RESOLUTION - ACTION REQUESTED 2017-21

MEETING: January 17, 2017

TO: The Board of Supervisors

FROM: Chevon Kothari, Human Services Director

RE: Approve the Allocation for a Mental Health Assistant II Position

RECOMMENDATION AND JUSTIFICATION:
Approve the allocation of one Mental Health Assistant II in the Human Services Department effective immediately.

The need for behavioral health services to the community has continued to grow. The Mental Health Assistant II position provides crisis intervention, supportive paraprofessional counseling, and case management services to individuals and families within our Behavioral Health Programs, including Full Service Partnerships, Traditional Mental Health and the Crisis/Triage Team. Additional tasks include helping clients to arrange and arrive to appointments and meetings, conducting home visits, helping clients to build skills for independent living, providing guidance to community partners and families, etc. The Mental Health Assistant II will maintain statistics and files, write reports and correspondence, and prepare and file client progress notes. The Mental Health Assistant II will perform related duties and responsibilities as required.

The Mental Health Assistant II position ranges from $40,899.04 - $49,716.16 plus benefits. This position will be allocated fifty-percent in the Behavioral Health Budget and fifty-percent in the Mental Health Services Act - Adult and Children's System of Care and will work with the Triage Crisis Team. There is sufficient revenue in the MHSA Budget and Mental Health Budgets due to salary savings to accommodate this request. These budgets will be reviewed in the Midyear Budget Adjustment Cycle to ensure available budgeted funds through the end of this fiscal year. There is no impact to the County General Fund.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
Per current policy, the Board of Supervisors reviews and approves any changes to the employee allocation schedule.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
If this action is not approved, the Department will need to adjust the work duties of existing staff to ensure we are able to meet the needs of the individuals we serve.

FINANCIAL IMPACT:
The Mental Health Assistant II position ranges from $40,899.04 - $49,716.16 plus benefits. There is sufficient revenue in the MHSA budget and Mental Health budgets due to salary savings to accommodate this request. These budgets will
be reviewed in the Midyear budget adjustment cycle to ensure available budgeted funds through the end of this fiscal year. There is no impact to the County general fund.

CAO RECOMMENDATION
Requested Action Recommended

Dallin Kimble
Dallin Kimble, Interim CAO 1/12/2017

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Rosemarie Smallcombe, District I Supervisor
SECONDER: Merlin Jones, District II Supervisor
AYES: Menetrey, Smallcombe, Jones, Long, Cann