RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes ___ No X)

Adopt this resolution to increase Extra-help contract hours for Leanne Priest form 860 hours not to exceed 999 hours for fiscal year 1992-93, and appropriating $2,433 from Reserve for Contingencies for additional hours.
Leanne Priest was previously employed as Conservatorship Assistant through the District Attorney's Office and came to work in the same capacity in this Department on September 24, 1992. At that time the legal work done by the District Attorney was assumed by County Counsel. The secretarial and accounting work previously present on the District Attorney's Staff was assumed by Leanne, myself, and my Deputy. The additional hours are needed to carry out the most basic functions of the Public Guardian/Conservator function.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
Unknown, but I suspect the Board has approved similar requests to provide basic required services.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Do not adopt this resolution and the Director and Deputy will provide basic functions insofar as possible at the expense of the Public Guardian/Conservator and other Department programs.
Approve my previously requested full-time Public Guardian/Conservator function to allow proper execution of this program.

COSTS:

- ( ) Not Applicable
- A. Budgeted current FY $ 0
- B. Total anticipated costs $ 2,433
- C. Required additional funding $ 2,433
- D. Internal transfers

SOURCE:

- (X) 4/5ths Vote Required
- A. Unanticipated revenues $ 2,433
- B. Reserve for contingencies
- C. Source description:
  Balance in Reserve for Contingencies, if approved: $ 15,923.

CLERK'S USE ONLY:

Res. No.: 93-279
Vote - Ayes: 5
Noes:
Absent: 0
Abstained: 0
Approved: 5
Denied: 0
Minute Order Attached: 0
No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

ATTEST:

MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

By: Deputy

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item on agenda as:

- Recommended
- Not Recommended
- Fore Polices Determination
- Submitted with Comment
- Returned for Further Action

Comment:

A.O. Initials: 9

Form Revised 5/92
**COUNTY OF MARIPOSA**

**BUDGET ACTION FORM**

**DEPT/DIV:** Community Services  
**CONTACT:** J. D. Eutsler  
**DATE:** 05-05-93  
**PHONE:** (209)966-3696

**ACTION REQUESTED:** (Check All That Apply)

- [x] Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the County budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;
- [ ] Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;
- [ ] Transfer by Administrator: Moving existing appropriations within a single budget category between line items (i.e. services and supplies, etc.);
- [ ] Transfer by Auditor: Moving salaries between line items to accommodate variances internal to salaries; OR transfers within the County budget under $50.00 to accommodate minor variations from the budget.

<table>
<thead>
<tr>
<th>FUND/DEPT/ACCT NO.</th>
<th>LINE ITEM DESCRIPTION</th>
<th>AMOUNT (FROM)</th>
<th>TO</th>
</tr>
</thead>
<tbody>
<tr>
<td>001-103-6-000</td>
<td>General Contingencies</td>
<td>(2,433.00)</td>
<td></td>
</tr>
<tr>
<td>001-500-1-100</td>
<td>Conservatorship Assistant</td>
<td>2,433.00</td>
<td></td>
</tr>
</tbody>
</table>

**Justification:** Increase Extra-help contract hours from 860 not to exceed 999 hours for fiscal year 1992-1993.

**Department Head Signature:**  
**Date:** 5-10-93

**Approved By:** Res. No. 93-277  
**Administrator:**  
**Clerk:**  
**Date:** 5-11-93

**AUDITOR'S USE ONLY:**

**Description:**  
**Transfer No.:**  
**B.R. No.:**  

Budget Action Form Revised 5/92