RESOLUTION - ACTION REQUESTED 2017-52

MEETING: February 7, 2017

TO: The Board of Supervisors

FROM: Doug Binnewies, Sheriff-Coroner-Public Administrator

RE: Approve Professional Service Agreement with Preparative Consulting

RECOMMENDATION AND JUSTIFICATION:
Approve a 13 Month Professional Service Agreement with Preparative Consulting in the Not-To-Exceed Amount of $50,000 to Prepare a Current and Comprehensive Mariposa County Emergency Operations Plan; and Authorize the Board of Supervisors Chair to Sign the Agreement.

The Mariposa County Emergency Operations Plan of 2005 continues in draft form and has been periodically updated over the years. The current plan is in critical need of update, which upon completion will essentially be a new plan.

When Departmental Heads, Supervisors and Managers retire or move to other areas of responsibility, often directives, contractual agreements, thoughts and procedures change with regards to responding to or mitigating a hazard, emergency or critical incident. Federal, State and County guidelines as well as new technology can also be driving forces for change.

Through collaboration between state and local personnel, Paul Bockrath of Preparative Consulting was identified as having the expertise, knowledge and background in preparing Emergency Operations Plans for counties throughout the state.

After meeting with representatives of Preparative Consulting, direction was given to pursue a Professional Services Agreement. If approved, representatives of Mariposa County and select stakeholders will work with Preparative Consulting who will prepare a current and comprehensive Emergency Operations Plan and Annexes for Mariposa County.

As outlined in the Mariposa County Code 2.80.010, elected or appointed leaders in Mariposa County are required "to provide for the preparation and carrying out of plans for the protection of persons and property within Mariposa County in the event of an emergency". The Sheriff/Coroner/Public Administrator/Interim Fire Chief having been charged with this responsibility and supervision of our local Office of Emergency Services, has identified deficiencies in our current draft Emergency Operations Plan.
By working collaboratively with Preparative Consulting, Mariposa County will resolve all deficiencies and ultimately be better prepared for responses to all types of hazards, disaster and emergency situations.

Mariposa County HS and Health Department are both contributing with financial support to assist this project.

**BACKGROUND AND HISTORY OF BOARD ACTIONS:**
Mariposa County Emergency Operations Plan exists but it is in need of updating. The Board has previously supported similar agreements when it's necessary to stay compliant with Federal, State and Local governmental requirements.

**ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:** Continue to use the 2005 version and possibly jeopardize participation in Federal or State grant funding.

**FINANCIAL IMPACT:**
There will be no impact to the General Fund as sufficient funding in the Sheriff’s approved/adopted budget for FY 2016-2017 has been identified. No impact to the General Fund for FY 2017/2018 as funding sources have already been identified to cover the remaining cost of this agreement. Also, partnering county agencies are also contributing funds to help support this item.

**ATTACHMENTS:**
Preparative Consulting Professional Service Agreement  (PDF)
Professional Service Agreement Exhibits A and B  (PDF)

**CAO RECOMMENDATION**
Requested Action Recommended

*Dallin Kimble*

Dallin Kimble, Interim CAO 2/2/2017

**RESULT:**  ADOPTED BY CONSENT VOTE [UNANIMOUS]

**MOVER:**  Rosemarie Smallcombe, District I Supervisor

**SECONDER:**  Kevin Cann, District IV Supervisor

**AYES:**  Menetrey, Smallcombe, Jones, Long, Cann