Resolution Adopting the Midyear Report and Authorizing Transfers and Appropriations

BACKGROUND AND HISTORY OF BOARD ACTIONS:

In previous years the Administrative Officer has prepared a Midyear Financial Report for the Board of Supervisors review and action. In the absence of an Administrative Officer this report has been prepared by the County Auditor and is being presented with certain recommendations for Board approval.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

1. Adopt the Midyear Report making necessary changes to balance the deficit.
2. Confer with Department Heads as to a solution to their particular problem before taking action.
TO:            EVELYN BILLINGS, AUDITOR
FROM:          MARGIE WILLIAMS, CLERK OF THE BOARD
RE:            MID-YEAR BUDGET

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA

ADOPTED THIS Order on March 16, 1993

ACTION AND VOTE:

10:24 a.m. Evelyn Billings, Auditor;
        Resolution Adopting the Midyear Budget Report for
        Fiscal Year 1992-93 and Authorizing Transfers and
        Appropriations (4/5ths Vote Required)
        BOARD ACTION: Board reviewed the requests for budget
        actions and recommendations. Board and Administration
        budgets - direction was given that requests be
        presented to transfer funds between the budgets, if
        necessary, versus appropriating funds. Assessment
        Appeals - County Counsel advised of his intent to
        request that the County be reimbursed from the various
        taxing entities for expenses incurred in the major
        appeals. Board concurred with appropriating funds
        ($940) from Reserve for Contingency for costs
        associated with hearing the two major pending appeals.
        Board reviewed proposed revenue shortfalls: Superior
        Court Fees and Planning/Tony Lashbrook, Planning
        Director, provided input. Data Processing - Rick
        Campbell/Technical Services Director provided input.
        Board concurred with appropriating funds ($10,200) from
        Reserve for Contingency for electronic conversion of
        property taxes to AS400 system. Housing and Community
        Development Agency - request was continued to March 23,
        1993, for discussion with H&CDA Director. Public Works
        Department - request was continued to March 23, 1993,
        for further discussion with Interim Public Works
        Director, with direction given for information to be
        brought back on ways the shortfall requests could be
        covered in the budget, or alternative options; and with
        direction that the expenses in special districts be
        reviewed to see if they match the changes in revenue.
        Superior Court - Board concurred with appropriating
funds ($31,176) from Reserve for Contingency for court appointed counsel expenses. Constable - request was continued to March 23, 1993, for discussion with the Constable. Advertising budget - issue of allocating additional TOT tax was continued to March 23, 1993. Ralph Bayless provided input concerning designation of TOT funds. The following requests were continued to March 23, 1993, for discussion with the department head: District Attorney, Sheriff, Jail, and Probation. Board concurred with transfer of funds ($14,170) for general assistance program in Human Services Department. Fire Protection Building Fund - fund balance of $1,213 to remain pending discussion with Fire Chief. Board concurred with transferring fund balance (1,263) in Solid Waste Fund No. 316 to Solid Waste budget. Request to transfer from the Capital Improvement to the Data Processing budget for AS 400 computer system was continued for additional information. Issue of the transit monies to be presented to the Local Transportation Commission. The recommended transfers within existing appropriations were continued to March 23, 1993. Auditor to contact departments for matters that were continued. (M)Baggett, (S)Parker, Res. 93-165 adopted appropriating funds from Reserve for Contingency to the following budgets: Assessment Appeals/ $940; Superior Court/$31,176; and Data Processing/$10,200/Ayes: Unanimous.

cc: County Administrative Officer
Clerk of the Board
Superior Court
Planning
Data Processing
Housing and Community Development
Public Works
Constable
District Attorney
Probation
Human Services Department
Fire Department
COUNTY OF
MARIPOSA

BUDGET ACTION FORM

DEPT/DIV: Assessment Appeals CONTACT: Margie Williams
DATE: March 4, 1993 PHONE: 966-2006

ACTION REQUESTED: (Check All That Apply)

(XX) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the County budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

( ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

( ) Transfer by Administrator: Moving existing appropriations within a single budget category between line items (i.e. services and supplies, etc.)

( ) Transfer by Auditor: Moving salaries between line items to accommodate variances internal to salaries; OR transfers within the County budget under $50.00 to accommodate minor variations from the budget.

<table>
<thead>
<tr>
<th>FUND/DEPT/ACCT NO.</th>
<th>LINE ITEM DESCRIPTION</th>
<th>AMOUNT (FROM)/TO</th>
</tr>
</thead>
<tbody>
<tr>
<td>001-103-6-000</td>
<td>Reserve for Contingencies</td>
<td>($940.00)</td>
</tr>
<tr>
<td>001-110-2-230</td>
<td>Assessment Appeals/Spec. Depart.</td>
<td>$590.00</td>
</tr>
<tr>
<td>001-110-2-250</td>
<td>Assessment Appeals/Travel</td>
<td>$50.00</td>
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<tr>
<td>001-110-2-250</td>
<td>Assessment Appeals/Travel/Training</td>
<td>$300.00</td>
</tr>
</tbody>
</table>

