for an employer, certain entities, or any other person to harass an employee or applicant on the basis of sex, among other factors.

This bill would make certain legislative findings and declarations, and would clarify that, for purposes of the foregoing provisions, harassment because of sex includes sexual harassment, gender harassment, and harassment based on pregnancy, childbirth, or related medical conditions.

This bill would incorporate additional amendments to Section 12940 of the Government Code proposed by SB 946, contingent upon the prior enactment of that bill.

The people of the State of California do enact as follows:

SECTION 1. The Legislature finds and declares the following:

(a) A critical element in eliminating discrimination is the education and training of employers and employees.

(b) A strong statement of the scope of what constitutes discrimination is a vital piece of information for employers and employees.

(c) The legal prohibitions against harassment because of sex have always included sexual harassment, gender harassment, and pregnancy harassment.

Additions or changes indicated by underline; deletions by asterisks.
RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes__ No___)
Approve increased fees for dog licensing.

After reviewing dog license fees for all counties surrounding Mariposa, the following fee increases are requested. The requested increases would raise our current fees to a level more consistent with other counties.

The additional revenue generated due to this increase would be used for enforcement of dog licensing regulations as well as other animal control functions.

REQUESTED FEE INCREASE:
Raise fee for licensing any un-altered dog to $12 per year.
Raise fee for licensing any altered dog to $5 per year.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
On April 26, 1994, the Board of Supervisors voted that an increase in licensing fees be considered as a possible source of additional revenue. This revenue would then be used to help off-set the increased costs associated with the animal control function.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
1) Approve recommended fee increases.
2) Deny request and fund program out of general fund.
3) Deny request and dramatically reduce services. This would only make the animal control situation worse, and cost more to correct later. This would also create health hazards, (i.e. dog bites, etc)

COSTS:
( ) Not Applicable
A. Budgeted current FY $__
B. Total anticipated costs $__
C. Required additional funding $__
D. Internal transfers $__

SOURCE:
( ) 4/5ths Vote Required
A. Unanticipated revenues $__
B. Reserve for contingencies $__
C. Source description:
Balance in Reserve for Contingencies, if approved: $__

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item on agenda as:
Recommended
Not Recommended
For Policy Determination
Submitted with Comment
Returned for Further Action
Comment:

Margie Williams, Clerk of the Board
County of Mariposa, State of California

By: Deputy

Action Form Revised 5/92
RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes ___ No X)

Pass and adopt this Resolution revising the schedule of fees for State Fire Marshal services as delineated in the attachment. Currently, when the State Fire Marshal invoices the Building Division, fees are paid to the State Fire Marshal on those projects that have a credit balance. In most cases on larger projects, the required $500 deposit is exhausted at the plan check state and the fees for inspections are billed to the owner upon receipt of the invoice. The Building Division is obligated to pay the invoice whether monies are received by the owner, therefore, paying these invoices from another fund source will be avoided by requesting a larger deposit from the owner/developer of larger projects as proposed on the attached.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board revises the schedule of fees from time to time.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not approve Resolution. The Building Division will continue to collect only the $500 deposit on all projects and will continue to be short of funds on certain State Fire Marshal invoices.

COSTS: ( ) Not Applicable
A. Budgeted current FY
B. Total anticipated costs
C. Required additional funding
D. Internal transfers

SOURCE: ( ) 4/5ths Vote Required
A. Unanticipated revenues
B. Reserve for contingencies
C. Source description:
Balance in Reserve for Contingencies, if approved:

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:
State Fire Marshal fee schedule.

ADMINISTRATIVE OFFICER’S RECOMMENDATION:
This item on agenda as:
Recommended
Not Recommended
For Policy Determination
Submitted with Comment
Returned for Further Action

Comment:

MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

By: Deputy

12-15DSA
BUILDING DIVISION

STATE FIRE MARSHAL SERVICE FEES

At the time of filing a permit application, which is accepted as complete for processing, the applicant shall make a deposit as described below with the Building Division which shall be billed against the developer by County at the rate of $55 per hour for each hour billed to County by the State.

