RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes__ No__X__)
That the Board approve addition of an In Home Support Services line item to pay the State Dept. of Social Services for the County share of the In Home Support Services Program (IHSS).

BACKGROUND AND HISTORY OF BOARD ACTIONS: The County Share for In Home Support Services (IHSS) increased to 35% in 1991/92 fiscal year due to Realignment legislation. These County costs were offset by the State through dedication of a like amount of new funds allocated to the County through realignment sales tax revenue. The County set up a line item in the budget for payment to the State of IHSS County share but the State instead decided to reduce our monthly administrative advance by the amount due for IHSS. This procedure continued in fiscal year 1992/93 until the present. In January the State will discontinue deducting IHSS costs from our administrative advance and directly bill the County monthly for IHSS costs.

Direct payment to the State gives the County more control of funds and a simpler method of reconciliation at the end of the year because program funds are kept in a "program" category and administrative funds in an "administrative" category.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
County would continue to have it's Administrative Revenues reduced directly by the State which would make reconciliation cumbersome.

COSTS: ( ) Not Applicable
A. Budgeted current FY
B. Total anticipated costs.
C. Required additional funding
D. Internal transfers

SOURCE: ( ) 4/5ths Vote Required
A. Unanticipated revenues
B. Reserve for contingencies
C. Source description:
Balance in Reserve for Contingencies
if approved:

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:

Attachments

1. SDSS Fiscal Letter #92/93-32
2. Budget Transfer

CLERK'S USE ONLY:
Res. No.: 93-63
Or. No.: O
Vote - Ayes: 5
Noes:
Absent:
Abstained:
( ) Approved
( ) Denied
( ) Minute Order Attached
( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date:

ATTEST: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

BY: Deputy

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item on agenda as:

_____ Recommended
_____ Not Recommended
_____ For Policy Determination
_____ Submitted with Comment
_____ Returned for Further Action

Comment:

A.O. Initials:

Action Form Revised 5/92
BE IT RESOLVED by the Board of Supervisors of Mariposa County, a political subdivision of the State of California, that pursuant to the provisions of the Government Code of the State of California, Sections 29120 et seq., the following APPROPRIATIONS and/or TRANSFERS within the Budget of the County of Mariposa are hereby adopted:

### APPROPRIATIONS (4/5ths Vote Required)

<table>
<thead>
<tr>
<th>Department</th>
<th>Item</th>
<th>Account No.</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>From:</td>
<td>Unanticipated Revenues</td>
<td>001-800-5-304</td>
<td>$105,000</td>
</tr>
<tr>
<td>To:</td>
<td>General Contingency</td>
<td>001-103-6-000</td>
<td>$105,000</td>
</tr>
<tr>
<td>From:</td>
<td>General Contingency</td>
<td>001-103-6-000</td>
<td>$105,000</td>
</tr>
<tr>
<td>To:</td>
<td>Social Serv. IHSS</td>
<td>001-491-3-781</td>
<td>$105,000</td>
</tr>
</tbody>
</table>

### TRANSFERS (3/5ths Vote Required)

<table>
<thead>
<tr>
<th>Department</th>
<th>Item</th>
<th>Account No.</th>
<th>Amount</th>
</tr>
</thead>
</table>


December 30, 1992

COUNTY FISCAL LETTER NO. 92/93-32

TO: ALL-COUNTY WELFARE DIRECTORS
     ALL-COUNTY FISCAL OFFICERS
     ALL-COUNTY AUDITOR CONTROLLERS

SUBJECT: IN HOME SUPPORTIVE SERVICES PROGRAM COUNTY SHARE RECOUPMENT

Effective January 1993, the In Home Supportive Services (IHSS) program county share recoupment process will be changed to an invoicing system. Previously, as instructed in County Fiscal Letter No. 91/92-19, the county share was offset against county administrative advances. This process was very complicated and time consuming for both the counties and this Department. The Department, at the request of the County Welfare Directors Association (CKDA), Fiscal Committee Cash Flow Task Force, re-evaluated the county share invoicing process and has agreed to implement the following:

Counties will be invoiced on the 15th of the month preceding the disbursement month. The payment will be due to the Department in 30 days. If a county fails to make payment, we will revert to offsetting the administrative advances the next month to recover the county share. The amount invoiced will be based on the most recent month's actual expenditures from the Payrolling System plus the contract expenditures. These amounts will be adjusted to actuals each month and included in the invoicing process.

If you have any questions concerning this matter, please contact Jeff Hiratsuka, Chief, Expenditure Control Section, at (916) 654-1660.

[Signature]

John H. Wilson, Acting Chief
Financial Management
Services Branch

CC: CKDA