



# Mental Health Board

for Mariposa County

Post Office Box 99

Mariposa, California 95338

(209) 966-2000

## Meeting Minutes

March 2, 2017

12:00 – 1:30 p.m.

**Members Present:** Ellie McQuarrie, Ron Schmidt, Kitty Hawkins, Sunday Moore, Lisa Karisio, Jennifer Gamble, Rosemarie Smallcombe

**Members Excused:** Paul Perry, Sabine Jordan, Sterling Cramer, Debbie Cook

**Members Absent:** None

**Guests:** Linda Brown, Debra Barcellos, Clarence Tedrow, John Trujillo

**Quorum:** Yes

**Director:** Chevon Kothari

**Deputy Director:** None

**Staff:** Todd Davidson - Social Worker Supervisor  
Lynn Rumfelt - Analyst  
Randy Ridenhour - Fiscal  
Chrissie Doss – QA  
Deb Drenon - Community Liaison

**I Meeting was called to order** at 12:06 p.m. by Ron Schmidt, Chair

### Introductions

**Public Comments:** Sunday went to Mental Health First Aid class and recommended it for everyone. Clarence introduced new director of Mariposa Heritage House, Debra Barcellos.

**II Approval of Minutes:** Ellie made a motion to accept the minutes. Rosemarie seconded the motion. All members of the board present voted “aye,” none were opposed, no corrections. Minutes for February 2, 2017 were approved.

### III Old Business:

A. **Discussion and possible board action on Action Plan priorities:** The draft Action Plan was reviewed by board members (with changes that had been suggested by board members). Action Plan is not a requirement, but is a best practice to have goals and plans. Edit: Goal D to “Review

and Improve MH Board structure and processes following the merger.”  
Edit: Goal A (who) to “Merger Task Force, Behavioral Health Admin, Chair, Co-Chair, and consultant as needed.” Lisa Carisio made a motion to approve the edits to the Action Plan, Jenny Gamble seconded the motion, all members of the board voted in favor, none were opposed.

- B. **Review of merger process and timeline:** Handouts “Merger Timeline” and “Merger Questions” were reviewed and discussed. Issue of amendments to bylaws was brought up and suggestion was made to create a “change matrix” to track changes that are made to amendments. Proposed procedure and timeline for Merger Task Force was discussed. It was agreed that members of task force can be added at a later time after task force is developed. Chair can appoint MH Board members to task force. Task force members can be from the community (Article X, Section 40).
- C. **Discussion and possible board action to establish a merger task force:** Lisa Carisio made a motion to appoint as members of the Merger Task Force to include the following: John, Kitty, Sunday, Ron, Rosemarie, Jenny, the MH Director or designee, and possibly Clarence. Rosemarie seconded the motion. All board members present voted in favor, none were opposed.
- D. **Provide feedback on the completion of the Data Notebook:** Presentation by Chrissie Doss. Data notebook feedback is due to State by March 31, but is not mandatory. Board members encouraged to email Chrissie with suggestions and feedback by March 15 or drop off at front desk.

#### **IV New Business:**

- A. **Consider possible participation in Butterfly Festival:** Sunday volunteered to be the lead person. Jenny and Ellie also volunteered to help. **Budget needs to be established - will table for meeting.** Lori Ritter has offered to help. Clarence suggested ADAB might like to be involved with booth. Stigma Reduction will also be invited.
- B. **Overview of the proposed MHSA Stakeholder Process:** Presentation by Deb Drenon. Questions were answered. Surveys were distributed for feedback. Strategies will be discussed at next meeting. **Table for next meeting.**
- C. **Discussion and direction regarding allegations made by Kitty Hawkins:** Feels the Board was out of order on vote for new Chairperson. An independent investigation will be made into allegations and reported back to the board.

#### **V Reports:**

- A. Board Chairperson – Ron Schmidt: No report.
- B. Supervisory – Todd Davidson: No report.
- C. Director – Chevon Kothari: No report.
- D. Heritage House – Clarence Tedrow: No report.
- E. Financial – Randy Ridenhour: No report. Handouts were distributed.
- F. Analyst – Lynn Rumpfelt: No report.

- VI Committees Meet/Report (time permitting):** Stigma Reduction Committee meeting on March 9<sup>th</sup> at 1:30 pm at the Human Services Center. Invites were handed out with schedule of Lived Experienced Training.

**VII Special Items Not on Agenda:** Sunday mentioned committee that collected data for complete system for county – pending due to merger of board and hopefully can reach out by June with grievance process with contractors.

**VIII Adjournment:** Meeting was adjourned at 1:51 p.m.

**Reminder:** The next meeting will be held on **April 6, 2017** at the Mariposa County Human Services Mariposa Room from 12:00 p.m. – 1:30 p.m.

Submitted,

*Donya Evans*

Recording Secretary

APPROVED