1. $2,000 for projects with fire alarms and sprinklers.
2. $500 for all other projects which require State Fire Marshal review.
RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes____ NoX____)

Board approve a fee of $50 pursuant to Penal Code Section 1203.4 for Change of plea and dismissal of charges after termination of probation. Penal Code 1203.4(c) states: A person who petitions for a change of plea or setting aside of a verdict under this section may be required to reimburse the county for the cost of services rendered at a rate to be determined by the county board of supervisors not to exceed sixty dollars ($60),...

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Board has approved requests for fees allowed by code.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Failure to approve request for fee will result in loss of additional source of revenue.

COSTS: (X) Not Applicable
A. Budgeted current FY
B. Total anticipated costs
C. Required additional funding
D. Internal transfers

SOURCE: [ ] 4/5ths Vote Required
A. Unanticipated revenues
B. Reserve for contingencies
C. Source description:
Balance in Reserve for Contingencies,
if approved: $

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:

CLERK’S USE ONLY:
Res. No.: 44-392
Ord. No.
Vote - Ayes: [ ]
Absent: [ ]
Abstained: [ ]
[ ] Approved
[ ] Denied
[ ] Minute Order Attached
[ ] No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date:

ATTEST: [ ]
[ ]
By: [ ]
[ ]
County of Mariposa, State of California
Deputy

ADMINISTRATIVE OFFICER’S RECOMMENDATION:
This item on agenda as:
Recommended
Not Recommended
For Policy Determination
Submitted with Comment
Returned for Further Action

Comment:

A.O. Initials:

Action Form Revised 5/92
F.Y. 94/95 FEE HEARING

Approve fee adjustments for Solid Waste Disposal Fees.

Public Works recommends that the Board of Supervisors adjust the disposal fees for commercial accounts based on the Board's decision regarding the Solid Waste Enterprise Budget during the 94/95 budget deliberations. Most of the decisions will have a direct impact on the cost of operating this enterprise.

Staff recommends that commercial fees only be adjusted in accordance with approved program changes and that the maximum increase, if all program changes were approved, would be $20.00/ton, well in line with the cost per ton of the self-haulers who average $75.23/ton.

It is recommended that the new rates take effect October 15, 1994.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Previous Board actions have increased Solid Waste fees to cover the cost of operating this Enterprise Fund (Resolution No. 93-492, September 20, 1993).

On August 16, 1994, Integrated Recycling Inc. presented the Solid Waste Alternative Study which identified other costs that the Board may wish to consider.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Alternatives, with corresponding fee schedules, will be presented at the hearing, including further increases to fund costs identified in the Integrated Recycling Inc. study.
## MARIPosa COUNTY LANDFILL AND TRANSFER STATIONS

