DEPARTMENT: Public Works  By: Marty Allan  Phone: 966-5356
Fleet Maintenance Manager

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes__  No X)

Public Works recommends "underfilling" the position of Equipment Mechanic Supervisor with an Equipment Mechanic. The Fleet Maintenance Division is working on a reorganization that will eliminate one of the two current supervisor positions vacated by the retirement of Tom Striplin. With winter fast approaching, it is imperative that Fleet Maintenance be able to hire an additional mechanic to have a full staff of qualified mechanics to handle the workload.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Prior to Resolution 93-320 on June 1, 1993 reinstating Tom Striplin to his former position of Equipment Mechanic Supervisor, the Board had approved the reorganization of Fleet Maintenance which eliminated the second Equipment Mechanic Supervisor position and added an additional Equipment Mechanic (Resolution 92-598, November 10, 1992.)

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

1. Not approve the request and wait until formal action is taken on the proposed reorganization of Fleet Maintenance. Such a delay would seriously hamper the ability of Fleet Maintenance to provide services on a timely basis.

COSTS:  (X) Not Applicable
A. Budgeted current FY $____________
B. Total anticipated costs $____________
C. Required additional funding $____________
D. Internal transfers $____________

SOURCE:  (X) 4/5th Vote Required
A. Unanticipated revenues $____________
B. Reserve for contingencies $____________
C. Source description:
   Balance in Reserve Contingencies, if approved: $____________

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:

CLERK'S USE ONLY
Res. No.: ___ Ord. No._ This item on agenda as: Vote - Aye: _Noes: _
(x)  Approved  (x)  Denied  (x)  Minute Order Attached  (x)  No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: ATTEST: MARIE WILLIAMS, Clerk of the Board
By: County of Mariposa, State of California

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
Rec. Not Rec. For Policy Determination Submitted with Comment Returned for Further Action

Comment: ________________________________

A.O. Initials: ____________________________

Action Form Revised 5/92
To: Marty Allan, Fleet Maintenance Manager

From: Jeffrey G. Green, County Counsel

Re: Underfilling Position of Equipment Mechanic Supervisor

Dear Marty:

Your proposed request relative to underfilling the position of Equipment Mechanic Supervisor with an Equipment Mechanic has been received and reviewed. I agree with your recommendation to underfill the position at this time in order to assist with the workload in Fleet Maintenance.

Should you have any questions regarding this matter, please feel free to contact me.

Very truly yours,

[Signature]

Jeffrey G. Green
County Counsel

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