RESOLUTION - ACTION REQUESTED 2017-46

MEETING: February 7, 2017

TO: The Board of Supervisors

FROM: Eric Sergienko, Health Officer

RE: Authorize an Increase in Extra-Help Hours Beyond 999 Hours

RECOMMENDATION AND JUSTIFICATION:
Approve an increase of Extra-Help hours from 999 to 1,200 hours for an Extra-Help Public Health Nurse position in the Health Department. The additional 201 hours are needed as this position provides assistance to our full-time Public Health Nurse Manager.

Extra-Help positions can work up to 860 hours in one fiscal year. The Human Resources Director can approve additional hours up to 999 if needed and any hours above 999 requires Board approval. With the vacancy in the Full time Public Health Emergency Coordinator and the full time Registered Nurse positions, additional duties have been placed on nursing staff. This increase in hours will allow the Extra-Help Public Health Nurse to continue working their usual schedule and allow the full-time Public Health Nurse Manager to work on Health Department programs that benefit the community.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The Board has previously approved the increase of Extra-Help hours for other positions.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
If the Board chooses not to increase the Extra-Help hours it may have a negative impact on the Health Department Programs and the ability to provide assistance to our citizens in the County.

FINANCIAL IMPACT:
There is no impact to the General Fund. There is sufficient funding in the Health Department budget to accommodate the increase in Extra-Help hours, due to salary savings in other positions.

CAO RECOMMENDATION
Requested Action Recommended
RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Rosemarie Smallcombe, District I Supervisor
SECONDER: Kevin Cann, District IV Supervisor
AYES: Menetrey, Smallcombe, Jones, Long, Cann