**DISPOSAL FEE SCHEDULE (PROPOSED)**

**TO BE EFFECTIVE NOVEMBER 1, 1994**

<table>
<thead>
<tr>
<th>CHARGES TO NON-COMMERCIAL HAULERS</th>
<th>PRESENT FEE</th>
<th>COUNTY RESIDENTS PROPOSED FEE</th>
<th>OUT OF COUNTY RESIDENTS PROPOSED FEE</th>
</tr>
</thead>
<tbody>
<tr>
<td>RUBBISH:</td>
<td>$47.00/ton</td>
<td>$59.00/ton</td>
<td>$244.80/ton</td>
</tr>
<tr>
<td>Minimum Charge (6 cans or less)</td>
<td>$6.00</td>
<td>$6.00</td>
<td>$25.00 MINIMUM</td>
</tr>
<tr>
<td>Greater than 1 Cu. Yd. Per Cu. Yd.</td>
<td>$8.00*</td>
<td>8.00*</td>
<td>10.00 at transfer stations</td>
</tr>
<tr>
<td>* Loads of 300lbs or more</td>
<td></td>
<td></td>
<td>30.00</td>
</tr>
<tr>
<td>pay by weight at landfill</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Annual Residential Pass (a)</td>
<td>150.00</td>
<td>150.00</td>
<td>N/A</td>
</tr>
<tr>
<td>TIRES: Passenger Car/Pickup Truck Only**</td>
<td>2.00</td>
<td>2.00</td>
<td>5.00</td>
</tr>
<tr>
<td>BULKY ITEMS:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mattresses, Furniture, Appliances</td>
<td>Each 5.00</td>
<td>5.00</td>
<td>25.00</td>
</tr>
<tr>
<td>Refrigerated Appliances ***</td>
<td>Each 12.00</td>
<td>12.00</td>
<td>25.00</td>
</tr>
<tr>
<td>CHARGES TO COMMERCIAL HAULERS (b)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GARBAGE TRUCKS (Compacted)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Per Ton</td>
<td>47.00</td>
<td>59.00</td>
<td>N/A</td>
</tr>
<tr>
<td>Per Cu. Yd.</td>
<td>14.00</td>
<td>17.50</td>
<td>N/A</td>
</tr>
<tr>
<td>DROP BOXES AND BINS (Uncompacted)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Per Ton</td>
<td>47.00</td>
<td>59.00</td>
<td>N/A</td>
</tr>
<tr>
<td>Per Cu. Yd.</td>
<td>14.00</td>
<td>17.50</td>
<td>N/A</td>
</tr>
<tr>
<td>DROP BOXES AND BINS (Demolition Material and Tree Stumps ****)</td>
<td>47.00</td>
<td>59.00</td>
<td>N/A</td>
</tr>
<tr>
<td>Per Ton</td>
<td>14.00</td>
<td>17.50</td>
<td>N/A</td>
</tr>
<tr>
<td>CHARGES FOR SPECIAL WASTES (b)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TIRES ** Truck (size 10.00-20 TO 11.00-24)</td>
<td>Each 4.00</td>
<td>4.00</td>
<td>15.00</td>
</tr>
<tr>
<td>Tractor (sizes larger than 11.00-24)</td>
<td>Each 6.50</td>
<td>25.00</td>
<td>35.00</td>
</tr>
<tr>
<td>Large Equipment (grader tires and larger)</td>
<td>Each 24.00</td>
<td>250.00</td>
<td>300.00</td>
</tr>
<tr>
<td>SANITARY SEWER SLUDGE</td>
<td>Per Ton .00</td>
<td>59.00</td>
<td>N/A</td>
</tr>
<tr>
<td>TREATED INFECTIOUS WASTE (c)</td>
<td>Per Bag 6.00</td>
<td>7.50</td>
<td>N/A</td>
</tr>
<tr>
<td>BRUSH &amp; CLEAN WOOD WASTE</td>
<td>Per Cu. Yd. 7.00</td>
<td>To be charged weighed rubish rate</td>
<td>25.00</td>
</tr>
<tr>
<td>(Chippable)</td>
<td>7.00</td>
<td>25.00</td>
<td></td>
</tr>
<tr>
<td>DEMOLITION MATERIAL &amp; TREE STUMPS ****</td>
<td>Per Cu. Yd. 14.00</td>
<td>14.00</td>
<td>50.00</td>
</tr>
<tr>
<td>USED MOTOR OIL *****</td>
<td>Per Gallon .75</td>
<td>.75</td>
<td>1.00</td>
</tr>
<tr>
<td>USED OIL FILTERS (e)</td>
<td>Each</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Notes:**
- (a) Limited to one minimum load (6 30-gallon cans) of residential refuse.
- (b) These items to be disposed at the Mariposa Landfill facility only.
- (c) Infectious waste which have not been sterilized are not accepted.
- (d) Recyclable materials accepted by the recycling contractor at the Mariposa Landfill are not subject to a fee.
- (e) One used oil filter will be accepted, at no charge, for each gallon of used motor oil.