Justification: See Mid Year Memo

Department Head Signature: ___________________________ Date: 3-4-93
Approved By: Res. No. 93-657 Clerk: ___________________________ Date: 3-16-93
Administrator: ___________________________ Date:
Auditor: ___________________________ Date:

AUDITOR'S USE ONLY:
Description: ___________________________ Transfer No.:
__________________________ B.R. No.:

Budget Action Form Revised 5/92
DEPT/DIV: Superior Court                        CONTACT: Hon. Richard L. McMechan
DATE: March 3, 1993                             PHONE: 966-2005

ACTION REQUESTED: (Check All That Apply)

(X) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the County budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

( ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

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<td>001-103-6-000</td>
<td>Contingency</td>
<td>($31,176)</td>
</tr>
<tr>
<td>001-250-2-185</td>
<td>Court Appointed Counsel</td>
<td>$31,176</td>
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</tbody>
</table>

Justification: Balance necessary for court appointed counsel fees for pre contract services

Department Head Signature: [Signature] Date: 03/03/93
Approved By: Res. No. 93-65  Clerk: [Signature] Date: 3-16-93
Administrator: [Signature] Date: [Signature] Date: [Signature]

AUDITOR'S USE ONLY:
Description: Transfer No.: [Signature] B.R. No.: [Signature]

Budget Action Form Revised 5/92
COUNTY OF
MARIPOSA

BUDGET ACTION FORM

DEPT/DIV: Data Processing CONTACT: Rick Campbell
DATE: March 4, 1993 PHONE: 742-6022

ACTION REQUESTED: (Check All That Apply)

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the County budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

( ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

( ) Transfer by Administrator: Moving existing appropriations within a single budget category between line items (i.e. services and supplies, etc.)

( ) Transfer by Auditor: Moving salaries between line items to accommodate variances internal to salaries; OR transfers within the County budget under $50.00 to accommodate minor variances from the budget.

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<tr>
<td>001-103-6-000</td>
<td>General Contingency</td>
<td>&lt;10,200&gt;</td>
</tr>
<tr>
<td>001-210-2-232</td>
<td>AS400/Crim Justice</td>
<td>10,200</td>
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</tbody>
</table>

Justification: Due to the fact that $50,000 was cut from the AS400 operating budget request and $50,000 was not approved for the Data Processing Capital Improvement Fund for fiscal 92-93 some lease payments for the AS400 must be made from the CIP Fund which requires additional funds for the BASIC IV to AS400 data conversion effort.

Department Head Signature: ______________________ Date: March 4, 1992
Approved By: Res. No. 93-165 Clerk: __________ Date: 3-16-93
Administrator: __________ Date: __________
Auditor: __________ Date: __________

AUDITOR'S USE ONLY:

Description: __________________________ Transfer No.: ________

B.R. No.: ________

Budget Action Form Revised 5/92
MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

TO: EVELYN BILLINGS, AUDITOR

FROM: MARGIE WILLIAMS, CLERK OF THE BOARD

RE: MID-YEAR BUDGET

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA

ADOPTED THIS Order on March 23, 1993

ACTION AND VOTE:

10:00 a.m. Chris Ebie/Assistant Auditor, appeared on behalf of Evelyn Billings, Auditor;
Resolution Adopting the Midyear Budget Report for Fiscal Year 1992-93 and Authorizing Transfers and Appropriations (4/5ths Vote Required) (Continued from 3/16/93)

BOARD ACTION: Board reviewed the requests for budget actions and recommendations. Sheriff - Following discussion with Roger Matlock/Sheriff, Board concurred with transferring funds from Jail Officer and Professional Services-Medical Accounts to Extra Help and Sheriff-Safety Equipment Accounts ($6,500.00). Constable - Following discussion with Bill Hibshman/Constable, on revised budget request of $8,500, matter was referred to Board's Government Operations Committee to meet with the Constable and come back with recommendations. Probation - Following discussion with Jim Moffett/Chief Probation Officer, Board concurred with taking back into Contingency the $9,000 in salaries and $1,000 in services saved as a result of the later opening of the Juvenile Detention Facility. Public Works Administration - Following discussion with Mike Edwards/Interim Public Works Director, request for $8,813 was withdrawn as expenses and revenues are down. District & Facilities - Following discussion with Mike Edwards/Interim Public Works Director, request for $24,000 was withdrawn as expenses and revenues are down. Facilities Maintenance - Board concurred with appropriating $23,500 from General Contingency Fund and transferring $5,000 from Building Enhancement/Safety items fund to Facility Maintenance to cover projected shortfall. Housing -
Recreation - Jim Evans, H&CDA Director, provided input. Board concurred with appropriating $1,170 from General Contingency Fund to cover shortfall in salary line item. Board concurred with accepting projected revenue shortfalls for Superior Court fees and Planning Department. Board directed Auditor to revise the budget analysis sheet for the April 6, 1993, meeting to reflect status pursuant to Board actions thus far and the Mid-year Budget would be continued at that time.

cc: Sheriff
    Constable
    Probation
    Public Works
    Housing and Community Development
    Superior Court
    Planning