**Additional Notes:**
- **Auto and small trucks $1.50/rim Size 10.00-20 and larger $3.50/rim min.**
- **To pay for the extraction of freon as required by the Federal EPA**
- **Tree stumps have a hard to handle fee of $20.00.**
- **Charge for oil to be eliminated when Mariposa County becomes a State Certified Oil Recycler.**

N/A = NOT ACCEPTED AT LANDFILL OR TRANSFER STATIONS
DEPARTMENT: Public Works  
By: Michael Edwards  
Phone: 966-5356  
Public Works Director

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes ___ No X)  

F.Y. 94/95 FEE HEARING:

Approve fee adjustments for Don Pedro Sewer Zone.

Public Works recommends that the Board of Supervisors increase fees charged to the clubhouse and hotel (townhouses) based on the program adjustment requested in the proposed budget. Currently, they are being billed the same as residential users, and we are proposing they be billed as commercial users.

The usage rates are proportionally identical to those being charged in the Coulterville CSA. Because the base residential rate is higher in Don Pedro than in Coulterville ($34.50/month vs. $20.00/month), the commercial rates will also be higher.

The district is currently operating at an annual shortfall of $13,267 (see Attachment #1). The projected annual increase in revenues from this fee proposal will nearly make up for this shortfall.

The townhouse project is actually being operated as a hotel (see Attachment #2). The first six townhouse units are designed and built to operate with five hotel rooms per each unit (30 rooms total).

The clubhouse restaurant currently seats up to 100 people, per the owners' information. The addition, which is nearly complete, will seat an additional 75 people. This is the basis for the fee; i.e., the clubhouse is treated as a restaurant for purposes of fee calculations. Ancillary uses such as the bar, pro shop, offices and locker rooms/showers, are included with no additional fee proposed therefor.

The fee proposal attached shows a fee calculation based on E.D.U.'s (equivalent dwelling unit); i.e., one single family dwelling equals one E.D.U. The clubhouse has only been charged for one E.D.U. in the past (obviously, an unfairly low fee). Each restaurant seat in the clubhouse equals 0.188 E.D.U. and each hotel room equals 0.406 E.D.U. These E.D.U. rates are identical to those used in the Coulterville CSA special district. For comparative purposes, the Mariposa Public Utility District motel rates are based on 0.733 E.D.U. per room (for motels which have laundry facilities).

No increase is proposed for connection fees. In other words, the clubhouse and future townhouse units will pay only the $1,700 connection fee.

It is recommended that the new fees take effect November 1, 1994.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Per Resolution No. 92-524, on October 6, 1992, fees were increased from $15/month to $34.50/month for all users, regardless of the type of connection. A separate commercial rate was never established.

The district's revenue, even with the fee increase, does not cover the operating costs. The expected shortfall this year is over $10,000.
Services have already been reduced to minimum levels, except for correction of major system deficiencies, mostly at County expense (not district expense). Public Works has requested additional County Water Agency funding to completely replace the existing facilities with a more efficient and lower-maintenance system.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

1. Do not approve the recommended fee adjustments. The "residential" rate would still apply to both the clubhouse and each of the townhouse units (six so far with five hotel rooms each). The current rate structure is extremely unfair to single family dwellings.

2. Approve reduced fees for the clubhouse and/or hotel. Such a rate would also not be fair to the residential customers.

3. Consider a reduced fee and further reduce service levels and/or eliminate contingency and depreciation appropriations. Public health concerns would result.

4. Subsidize the district with General Fund or Water Agency funds to cover operating costs.

5. Consider raising residential fees also to begin funding an account for major facility replacement.

COSTS: (X) Not Applicable
A. Budgeted current FY $________
B. Total anticipated costs $________
C. Required additional funding $________
D. Internal transfers $________

SOURCE: ( ) 4/5th Vote Required
A. Unanticipated revenues $________
B. Reserve for contingencies $________
C. Source description:
Balance in Reserve Contingencies, if approved: $________

SPECIAL INSTRUCTIONS: List the attachments and number the pages consecutively:
1. Fee Proposal
2. Letter from Don Pedro Golf Club & Resort

CLERK'S USE ONLY
Res. No.: 91-392 Ord. No. 91-____-
Vote - Ayes: _________ Noes: _________
Absent: _________ Abstained: _________
( ) Approved ( ) Denied
( ) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date: ____________

ATTEST: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: Deputy

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item on agenda as:
_______ Recommended
_______ Not Recommended
_______ For Policy Determination
_______ Submitted with Comment
_______ Returned for Further Action

Comment: ____________________________________________

A.O. Initials: __________________________________________

Action Form Revised 5/92
ATTACHMENT #1
FEE PROPOSAL
DON PEDRO
1994/1995

PROPOSED BUDGET
Including depreciation & contingency $52,103

REVENUE without FUND BALANCE $38,836

Difference $13,267 = Annual Shortfall

210 total lots within the district
Plus the 134 townhouses
40 lots hooked up @ $414/yr ($34.50/mo) $16,560 = Annual Fee Revenue

Additional Revenue generated by new fees
Clubhouse 100 seats x $6.50/seat $7,800
$650/mo x 12 mos.
Expansion of Clubhouse
75 seats x $6.50/seat
$487.50/mo x 12 mos. $5,850

Subtotal $13,650

Townhouses (Hotel)
30 rooms x $14.00/room
$420.00/mo x 12 mos. $5,040

TOTAL ANNUAL NEW REVENUE $18,690

Clubhouse:
0.188 EDU/seat (sames as Coulterville) X $34.50
EDU $6.50/seat/month

Townhouses 0.406 EDU/unit(same as Coulterville) X $34.50
EDU $14.00/room/month

FEE SUMMARY

<table>
<thead>
<tr>
<th>Category</th>
<th>Existing</th>
<th>Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Residential/Townhouse Unit</td>
<td>$34.50/mo.</td>
<td>$34.50/mo.</td>
</tr>
<tr>
<td>2. Clubhouse/Restaurant</td>
<td>$34.50/mo.</td>
<td>$6.50/seat/mo.</td>
</tr>
<tr>
<td>3. Hotel Room</td>
<td>$34.50/mo</td>
<td>$14.00/room/mo.</td>
</tr>
<tr>
<td>4. Connection Fee</td>
<td>$1,700/connection</td>
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</tr>
</tbody>
</table>
Monday, March 1, 1994

Dear

Our new overnight accommodations are well on their way. We are sure by now that you have noticed the changes that are taking place. Over the next few weeks our remodeling efforts may cause a little inconvenience, but we will make every effort to accommodate your needs.

Effective March 1, 1994, Friday and Saturday night dinners will be discontinued due to prescheduled golf tournaments. But watch for our monthly news calendars with upcoming events.

In our effort to attain a Three Star Rating in Hotel guides all over the world, there are many qualifications that we will be required to meet. The remodeling of the dining room, kitchen, and the addition of a new lobby in the front of the club house, are just a few of the requirements.

Even the name of the Golf Course has been changed. We are now LAKE DON PEDRO GOLF CLUB & RESORT. In order to keep a even flow throughout the entire Hotel, Restaurant, Pro Shop and Bar, we are asking that all members use their green membership cards with their membership numbers when making charges. If you have not received a green membership card please see Patti in the office, and she will see that you get one.

Thanks for your support,

Sincerely, Frank Leonardi
ATTACHMENT #1  
FEE PROPOSAL  
DON PEDRO  
1994/1995

PROPOSED BUDGET Expenses  
Including depreciation & contingency $53,410

REVENUE without FUND BALANCE  
Difference $38,836 $14,574 = Annual Shortfall

Additional Revenue generated by new fees
Clubhouse 100 seats x $6.50/seat  
$650/mo x 12 mos. $7,800
Expansion of Clubhouse  
75 seats x $6.50/seat $5,850
$487.50/mo x 12 mos.  
Subtotal $13,650
Townhouses (Hotel)  
30 rooms x $14.00/room $5,040
$420.00/mo x 12 mos.  
$18,690 ($414) current Club House

TOTAL ANNUAL NEW REVENU $18,276

Clubhouse: 0.188 EDU/seat (sames as Coulterville) X $34.50 = $6.50/seat/month

EDU

Townhouses 0.406 EDU/unit(same as Coulterville) X $34.50 = $14.00/room/month

EDU

FEE SUMMARY

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</tr>
</tbody>
</table>

**Treated as single family dwelling currently.

Current Fee breakdown  
210 total lots within the district  
Plus the 134 townhouses  
40 lots hooked up @ $414/yr ($34.50/mo) = $16,560
DON PEDRO SEWER ZONE

OPTION FOR CLUBHOUSE FEES
BASED ON WATER USAGE

Actual Water Usage (from Don Pedro S.D. records):

| Average (93/94) | = | 70,000 gal/month |
| Maximum (July 94) | = | 184,000 gal/month |

Comparable M.P.U.D. Commercial Sewer Rate ("Miners Inn")

| Average Usage | = | 105,000 gal/month |
| = | 16.67 E.D.U. |
| 1 E.D.U. | = | 9,000 gal/month |

Proportional Rate for Don Pedro Clubhouse

| 70,000 - 9,000 | = | 7.80 E.D.U.'s |
| 7.8 EDU x |
| $34.50/E.D.U. | = | $270 month |

Flat rate

or $3.86 1000 gal.*

*Would be billed on a monthly basis based on meter readings received from Don Pedro C.S.D. This would be recommended over the flat rate to allow for increased usage.

Minimum Additional Revenue = $2,826 year
DEPARTMENT: Public Works  By: Michael Edwards  Phone: 966-5356

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes____ No_x_)

F.Y. 94/95 FEE HEARING

Approve fee adjustment for Mariposa Pines Sewer District.

Public Works recommends that the Board of Supervisors increase fees charged in the Mariposa Pines Sewer District for sewer service. The current fee does not even cover the utility costs on an annual basis. Operational costs have continued to increase primarily due to increased power costs and imposed State fees (approximately $4,000/yr.). The system is also aging and labor costs have risen. The fund balance would decline from approximately $10,000 to zero this year to cover these costs plus fund depreciation and contingency lines. General reserves have been depleted. The proposed fee increase is from $99.00/year to $360.00/year ($8.33/month to $30.00/month). This will cover the shortfall between annual revenue and expenses. This will preserve the fund balance at $10,000 and will allow funding for depreciation and contingency. There will be no General Reserve, unless the contingency is unused.

The attached fee proposal details the rationale for the fee adjustment. The recommended increase will keep the fund balance from further decline assuming the labor allocation to this District is reduced to the level recommended in the budget proposal. The recommended increase is sufficient to fund a contingency and a depreciation charge.

These increases would not fund the major deficiencies identified with the wastewater treatment facility.

No increase is proposed for connection fees. Only one unconnected parcel remains in the District.

It is recommended that the new fees take effect November 1, 1994.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Fees were increased in 91/92 from $60.00/year to $99.00/year ($5.00/month to $8.33/month). The Public Works Department had recommended much larger increases. The District’s fund balance and general reserves have been declining despite that increase.

Public Works has requested Water Agency funding for major facility deficiencies.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

1. If not approved, this District will be in serious trouble and will be unable to continue normal operations after this year.
2. Consider a lesser fee increase and reduce the level of service further than proposed or eliminate contingency and depreciation changes.
3. Subsidize the District with General Fund or Water Agency funds to cover operating costs.
4. Consider greater fee increases to begin funding an account for major facility deficiency correction.
COSTS:  
A. Budgeted current FY  
B. Total anticipated costs  
C. Required additional funding  
D. Internal transfers  

SOURCE:  
A. Unanticipated revenues  
B. Reserve for contingencies  
C. Source description:  
Balance in Reserve Contingencies, if approved:  

SPECIAL INSTRUCTIONS:  
List the attachment and number the pages consecutively:  

1. Fee Proposal  

Clerk's Use Only  
Res. No.:  392  
Ord. No.:  
Vote - Ayes:  
Noes:  
Absent:  
Approved:  
Denied:  
\(\times\) Minute Order Attached  \(\times\) No Action Necessary  
The foregoing instrument is a correct copy of the original on file in this office.  

ATTEST:  MARGIE WILLIAMS, Clerk of the Board  
County of Mariposa, State of California  
By:  
Deputy  

Administrative Officer's Recommendation:  
This item on agenda as:  
\(\times\) Recommended  
\(\times\) Not Recommended  
\(\times\) For Policy Determination  
\(\times\) Submitted with Comment  
\(\times\) Returned for Further Action  
Comment:  

A.O. Initials:  

Action Form Revised 5/92
**ATTACHMENT #1**
**FEE PROPOSAL**
**MARIPOSA PINES**
**1994/1995**

**PROPOSED BUDGET**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>$22,546</td>
<td></td>
</tr>
<tr>
<td>With Program Adjustments</td>
<td></td>
</tr>
<tr>
<td>($4,516)</td>
<td></td>
</tr>
<tr>
<td>(reduction in labor allocation)</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$18,030</strong></td>
</tr>
</tbody>
</table>

**REVENUE without use of FUND BALANCE**

<table>
<thead>
<tr>
<th>Difference</th>
<th>$5,702</th>
</tr>
</thead>
<tbody>
<tr>
<td>$12,328</td>
<td></td>
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</table>

Lots within the district: 22

Shortfall divided by # of lots: $260 = Proposed Adjustment

PROPOSED NEW FEE ($99.96 + $260) = $360 yr ($30.00/month)

**FEE SUMMARY**

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>1. Residential</td>
<td>$99.93/year</td>
<td>$360/year ($30/mo.)</td>
</tr>
<tr>
<td>2. Connection Fee</td>
<td>$1,700/connection</td>
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</tr>
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</table>

* Comparable Rates Sewer:
  - Don Pedro Sewer: $34.50/month (existing)
  - Coulterville: $20.00/month (existing)
  - Yosemite West: $12.50/month (existing)
  - $31.25/month (proposed)
RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes  No)

Recommend approval of the attached list of new and/or increased fees for this department.

In viewing fee schedules from other counties, this list represents fair and equitable standards for services beyond the normal course of operations on a daily basis.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

We are experiencing a greater number of taxpayers who need or want a history of their tax payments for several past years. These requests can and do sometimes take a great deal of research and writing. Also maintaining delinquent accounts for only a few, causes unnecessary work on employees, and is not a service beneficial to ALL taxpayers.

Approval would at least offset some of the expenditures involved in research and set-up of work performed out of the ordinary.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

1. Approve recommended list, and recoup some expenses.
2. Deny request and continue with current methods of handling.
3. Board set fees as desired.

COSTS:

<table>
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SOURCE:

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<td>Unanticipated revenues</td>
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<td>$</td>
</tr>
<tr>
<td>Total</td>
<td>$</td>
</tr>
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</table>

Balance in Reserve for Contingencies, if approved: $  

SPECIAL INSTRUCTIONS:

List the attachments and number the pages consecutively:

ADMINISTRATIVE OFFICER'S RECOMMENDATION:

This item on agenda as:  
Recommended
Not Recommended
For Policy Determination
Submitted with Comment
Returned for Further Action

Comment:

A.O. Initials:

[Signature]

MARIPOSA COUNTY BOARD OF SUPERVISORS
AGENDA ACTION FORM  
DATE: 9-13-94 AGENDA ITEM NO.: F-5

DEPARTMENT: Tax Collector  
BY: Don Phillips  
PHONE:

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes No)

Recommend approval of the attached list of new and/or increased fees for this department.

In viewing fee schedules from other counties, this list represents fair and equitable standards for services beyond the normal course of operations on a daily basis.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

We are experiencing a greater number of taxpayers who need or want a history of their tax payments for several past years. These requests can and do sometimes take a great deal of research and writing. Also maintaining delinquent accounts for only a few, causes unnecessary work on employees, and is not a service beneficial to ALL taxpayers.

Approval would at least off-set some of the expenditures involved in research and set-up of work performed out of the ordinary.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

1. Approve recommended list, and recoup some expenses.
2. Deny request and continue with current methods of handling.
3. Board set fees as desired.

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Balance in Reserve for Contingencies, if approved: $  

SPECIAL INSTRUCTIONS:

List the attachments and number the pages consecutively:

ADMINISTRATIVE OFFICER'S RECOMMENDATION:

This item on agenda as:  
Recommended
Not Recommended
For Policy Determination
Submitted with Comment
Returned for Further Action

Comment:

A.O. Initials:

[Signature]

ACTION FORM REVISIRED 5/92
PROPOSED FEE SCHEDULE
TAX COLLECTOR'S OFFICE

TAX BILLS (non owner) $ 1.00 Each
CERTIFIED COPIES $ 2.00 "
DELINQUENT NOTICES $ 1.00 "
(prior year, mailed, by request)
OFFSET PROGRAM $ 5.00 "
PROPERTY TAX RESEARCH FEE $ 1.00 Current Year
plus... $ 5.00 Ea. Prior Yr.
APPLICATION FOR SEGREGATION $20.00 Application Fee
APPLICATION FEE FOR SEPARATE $20.00 Application Fee
TAX BILL plus... $ 5.00 each bill created
TAX CLEARANCE CERTIFICATE $ 2.00 Each
$ 5.00 Repeat Issue
20% PLAN SET-UP FEE $20.00 Initial fee
or... $25.00 Set up Fee after
plan default
VERIFICATION OF TAXES $ 5.00 Each
(Parcel Map)
TO: Jeffrey G. Green, County Counsel

FROM: Don Z. Phillips, Tax Collector

SUBJECT: Proposed Fee's approved by Board

For your information, please find an explanation of the fee schedule as presented to the board for adoption:

Bills - These are for tax statements which are requested from non-assesseees of the property. Assesseees are provided copies free of charge, upon request.

Certified Copies - A certified copy of any public record under the tax collector's control.

Delinquent Notices - Every assessee is provided the first delinquent notice free of charge. This notice provides the current status of the tax, and may be requested several times a year by property owners. With the amounts changing on the tax monthly, it is not unusual to receive the same request three to four months consecutively.

Offset Program - We use the state offset program to recover delinquent unsecured taxes through the income tax refund. This program costs the county $1.00 for each request, and takes several hours of work to process and monitor the collections from the state. This fee would recoup some of the expenses incurred.

Research Fee - We receive several calls each day from banks, mortgage firms, and individuals wanting to know the status of taxes. These calls are usually for several parcels at one time. This fee would help offset the costs involved in the research.

Segregation - When someone segregates their property, we also have to separate the taxes into each individual lot or parcel. This involves both the assessor and tax collector's staff.
Separate tax bills - When someone owns an undivided interest in property, they can request their undivided interest to be separately billed. This request must be done each year, and cannot be assessed separately by the assessor. We have several of those requests each year, and we must separate and send out individual bills.

Tax Clearance Certificates - We issue a tax clearance certificates when someone purchases a used mobile home, or moves an existing mobile home to another location.

20% Installment Plans - There is currently no fee to set up an installment plan of redemption, and sometimes these occur several times a year. The plans sometimes do not get paid timely which creates the plan in default. The assessee is allowed to re-instate that plan without fee. This fee would hopefully reduce the number of plans activated, and should eliminate most of the defaults, as well as recoup the time involved in setting up and monitoring these plans.

Verification of tax - When someone does a subdivision or parcel split, the planning department requires a verification of the tax status, as well as does the county engineer. These tax verifications take research time, and must be done precisely and accurately. This fee would help recoup some of the employees valuable time spent on each request.